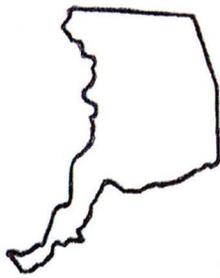


# SACRAMENTO METROPOLITAN

## Cable CTC television Commission



REPRESENTING  
Sacramento County  
and the Cities of:  
Citrus Heights  
Elk Grove  
Folsom  
Galt  
Rancho Cordova  
Sacramento

799 G Street, 4<sup>th</sup> Floor ♦ Sacramento, CA 95814-1212 ♦ [www.sacmetroable.tv](http://www.sacmetroable.tv)

Phone: (916) 874-6661 ♦ Fax: (916) 854-9666

ROBERT A. DAVISON, EXECUTIVE DIRECTOR

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### AGENDA

#### **SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION SPECIAL BOARD MEETING**

**Sacramento County Administrative Center  
700 H Street, S. 1450  
Sacramento, California**

**WEDNESDAY, JANUARY 9, 2013 – 2:30 p.m.**

**Board Members:** Mel Turner (Chair), Steve Detrick (Vice-Chair), Roberta MacGlashan, Kevin McCarty, Andy Morin, Don Nottoli, Susan Peters, Jay Schenirer, Phil Serna, Jimmie Yee

**Ex Officio:** Robert McGarvey

**Elected Alternates:** Bonnie Pannell; Steve Miller

**Appointed Alternates:** Celia Coronado (Serna), Aaron Chong (Yee), Howard Schmidt (Peters), Ted Wolter (MacGlashan)

*The Board may take up any agenda item at any time, regardless of the order listed. Members of the public coming for a specific agenda item are encouraged to arrive earlier than the scheduled time. Public comment will be taken on the item at the time that it is taken up by the Board. We ask that members of the public complete a Request to Speak form, submit it to the Clerk of the Board, and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of the discussion. Action may be taken on any item on this agenda.*

*Presentations supplemented with media (video, DVD, PowerPoint, laptop hookup, etc.) must be coordinated in advance with the meeting Clerk. All media must be tested prior to the meeting date by Metro Cable (at 916-874-7685). Untested media will not be allowed on the date of the meeting. It is also highly advisable to bring a paper copy of presentations to the meeting as back up.*

*Meeting facilities are accessible to persons with disabilities. Requests for alternative agenda document formats, meeting assistive listening devices, or other considerations should be made through the Commission office at (916) 874-6662.*

*The meeting of the Commission is cablecast live on Metro Cable 14, the local government affairs channel and webcast at [www.sacmetroable.tv](http://www.sacmetroable.tv). The meeting is closed captioned and will be repeated the following Saturday at Noon on Channel 14.*

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#### **CALL TO ORDER**

A. Roll Call / Pledge of Allegiance

**ITEM NO. 1) CLOSED EXECUTIVE SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Pursuant to subdivision (a) of Government Code Section 54956.9) – CITY OF LOS ANGELES, SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, and CITY OF EL SEGUNDO vs. PACIFIC BELL TELEPHONE COMPANY, d/b/a SBC PACIFIC BELL TELEPHONE COMPANY, d/b/a AT&T CALIFORNIA, Los Angeles Superior Court, Central District, Case No. BC414272.

Action:

Adjourn to a closed executive session.

**ITEM NO. 2) PRODUCTION DIRECTOR RECRUITMENT**

Action:

Receive and file the report on the recruitment for Metro Cable's Production Director.

**ADJOURNMENT**

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

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## AGENDA ITEM NO. 1

**DATE:** January 9, 2013  
**TO:** Chair and Board of Directors  
**FROM:** Robert A. Davison, Executive Director  
**SUBJECT:** CLOSED EXECUTIVE SESSION

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### **RECOMMENDATION:**

Adjourn to a closed Executive Session to discuss the following item and report out, if necessary:

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Pursuant to subdivision (a) of Government Code Section 54956.9) – CITY OF LOS ANGELES, SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, and CITY OF EL SEGUNDO vs. PACIFIC BELL TELEPHONE COMPANY, d/b/a SBC PACIFIC BELL TELEPHONE COMPANY, d/b/a AT&T CALIFORNIA, Los Angeles Superior Court, Central District, Case No. BC414272.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

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## AGENDA ITEM NO. 2

**DATE:** January 9, 2013  
**TO:** Chair and Board of Directors  
**FROM:** Robert A. Davison, Executive Director  
**SUBJECT:** **PRODUCTION DIRECTOR RECRUITMENT**

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### **RECOMMENDATION:**

It is recommended the Board receive and file this report on the recruitment for Metro Cable's Production Director.

### **BACKGROUND/DISCUSSION:**

Metro Cable's Production Director Donna Welborn has officially announced she will be retiring effective March 20, 2013, after 16 years of service in that position.

Commission staff will be conducting a recruitment process to fill the position between now and March. Both internal and external candidates will be encouraged to apply. An announcement regarding the position will be distributed to internal staff, member agencies, and channel licensees. The position will also be advertised in trade journals and a notice will be posted on the Commission, SCAN/NATOA and other career web sites.

If a selection is not made prior to March 20, 2013, the Executive Director will appoint an Interim Production Director, to insure the continuity of services provided by Metro Cable. The Interim Production Director will receive a pay differential for working out-of-class, based on Commission policy.

In the event a new Production Director is appointed before the current Director's departure, there will be some overlap in the position to allow for cross-training of duties and responsibilities.

Staff will take this opportunity to review pay grades and compensation for the Production Director position. Any recommended changes to the current compensation package will be agendized at a future Board meeting.

Agenda Item 2  
Production Director Recruitment Process  
Page 2

Staff will also take this opportunity to meet with the Commission's member agencies to inform them of the Production Director vacancy, discuss current services provided by Metro Cable, and determine any potential needs they may have in the future. This outreach will continue the dialogue established in 2010 when staff met with Member Agencies to discuss the status of the Commission JPA and the implementation and collection of the one percent (1%) PEG fee.

Please contact me if you have any questions regarding the recruitment process for the Production Director position.

Respectfully submitted,



ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission