

SACRAMENTO METROPOLITAN Cable Television CTC Commission

REPRESENTING
Sacramento County
and the Cities of:
Citrus Heights
Elk Grove
Folsom
Galt
Rancho Cordova
Sacramento



799 G Street, 4th Floor • Sacramento, CA 95814-1212 • www.sacmetroable.tv

Phone: (916) 874-6661 • Fax: (916) 854-9666

ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION REGULAR BOARD MEETING

Sacramento County Administrative Center
700 H Street, S. 1450
Sacramento, California

THURSDAY, SEPTEMBER 5, 2013
2:30 p.m.

Board Members: Steve Detrick (Chair), Roberta MacGlashan, Kevin McCarty, Andy Morin, Don Nottoli, Susan Peters, Jay Schenirer, Phil Serna, Mel Turner, Allen Warren, Jimmie Yee
Ex Officio: Donald Terry
Elected Alternates: Sue Frost, Bonnie Pannell, Robert Trigg
Appointed Alternates: Aaron Chong - Alternate for Yee, Celia Coronado - Alternate for Serna, Howard Schmidt - Alternate for Peters, Ted Wolter - Alternate for MacGlashan (Vice-Chair)

The Board may take up any agenda item at any time, regardless of the order listed. Members of the public coming for a specific agenda item are encouraged to arrive earlier than the scheduled time. Public comment will be taken on the item at the time that it is taken up by the Board. We ask that members of the public complete a Request to Speak form, submit it to the Clerk of the Board, and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of the discussion. Action may be taken on any item on this agenda.

Presentations supplemented with media (video, DVD, PowerPoint, laptop hookup, etc.) must be coordinated in advance with the meeting Clerk. All media must be tested prior to the meeting date by Metro Cable (at 916-874-7685). Untested media will not be allowed on the date of the meeting. It is also highly advisable to bring a paper copy of presentations to the meeting as back up.

Meeting facilities are accessible to persons with disabilities. Requests for alternative agenda document formats, meeting assistive listening devices, or other considerations should be made through the Commission office at (916) 874-6662.

The meeting of the Commission is cablecast live on Metro Cable 14, the local government affairs channel and webcast at www.sacmetroable.tv. The meeting is closed captioned and will be repeated the following Saturday at Noon on Channel 14.

CALL TO ORDER

- A) Roll Call
- B) Pledge of Allegiance

ITEM NO. 1) CLOSED EXECUTIVE SESSION

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Pursuant to subdivision (a) of Government Code Section 54956.9) – CITY OF LOS ANGELES, SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, and CITY OF EL SEGUNDO vs. PACIFIC BELL TELEPHONE COMPANY, d/b/a SBC PACIFIC BELL TELEPHONE COMPANY, d/b/a AT&T CALIFORNIA, Los Angeles Superior Court, Central District, Case No. BC414272.

Action:

Adjourn to a closed Executive Session.

ITEM NO. 2) RESOLUTION NO. 2013-016, ADOPTING THE FISCAL YEAR 2013-14 FINAL GENERAL FUND BUDGET; AND RESOLUTION NO. 2013-017, ADOPTING THE FISCAL YEAR 2013-14 FINAL PEG FEE FUND BUDGET

Action:

Approve Resolution No. 2013-016, Adopting the Fiscal Year 2013-14 Final General Fund Budget and Resolution No. 2013-017, Adopting the Fiscal Year 2013-14 Final PEG Fee Fund Budget, to include the Exhibits in the staff report.

ITEM NO. 3) CPUC RULEMAKING ON STATE VIDEO FRANCHISE RENEWAL

Action:

Receive and file the report on California Public Utilities Commission's (CPUC) rulemaking on State video franchise renewal.

ITEM NO. 4) REQUEST FOR PROPOSAL FOR AUDITING SERVICES

Action:

Authorize staff to issue a Request for Proposal for auditing services, and delegate the authority to the Executive Director to execute a contract with the selected firm.

ITEM NO. 5) 2014 BOARD MEETING SCHEDULE

Action:

Receive and file the 2014 Commission Board meeting schedule.

ITEM NO. 6) GENERAL ADMINISTRATIVE REPORT

Action:

Receive a verbal report from staff on administrative matters.

ITEM NO. 7) STATE FRANCHISEE REPORTS

Action:

Receive verbal reports from State Franchisee representatives:

- A. AT&T
- B. Comcast
- C. SureWest

ITEM NO. 8) CHANNEL LICENSEE REPORTS

Action:

Receive verbal reports from Channel Licensee representatives:

- A. ACCESS Sacramento
- B. Capital Public Radio
- C. KVIE
- D. Religious Coalition for Cable Television
- E. Sacramento Educational Cable Consortium

ITEM NO. 9) PUBLIC COMMENTS

Action:

Receive comments from the public on items not on the agenda.

ADJOURNMENT

REPRESENTING
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and the Cities of:
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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 1

DATE: September 5, 2013
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CLOSED EXECUTIVE SESSION

RECOMMENDATION:

It is recommended the Board adjourn to a closed Executive Session to discuss the following item and report out, if necessary:

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Pursuant to subdivision (a) of Government Code Section 54956.9) – CITY OF LOS ANGELES, SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, and CITY OF EL SEGUNDO vs. PACIFIC BELL TELEPHONE COMPANY, d/b/a SBC PACIFIC BELL TELEPHONE COMPANY, d/b/a AT&T CALIFORNIA, Los Angeles Superior Court, Central District, Case No. BC414272.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 2

DATE: September 5, 2013

TO: Chair and Board of Directors

FROM: Robert A. Davison, Executive Director

SUBJECT: RESOLUTION NO. 2013-016, ADOPTING THE FISCAL YEAR 2013-14 FINAL GENERAL FUND BUDGET AND RESOLUTION NO. 2013-017, ADOPTING THE FISCAL YEAR 2013-14 FINAL PEG FEE FUND BUDGET

RECOMMENDATION:

It is recommended the Board approve Resolution No. 2013-016, Adopting the Fiscal Year 2013-14 Final General Fund (094A) Budget, and Resolution No. 2013-017, Adopting the Fiscal Year 2013-14 Final PEG Fee Fund (094B) Budget, to include the following documents for the Sacramento Metropolitan Cable Television Commission:

- FY 2012-13 Actuals & FY 2013-14 Final General Fund Budget Summary (Exhibit 1)
- FY 2012-13 Actuals & FY 2013-14 Final PEG Fee Fund Budget Summary (Exhibit 2)

BACKGROUND/ANALYSIS:

On June 6, 2013, the Commission Board approved Resolution Nos. 2013-005 & 2013-006, adopting the Proposed Fiscal Year 2013-14 General Fund and PEG Fee Fund Budgets for the Sacramento Metropolitan Cable Television Commission.

The Fiscal Year 2013-14 Final Budgets as presented include minor adjustments for lines items in operations, an increase to reserves in the General Fund (094A) Budget and an adjustment to the contingency appropriation in the PEG Fee Fund (094B) Budget, as a result of actual Fiscal Year 2012-13 revenues and expenditures which resulted in an increase to the Fiscal Year 2013-14 beginning fund balances.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R. A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

Agenda Item No. 2

Resolution No. 2013-016, Adopting the FY 2013-14 Final General Fund Budget and

Resolution No. 2013-017, Adopting the FY 2013-14 Final PEG Fee Fund Budget

Page 2

Enclosures:

Resolution No. 2013-016

Resolution No. 2013-017

Fiscal Year 2012-13 Actuals & FY 2013-14 Final General Fund Budget Summary (Exhibit 1)

Fiscal Year 2012-13 Actuals & FY 2013-14 Final PEG Fee Fund Budget Summary (Exhibit 2)

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2013-016

**A RESOLUTION ADOPTING THE FISCAL YEAR 2013-14
FINAL GENERAL FUND (094A) BUDGET**

WHEREAS, hearings have been terminated during which time all additions and deletions to the Final Budget for Fiscal Year 2013-14 were made.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget for Fiscal Year 2013-14 for the General Fund (094A) is hereby adopted in accordance with the following:

Salaries and Employee Benefits (Object 10)	\$826,071
Services and Supplies (Object 20)	\$836,000
Closed Captioning (Object 20)	\$135,000
Fixed Assets – Equipment (Object 43)	\$50,000
Contingency Appropriation (Object 79)	\$50,000
Channel Licensees – Operations (Object 30)	\$817,216
Revenue Distribution (Object 30)	\$10,233,947
Provision for Reserve Increases	\$229,062
TOTAL BUDGET REQUIREMENTS	\$13,177,296

FURTHER BE IT RESOLVED AND ORDERED that the means of financing the expenditures program will be by monies derived from Revenue and Fund Balance available.

FURTHER BE IT RESOLVED AND ORDERED that the Budget be and is hereby adopted in accordance with the listed exhibits in the Fiscal Year 2013-14 Final Budget staff report, which shows in detail the approved appropriations, revenues, and methods of financing attached hereto and by reference made a part hereof.

FURTHER BE IT RESOLVED AND ORDERED that equity adjustments, and universal salary increases for contract and non-contract employees, if any, are authorized at the same level as approved by the Board of Supervisors for unrepresented management, clerical, and technical employees of the County of Sacramento, or, for positions that did not receive a COLA in FY 2010-11 but received a one-time 2% pay-for-performance adjustment in FYs 2010-11 through FY 2012-13, the pay-for-performance adjustment is extended for Fiscal Year 2013-14 or until a COLA of equal or greater amount is approved for such positions by the County of Sacramento.

FURTHER BE IT RESOLVED AND ORDERED that the Channel Licensee Annual Funding and Performance Agreements with the Sacramento Educational Cable Consortium, Access Sacramento, KVIE, and Capital Public Radio and the Annual Performance Agreement with Religious Coalition for Cable Television are approved.

Resolution No. 2013-016

Adopting the Fiscal Year 2013-14 Final General Fund (094A) Budget

Page 2

FURTHER BE IT RESOLVED AND ORDERED that the Executive Director is authorized and directed to do and perform everything necessary to carry out the purpose of this resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Governing Board of the Sacramento Metropolitan Cable Television Commission, State of California, this 5th day of September 2013, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Steven Detrick, Chair of the Board

ATTEST:

Karen Liu, Clerk of the Board

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2013-017

**A RESOLUTION ADOPTING THE FISCAL YEAR 2013-14
FINAL PEG FEE FUND (094B) BUDGET**

WHEREAS, hearings have been terminated during which time all additions and deletions to the Final Budget for Fiscal Year 2013-14 were made.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget for Fiscal Year 2013-14 for the PEG Fee Fund (094B) is hereby adopted in accordance with the following:

Member Agency Facilities/Equipment (Object 20)	\$2,001,460
Channel Licensees - One Time Facilities/ Equipment Augmentation (Object 30)	\$935,074
Channel Licensees – Facilities/Equipment Base (Object 30)	\$317,407
BESTNet Phase II Project (Object 30)	\$88,174
BESTNet Phase III – Years 1-3 of 5 (Object 30)	\$1,069,554
Metro Cable Projects (Object 40)	\$71,703
Contingencies Appropriation (Object 79)	\$58,554
TOTAL BUDGET REQUIREMENTS	\$4,541,926

FURTHER BE IT RESOLVED AND ORDERED that the means of financing the PEG Fee Fund expenditures will be by monies derived from Revenue and Fund Balance available.

FURTHER BE IT RESOLVED AND ORDERED that the Fiscal Year 2013-14 Final PEG Fee Fund Budget is hereby adopted in accordance with the listed attachments in the Fiscal Year 2013-14 Final Budget staff report, which shows in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

NOW, THEREFORE, BE IT FURTHER RESOLVED AND ORDERED that the Executive Director is authorized and directed to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Board of Directors of the Sacramento Metropolitan Cable Television Commission this 5th day of September 2013, by the following vote, to wit:

Resolution No. 2013-017
Adopting the FY 2013-14 Final PEG Fee Fund Budget
Page 2

AYES:

NOES:

ABSTAIN:

ABSENT:

Steven Detrick, Chair of the Board

ATTEST:

Karen Liu, Clerk of the Board

EXHIBIT 1
FISCAL YEAR 2012-13 ACTUALS and FISCAL YEAR 2013-14 FINAL BUDGET SUMMARY
GENERAL FUND (094A)

	G/L #	Admin	Metro Cable	FY 2012-13 Budgeted	Admin	Metro Cable	FY 2012-13 Actuals	FY 2013-14 PROPOSED	Admin	Metro Cable	FY 2013-14 FINAL
REVENUE											
Interest Income	94941000	\$16,000	\$0	\$16,000	\$39,457	\$0	\$39,457	\$20,000	\$20,000	\$0	\$20,000
Franchise Fees	97978100	\$12,000,000	\$0	\$12,000,000	\$12,713,271	\$0	\$12,713,271	\$12,500,000	\$12,500,000	\$0	\$12,500,000
Miscellaneous Other Revenue	97979000	\$21,000	\$0	\$21,000	\$8,897	\$0	\$8,897	\$15,999	\$15,000	\$0	\$15,000
Residual Equity Transfer	99999500	\$0	\$0	\$0	\$391	\$0	\$391	\$0	\$0	\$0	\$0
REVENUE ACCOUNTS TOTAL		\$12,037,000	\$0	\$12,037,000	\$12,762,016	\$0	\$12,762,016	\$12,535,000	\$12,535,000	\$0	\$12,535,000
Fund Balance / Carry Forward		\$613,115	\$0	\$613,115	\$613,115	\$0	\$613,115	\$513,234	\$642,296	\$0	\$642,296
GRAND REVENUE TOTAL		\$12,650,115	\$0	\$12,650,115	\$13,375,131	\$0	\$13,375,131	\$13,048,234	\$13,177,296	\$0	\$13,177,296
EXPENDITURES											
Salaries & Wages / Benefits											
Salaries & Wages - Employees	10111000	\$195,766	\$256,114	\$451,880	\$374,837	\$0	\$374,837	\$465,427	\$208,602	\$256,825	\$465,427
Salaries & Wages - Extra Help	10112100	\$7,500	\$0	\$7,500	\$25,009	\$0	\$25,009	\$10,000	\$10,000	\$0	\$10,000
Salaries & Wages - Commission Members	10112400	\$5,280	\$0	\$5,280	\$4,680	\$0	\$4,680	\$7,310	\$7,310	\$0	\$7,310
Retirement	10121000	\$29,630	\$29,967	\$59,597	\$46,903	\$0	\$46,903	\$60,660	\$30,417	\$30,243	\$60,660
OASHI	10122000	\$17,570	\$20,708	\$38,278	\$31,415	\$0	\$31,415	\$40,742	\$18,144	\$22,598	\$40,742
Group Insurance	10123000	\$75,074	\$62,659	\$137,733	\$122,957	\$0	\$122,957	\$211,313	\$150,069	\$61,244	\$211,313
Workers Comp Insurance	10124000	\$11,900	\$14,356	\$26,256	\$2,045	\$0	\$2,045	\$26,254	\$11,900	\$14,354	\$26,254
SUI Insurance	10125000	\$1,127	\$3,349	\$4,476	\$2,380	\$0	\$2,380	\$4,365	\$861	\$3,504	\$4,365
Benefits Subtotal		\$135,301	\$131,039	\$266,340	\$205,699	\$0	\$205,699	\$343,334	\$211,391	\$131,943	\$343,334
SALARIES & WAGES / BENEFITS TOTAL	10 TOTAL	\$343,847	\$387,153	\$731,000	\$610,225	\$0	\$610,225	\$826,071	\$437,303	\$388,768	\$826,071
Advertising/Legal Notices	20200500	\$1,000	\$0	\$1,000	\$440	\$0	\$440	\$750	\$750	\$0	\$750
Books/Periodical Service	20202100	\$250	\$0	\$250	\$269	\$0	\$269	\$275	\$275	\$0	\$275
Film Supplies	20202500	\$0	\$20,000	\$20,000	\$0	\$19,825	\$19,825	\$20,000	\$0	\$25,000	\$25,000
Business Travel	20203100	\$15,000	\$1,000	\$16,000	\$9,490	\$0	\$9,490	\$17,500	\$15,000	\$2,500	\$17,500
Board / Training Service (NEW)	20203500	\$0	\$0	\$0	\$155	\$0	\$155	\$0	\$250	\$0	\$250
Employee Recognition	20203800	\$0	\$250	\$250	\$0	\$33	\$33	\$100	\$0	\$100	\$100
Employee Transportation	20203900	\$250	\$1,250	\$1,500	\$0	\$1,528	\$1,528	\$2,250	\$250	\$2,750	\$3,000
Insurance Premium	20205200	\$25,000	\$0	\$25,000	\$18,341	\$0	\$18,341	\$25,000	\$25,000	\$0	\$25,000
Membership Dues	20206100	\$2,500	\$250	\$2,750	\$2,735	\$0	\$2,735	\$2,750	\$2,500	\$250	\$2,750
Office Supplies	20207600	\$10,000	\$0	\$10,000	\$8,271	\$0	\$8,271	\$10,000	\$12,000	\$0	\$12,000
Postal Services	20208100	\$750	\$250	\$1,000	-\$997	\$0	-\$997	\$1,250	\$1,000	\$250	\$1,250
Printing Services	20208500	\$2,500	\$0	\$2,500	\$1,885	\$0	\$1,885	\$2,500	\$2,500	\$0	\$2,500
Telephone Services	20219700	\$250	\$250	\$500	\$0	\$0	\$0	\$500	\$250	\$250	\$500
Accounting Services	20250500	\$130,000	\$0	\$130,000	\$87,545	\$0	\$87,545	\$150,000	\$150,000	\$0	\$150,000
Legal Services	20253100	\$350,000	\$0	\$350,000	\$228,045	\$0	\$228,045	\$300,000	\$300,000	\$0	\$300,000
Security Service (NEW)		\$0	\$0	\$0	\$177	\$0	\$177	\$250	\$250	\$0	\$250
Other Professional Services	20259100	\$118,725	\$0	\$118,725	\$78,419	\$0	\$78,419	\$135,000	\$135,000	\$0	\$135,000
Interpreter Svcs (Closed Captioning)	20283200	\$160,000	\$0	\$160,000	\$81,820	\$0	\$81,820	\$160,000	\$135,000	\$0	\$135,000
DTech - County Wide IT Service	20291000	\$1,995	\$0	\$1,995	\$1,970	\$0	\$1,970	\$2,000	\$2,500	\$0	\$2,500
DTech - System Development Services	20291100	\$30,881	\$0	\$30,881	\$28,254	\$0	\$28,254	\$32,000	\$35,000	\$0	\$35,000
DTech - System Development Supplies	20291200	\$2,435	\$0	\$2,435	\$2,315	\$0	\$2,315	\$2,500	\$5,000	\$0	\$5,000
COMPASS Costs	20291500	\$7,353	\$0	\$7,353	\$1,793	\$0	\$1,793	\$7,500	\$7,500	\$0	\$7,500

EXHIBIT 1
FISCAL YEAR 2012-13 ACTUALS and FISCAL YEAR 2013-14 FINAL BUDGET SUMMARY
GENERAL FUND (094A)

	G/L #	FY 2012-13			FY 2012-13			FY 2013-14	FY 2013-14		
		Admin	Metro Cable	Budgeted	Admin	Metro Cable	Actuals		PROPOSED	Admin	Metro Cable
DTech - Wide Area Network Costs	20291600	\$5,343	\$0	\$5,343	\$5,343	\$0	\$5,343	\$5,500	\$7,500	\$0	\$7,500
GS Printing Services	20292100	\$100	\$150	\$250	\$0	\$687	\$687	\$250	\$50	\$200	\$250
GS Mail / Postage (NEW)	20292200				\$1	\$0	\$1	\$0	\$0	\$0	\$0
GS Messenger Services	20292300	\$3,100	\$0	\$3,100	\$1,216	\$0	\$1,216	\$3,500	\$3,000	\$500	\$3,500
GS - Purchasing Svcs Allocation	20292500	\$50	\$0	\$50	\$22	\$22	\$44	\$50	\$25	\$25	\$50
GS Store Charges	20292600	\$25	\$50	\$75	\$0	\$36	\$36	\$75	\$25	\$50	\$75
GS Equipment Rental - Light	20292800	\$250	\$5,500	\$5,750	\$0	\$5,326	\$5,326	\$7,000	\$500	\$6,500	\$7,000
DTech - MIS IT Allocation	20293400	\$22,440	\$0	\$22,440	\$0	\$0	\$0	\$25,000	\$7,500	\$0	\$7,500
GS Fuel Usage	20293800	\$100	\$500	\$600	\$0	\$401	\$401	\$750	\$250	\$500	\$750
Facility Use Charges (Rent)	20294200	\$40,000	\$0	\$40,000	\$19,971	\$0	\$19,971	\$45,000	\$70,000	\$0	\$70,000
GS Parking Charges	20296200	\$0	\$6,470	\$6,470	\$1,277	\$5,108	\$6,385	\$7,000	\$2,000	\$5,000	\$7,000
DTech - Radio System Services (Pgr Svcs)	20298400	\$0	\$300	\$300	\$0	\$110	\$110	\$250	\$0	\$250	\$250
DTech - Telephone Services	20298700	\$2,000	\$965	\$2,965	\$1,763	\$1,762	\$3,525	\$3,500	\$2,500	\$2,500	\$5,000
GS Telephone Installation	20298900	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$500	\$500	\$1,000
SERVICES AND SUPPLIES TOTAL	20 TOTAL	\$932,297	\$37,185	\$969,482	\$580,520	\$34,841	\$615,360	\$971,000	\$923,875	\$47,125	\$971,000
Contract Services (Chan Licensees)				\$0							
Access Sacramento Oper Base	30310500	\$392,532	\$0	\$392,532	\$392,532	\$0	\$392,532	\$392,532	\$392,532	\$0	\$392,532
Access Sac - HT-TV Oper Base	30310500	\$51,700	\$0	\$51,700	\$51,700	\$0	\$51,700	\$51,700	\$51,700	\$0	\$51,700
Access Sac - GOTW Oper Base	30310500	\$44,979	\$0	\$44,979	\$44,979	\$0	\$44,979	\$44,979	\$44,979	\$0	\$44,979
Capital Pub Radio Operations Base	30310500	\$17,875	\$0	\$17,875	\$17,875	\$0	\$17,875	\$17,875	\$17,875	\$0	\$17,875
SECC Operations Base	30310500	\$241,806	\$0	\$241,806	\$241,806	\$0	\$241,806	\$254,271	\$254,271	\$0	\$254,271
BESTNet Operations Base	30310500	\$55,859	\$0	\$55,859	\$55,859	\$0	\$55,859	\$55,859	\$55,859	\$0	\$55,859
LICENSEES) TOTAL		\$804,751	\$0	\$804,751	\$804,751	\$0	\$804,751	\$817,216	\$817,216	\$0	\$817,216
Revenue Distribution											
Citrus Heights	30322000	\$584,797	\$0	\$584,797	\$624,523	\$0	\$624,523	\$597,362	\$597,362	\$0	\$597,362
Elk Grove	30322000	\$1,087,154	\$0	\$1,087,154	\$1,177,845	\$0	\$1,177,845	\$1,126,619	\$1,126,619	\$0	\$1,126,619
Folsom	30322000	\$507,021	\$0	\$507,021	\$535,292	\$0	\$535,292	\$512,012	\$512,012	\$0	\$512,012
Gait	30322000	\$167,852	\$0	\$167,852	\$179,075	\$0	\$179,075	\$171,287	\$171,287	\$0	\$171,287
Rancho Cordova	30322000	\$460,784	\$0	\$460,784	\$495,553	\$0	\$495,553	\$474,001	\$474,001	\$0	\$474,001
Sacramento	30322000	\$3,283,388	\$0	\$3,283,388	\$3,506,042	\$0	\$3,506,042	\$3,353,561	\$3,353,561	\$0	\$3,353,561
Sacramento County	30322000	\$3,908,886	\$0	\$3,908,886	\$4,180,936	\$0	\$4,180,936	\$3,999,105	\$3,999,105	\$0	\$3,999,105
REVENUE DISTRIBUTION TOTAL		\$9,999,882	\$0	\$9,999,882	\$10,699,266	\$0	\$10,699,266	\$10,233,947	\$10,233,947	\$0	\$10,233,947
OTHER CHARGES TOTAL	30 TOTAL	\$10,804,633	\$0	\$10,804,633	\$11,504,017	\$0	\$11,504,017	\$11,051,163	\$11,051,163	\$0	\$11,051,163
Addition to Reserves	7100000	\$50,000	\$0	\$50,000	\$50,000	\$0	\$0	\$100,000	\$229,062	\$0	\$229,062
Equip-SD-Non-Recon (Fixed Assets)	43430300	\$0	\$45,000	\$45,000	\$0	\$0	\$0	\$50,000	\$25,000	\$25,000	\$50,000
Contingency Appropriation	79790100	\$25,000	\$25,000	\$50,000	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$50,000
EXPENDITURE TOTAL		\$12,155,777	\$494,338	\$12,650,115	\$12,744,762	\$34,841	\$12,729,602	\$13,048,234	\$12,716,403	\$460,893	\$13,177,296

EXHIBIT 2
FISCAL YEAR 2012-13 ACTUALS and FISCAL YEAR 2013-14 FINAL BUDGET SUMMARY
PEG FEE FUND (094B)

	G/L Acct	FY 2012-13 Budgeted	FY 2012-13 Actuals	FY 2013-14 Metro Cable Request	FY 2013-14 Member Agency New Requests	FY 2013-14 PROPOSED	FY 2013-14 Metro Cable Request	FY 2013-14 Member Agency New Requests	FY 2013-14 FINAL
REVENUE									
Interest Income	94941000	\$7,500	\$13,917	\$0	\$0	\$9,000	\$0	\$0	\$9,000
PEG Fee Revenue	97978200	\$2,350,000	\$2,556,418	\$0	\$0	\$2,500,000	\$0	\$0	\$2,500,000
Miscellaneous Revenue	97979000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance / Carry Forward		\$2,301,816	\$2,301,816	\$0	\$0	\$1,992,097	\$0	\$0	\$2,032,926
REVENUE TOTAL		\$4,659,316	\$4,872,151	\$0	\$0	\$4,501,097	\$0	\$0	\$4,541,926
EXPENDITURES									
Inventoriable Equipment (Member Agencies)	20226500								
Citrus Heights		\$75,555	\$0	\$50,482	\$71,803	\$122,284	\$50,482	\$71,803	\$122,284
Elk Grove		\$93,604	\$78,195	\$8,254	\$96,621	\$104,876	\$8,254	\$96,621	\$104,876
Folsom		\$162,285	\$23,733	\$59,813	\$86,990	\$146,803	\$59,813	\$86,990	\$146,803
Galt		\$167,254	\$158,952	\$0	\$155,711	\$155,711	\$0	\$155,711	\$155,711
Rancho Cordova		\$120,000	\$94,316	\$0	\$116,500	\$116,500	\$0	\$116,500	\$116,500
Sacramento (City Hall)		\$69,950	\$47,382	\$21,608	\$15,427	\$37,035	\$21,608	\$15,427	\$37,035
Sacramento (Historic Chambers)		\$152,987	\$154,447	\$0	\$69,252	\$69,252	\$0	\$69,252	\$69,252
Sacramento County		\$1,056,579	\$110,582	\$0	\$1,249,000	\$1,249,000	\$0	\$1,249,000	\$1,249,000
Invent Equip Subtotal (Memb Agencies)		\$1,898,213	\$667,607	\$140,156	\$1,861,304	\$2,001,460	\$140,156	\$1,861,304	\$2,001,460
G/L Account 2000 Total		\$1,898,213	\$667,607	\$140,156	\$1,861,304	\$2,001,460	\$140,156	\$1,861,304	\$2,001,460
Support Services (Channel Licensees)	30310400								
Access Sac - One-Time Equipment		\$289,000	\$289,000	\$0	\$0	\$289,000	\$0	\$0	\$289,000
KVIE - One-Time Equipment		\$661,493	\$661,493	\$0	\$0	\$595,574	\$0	\$0	\$595,574
SECC - One Time Equipment		\$41,200	\$41,200	\$0	\$0	\$50,500	\$0	\$0	\$50,500
BESTNet Phase II Rollover (Elverta)		\$98,560	\$10,386	\$0	\$0	\$88,174	\$0	\$0	\$88,174
BESTNet Phase III (1-3 of 5)		\$1,200,000	\$730,446	\$0	\$0	\$1,069,554	\$0	\$0	\$1,069,554
Support Svcs Subtotal (Channel Licensees)		\$2,290,253	\$1,732,525	\$0	\$0	\$2,092,802	\$0	\$0	\$2,092,802
Contract Services Inst (Chan Licensees)	30310500								
Access Sacramento Fac/Equip Base		\$79,000	\$79,000	\$0	\$0	\$79,000	\$0	\$0	\$79,000
Capital Pub Radio Operations Base		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
KVIE - Fac/Equip Base		\$195,507	\$195,507	\$0	\$0	\$195,507	\$0	\$0	\$195,507
SECC - Fac/Equip Base		\$55,365	\$55,365	\$0	\$0	\$42,900	\$0	\$0	\$42,900
Contract Svcs Inst Subtotal (Chan Licensees)		\$329,872	\$329,872	\$0	\$0	\$317,407	\$0	\$0	\$317,407
G/L Account 3000 Total		\$2,620,125	\$2,062,397	\$0	\$0	\$2,410,209	\$0	\$0	\$2,410,209
Equipment SD Non-Recon - Fixed Assets	43430300								
Metro Cable Control Room		\$13,473	\$13,595	\$40,242	\$0	\$40,242	\$40,242	\$0	\$40,242
Metro Cable Van		\$80,863	\$70,289	\$2,273	\$0	\$2,273	\$2,273	\$0	\$2,273
Synergy		\$26,355	\$25,338	\$29,189	\$0	\$29,189	\$29,189	\$0	\$29,189
Equip SD Non-Recon - Fixed Assets Sub-Total		\$120,691	\$109,222	\$71,703	\$0	\$71,703	\$71,703	\$0	\$71,703
G/L Account 4000 Total		\$120,691	\$109,222	\$71,703	\$0	\$71,703	\$71,703	\$0	\$71,703
Contingency Appropriation	79790100	\$20,287	\$0	\$0	\$0	\$17,725	\$0	\$0	\$58,554
EXPENDITURE TOTAL		\$4,659,316	\$2,839,226			\$4,501,097			\$4,541,926

SACRAMENTO METROPOLITAN Cable Television Commission

REPRESENTING
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and the Cities of:
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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 3

DATE: September 5, 2013
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CPUC RULEMAKING ON STATE VIDEO FRANCHISE RENEWAL

RECOMMENDATION:

It is recommended the Board receive and file the report on CPUC's rulemaking on State Video Franchise Renewal.

DISCUSSION:

The California Public Utilities Commission (CPUC) launched a proceeding on May 31, 2013 to establish the rules that holders of state video franchises (such as Comcast, AT&T, SureWest, and others) must follow to obtain renewal of their franchises issued pursuant to the Digital Infrastructure and Video Competition Act (DIVCA).

Based on the Sacramento Metropolitan Cable Television Commission's (Commission) adopted policies, staff decided it was important to participate in this rulemaking as this may be the only opportunity for local governments to push for a renewal framework that provides for effective enforcement of DIVCA.

The Commission joined a coalition of local government entities including the League of California Cities, the California State Association of Counties, the cities of Long Beach, Mountain View, and Palm Desert, and the County of Los Angeles, in filing reply comments which advocate that the CPUC, as the franchising authority, must take comments from local governments and the public, and develop franchise renewal procedures that ensure local needs and interests are satisfied.

Background

With the passage of the Digital Infrastructure and Video Competition Act of 2006 (DIVCA), the California Public Utilities Commission (CPUC) became the sole franchising authority for new cable and video franchises. When the CPUC issued its initial order implementing DIVCA in 2007, it did not include rules concerning the process for renewing the state franchises. Now that some of the first CPUC-issued video franchises are more than half-way through their 10-year term, the CPUC has launched a rulemaking proceeding to establish the rules that holders of state video franchises must follow to obtain renewal of their state franchises.

Agenda Item No. 3
CPUC Rulemaking on State Video Franchise Renewal
Page 2

The renewal provisions of the federal Cable Act contemplate that renewal franchises will satisfy future, local, cable-related needs and interests, and that before approving a renewal franchise, there must be public notice and an opportunity for comment. DIVCA contains language both requiring that the franchise renewal process be consistent with federal law and suggesting that it should be streamlined much like the application process for initial state franchises which does not include any opportunity for public input.

In the initial round of comments filed in the CPUC's rulemaking proceeding, representatives of the cable industry advocated for a very streamlined and cursory renewal process that would effectively shut out any meaningful participation by local governments or the public.

As you are aware, all of the cable operators in Sacramento have state franchises. Comcast, as the incumbent provider, has a state franchise but because its franchise will not expire until 2023, it must still comply with its local franchise terms. SureWest and AT&T also have state franchises. Under DIVCA, although the State is the franchising authority, the Commission on behalf of its seven member agencies enforce DIVCA requirements, including customer service and PEG requirements, and attempt to assure that cable operators are paying the proper amounts for franchise fees and PEG fees. For these reasons and the reasons stated above, Commission staff believed that it is important to participate in the rulemaking on the renewal requirements under DIVCA.

The deadline for filing initial comments was extended to July 22, with reply comments due on August 12. Once comments were received, the CPUC may hold a pre-hearing conference and issue a scoping memorandum outlining the schedule and issues to be considered in the proceeding.

The Commission has requested to be on the service list in order to receive notice of the proceedings. Staff will monitor this matter and report back as needed to your Board. Legal Counsel Harriet Steiner will be on hand to answer any questions you may have.

Respectfully submitted,



ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 4

DATE: September 5, 2013
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: REQUEST FOR PROPOSAL FOR AUDITING SERVICES

RECOMMENDATION:

It is recommended the Board authorize staff to issue a Request for Proposal for auditing services, and delegate the authority to the Executive Director to execute the contract with the selected firm.

BACKGROUND/DISCUSSION:

As stipulated in the Sacramento Metropolitan Cable Television Commission By-Laws, the Auditor of the County of Sacramento shall be the ex-officio Auditor of the Commission. At the close of each fiscal year or, if approved by the Board pursuant to Government Code section 6505, every other fiscal year, the Executive Director may also choose to contract with a public accountant or certified public accountant to perform an audit of the accounts and report of the Commission's financial statements.

Sacramento County's Chief of Audits, Alan Matre recently informed staff that the County can no longer serve in the capacity as auditor for the Commission, due to new auditing standards issued by the American Institute of Certified Public Accountants and the Government Accountability Office (GAO) for audits with periods ending after December 15, 2012. It was determined the County is no longer considered independent of the Commission, which may result in conflict of interest issues as the Treasurer of the County is the depository of funds of the Commission and have custody of and disburse Commission funds on the warrant of the County Auditor.

The due date for the Commission's next audit of its financial statements (for Fiscal Years 2011-12 & 2012-13) will be June 30, 2014. Staff is recommending the Board authorize staff to issue a Request for Proposal for auditing services and delegate authority to the Executive Director to execute a contract up to \$50,000 in connection with the provision of the necessary auditing services.

Agenda Item No. 4
Request for Proposal for Auditing Services
Page 2

The independent auditor will play an essential role in testing and evaluating the Commission's system of internal controls and overall financial management for signs of strengths and weaknesses and reporting those results. They can also serve as a valuable resource as governmental financial reporting continues to evolve and financial management becomes more complex.

The County Auditor will continue to provide auditing services of cable companies on behalf of the Commission.

Respectfully submitted,



ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 5

DATE: September 5, 2013
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: 2014 BOARD MEETING SCHEDULE

RECOMMENDATION:

It is recommended the Board receive and file the 2014 Commission Board meeting schedule.

DISCUSSION:

Attached is the Sacramento Metropolitan Cable Television Commission's 2014 Board meeting schedule. The meetings are scheduled on the first Thursday of each month at 2:30 p.m., at the Sacramento County Board of Supervisors' Chambers located at 700 H Street, Suite 1450.

Based on current practice, meetings are held on an **as-needed** basis. Staff will keep you abreast of any cancellations or changes in the schedule as they occur.

Board meetings for the rest of 2013 will be scheduled on an as-needed basis.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION BOARD MEETING SCHEDULE 2014

The Sacramento Metropolitan Cable Television Commission Board will meet on the first Thursday of each month on an as-needed basis. Meetings are scheduled for 2:30 p.m., at the Sacramento County Board of Supervisors' Chambers located at 700 H Street, Suite 1450.

Date	Meeting
January 2, 2014	Regular Meeting
February 6, 2014	Regular Meeting
March 6, 2014	Regular Meeting
April 3, 2014	Regular Meeting
May 1, 2014	Regular Meeting
June 5, 2014	Budget Hearing
July 3, 2014	Regular Meeting
August 7, 2014	Regular Meeting
September 4, 2014	Regular Meeting
October 2, 2014	Regular Meeting
November 6, 2014	Regular Meeting
December 4, 2014	Regular Meeting

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 6

DATE: September 5, 2013
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: GENERAL ADMINISTRATIVE REPORT

RECOMMENDATION:

It is recommended the Board receive reports on the following items:

- 1) Introduction of new staff
 - a) Craig Fetter, Metro Cable's Production Director
 - b) Laura Brown, Senior Office Assistant
- 2) Compensation & Classification Study Update
- 3) Fiscal Year 2013-14 PEG Projects
- 4) Board Meetings for the remainder of 2013.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R. A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 7

DATE: September 5, 2013
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: STATE FRANCHISEE REPORTS

RECOMMENDATION:

It is recommended the Board receive verbal reports from the following state franchisee representatives who are present:

- A) AT&T
- B) Comcast
- C) SureWest

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 8

DATE: September 5, 2013
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CHANNEL LICENSEE REPORTS

RECOMMENDATION:

It is recommended the Board receive verbal reports from the following Channel Licensee representatives who are present:

- A) Access Sacramento
- B) Capital Public Radio
- C) KVIE
- D) Religious Coalition for Cable Television
- E) Sacramento Educational Cable Consortium

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R.A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 9

DATE: September 5, 2013
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: PUBLIC COMMENTS

RECOMMENDATION:

It is recommended the Board receive comments from the public on matters that are not on the agenda.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R. A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission