



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 ♦ (916) 874-6661 ♦ Fax: (916) 854-9666 ♦ www.sacmetrocastv.com

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

AGENDA

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION REGULAR BOARD MEETING

Sacramento County Administrative Center
700 H Street, S. 1450
Sacramento, California

THURSDAY, JUNE 1, 2017

2:30 p.m.

Board Members: Larry Carr, Steve Detrick, Sue Frost, Eric Guerra, Steve Hansen, Lori Heuer, Patrick Kennedy, Don Nottoli, Susan Peters, Phil Serna

Elected Alternates: Bret Daniels, Stephanie Nguyen

Appointed Alternates: Matt Bryant (Carr), Matt Hedges (Frost), Consuelo Hernandez (Hansen), Susan McKee (Kennedy), Lisa Nava (Serna), Sarah Pollo (Guerra), Howard Schmidt (Peters)

The Board may take up any agenda item at any time, regardless of the order listed. Members of the public coming for a specific agenda item are encouraged to arrive earlier than the scheduled time. Public comment will be taken on the item at the time that it is taken up by the Board. We ask that members of the public complete a Request to Speak form, submit it to the Clerk of the Board, and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of the discussion. Action may be taken on any item on this agenda.

Presentations supplemented with media (video, DVD, PowerPoint, laptop hookup, etc.) must be coordinated in advance with the meeting Clerk. All media must be tested prior to the meeting date by Metro Cable at (916) 874-7685. Untested media will not be allowed on the date of the meeting. It is also highly advisable to bring a paper copy of presentations to the meeting as back up.

Meeting facilities are accessible to persons with disabilities. Requests for alternative agenda document formats, meeting assistive listening devices, or other considerations should be made through the Commission office at (916) 874-6662.

The meeting of the Commission is cablecast live on Metro Cable 14, the local government affairs channel and webcast at www.sacmetrocastv.com. The meeting is closed captioned and will be repeated the following Saturday at Noon on Channel 14.

CALL TO ORDER

- A) Roll Call
- B) Pledge of Allegiance
- C) Introduction of New Board Members

ITEM NO. 1) CHAIR AND VICE-CHAIR ELECTION

Action

Elect a Chair to chair the June 1, 2017 Board meeting; and elect a Chair and Vice-Chair for Fiscal Year 2017-18.

ITEM NO. 2) CONFERENCE WITH LEGAL COUNSEL

Action

Adjourn to a closed Executive session to discuss the following item and report out, if necessary:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9

Name of Case: Comcast of Sacramento I, LLC, ET AL. v. SMCTC

Case No. 2:16-CV-01264-WBS-EFB

ITEM NO. 3) RESOLUTION NO. 2017-001, ADOPTING THE INTERIM GENERAL FUND (094A) AND PEG FEE FUND (094B) BUDGETS FOR FY2017-18

Action

Approve Resolution No. 2017-001, Adopting Interim General Fund (094A) and PEG Fee Fund (094B) Budgets for Fiscal Year 2017-18.

ITEM NO. 4) GENERAL ADMINISTRATION REPORT

Action

Receive a verbal report from staff regarding general administration matters.

ITEM NO. 5) STATE FRANCHISEE REPORTS

Action

Receive verbal reports from State Franchisee representatives:

- A. AT&T
- B. Comcast
- C. Consolidated Communications

ITEM NO. 6) CHANNEL LICENSEE REPORTS

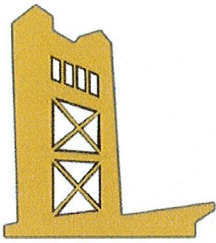
Action

Receive verbal reports from Channel Licensee representatives:

- A. ACCESS Sacramento
- B. Capital Public Radio
- C. KVIE, Inc.
- D. Sacramento Faith TV
- E. Sacramento Educational Cable Consortium

ITEM NO. 7) PUBLIC COMMENTS

ADJOURNMENT



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AGENDA ITEM NO. 1

DATE: June 1, 2017
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CHAIR AND VICE-CHAIR ELECTION

RECOMMENDATION:

It is recommended the Board elect a Chair for the June 1, 2017 meeting, as well as elect a Chair and Vice-Chair for Fiscal Year 2017-18.

BACKGROUND:

The Commission's By-Laws state the Board of Directors shall annually elect its Chairperson. Traditionally, assumption of duties and responsibilities of the new Chair occurs with the new fiscal year. In the absence of the Chair, the Vice-Chair shall preside at said meetings in which the Chair is absent and shall perform any other duties of the Chair if the Chair is not available.

The attached chart of Chairs and Vice-Chairs (April 1982 through June 2017) is provided to assist in the deliberations for the election to fill those two seats for Fiscal Year 2017-18.

RECOMMENDATION:

With the recent departures of Chair Ted Wolter and Vice-Chair Isaac Gonzalez, it is recommended the Board elect a Chair as the first order of business for this June 1st meeting to chair the rest of the meeting.

In addition, it is recommended the Board elect a Chair and Vice-Chair for Fiscal Year 2017-18.

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

Attachment:
Chair/Vice-Chair History (April 1982 - June 2017)

**SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION
CHAIR / VICE-CHAIR HISTORY (1982 – MARCH 2017)**

Effective Date	CHAIR		VICE-CHAIR	
	Jurisdiction	Name	Jurisdiction	Name
July 2016	Sac County	Wolter	Sacramento	Gonzalez
July 2015	Sac County	Wolter	Sacramento	Gonzalez
March 2015	Sac County	Wolter	Sacramento	Gonzalez
June 2014	Sac County	Wolter	Sacramento	Warren
June 2013	Elk Grove	Detrick	Sac County	Wolter
June 2012	Citrus Heights	Turner	Elk Grove	Detrick
June 2011	Folsom	Morin	Citrus Heights	Turner
March 2011	Folsom	Morin	Citrus Heights	Turner
June 2010	Folsom	Morin	Citrus Heights	Miller
June 2009	City	Waters	Folsom	Morin
February 2009	Sac County	Nottoli	Sacramento	Waters
June 2008	Elk Grove	Leary	Citrus Heights	Miller
June 2007	Elk Grove	Leary	Sac County	MacGlashan
April 2006	Sacramento	Sheedy	Elk Grove	Leary
April 2005	Sac County	Nottoli	Sacramento	Sheedy
April 2004	Sacramento	Waters	Sac County	Nottoli
March 2003	Sacramento	Waters	Sac County	Nottoli
February 2002	Sacramento	Waters	Sac County	Nottoli
March 2001	Sacramento	Waters	Sac County	Nottoli
March 2000	Citrus Heights	Shelby	Sacramento	Waters
March 1999	Sac County	Collin	Citrus Heights	Shelby
March 1998	Sac County	Collin	Sacramento	Waters
March 1997	Sacramento	Pannell	Sac County	Collin
March 1996	Folsom / Galt	Pratt	Sacramento	Pannell
Jan. 1995	Sac County	Dickinson	Folsom / Galt	Pratt
April 1994	Sacramento	Pane	Sac County	Dickinson
April 1993	Sac County	T. Johnson	Sacramento	Yee
April 1992	Folsom / Galt	Fletcher	Sac County	Collin
April 1991	Folsom / Galt	Fletcher	Sacramento	Kastanis
May 1990	Sacramento	Ferris	Sac County	G. Johnson
Dec. 1989	Sac County	Streng	Sacramento	Ferris
April 1989	Sacramento	Pope	Sac County	Streng
April 1988	Sac County	T. Johnson	Folsom / Galt	Fletcher
April 1987	Sacramento	Kastanis	Sac County	T. Johnson
April 1986	Sac County	Collin	Sacramento	Kastanis
April 1985	Folsom / Galt	Fletcher	Sacramento	Robie
April 1984	Sacramento	Kastanis	Sac County	Collin
April 1982	Sac County	Bryan	Sacramento	Kastanis



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AGENDA ITEM NO. 2

DATE: June 1, 2017
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CONFERENCE WITH LEGAL COUNSEL

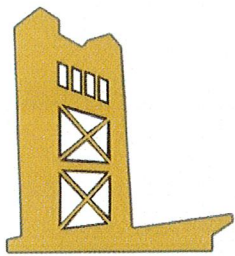
RECOMMENDATION:

It is recommended the Board adjourn to a closed Executive Session to discuss the following item and report out, if necessary:

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9
Name of Case: Comcast of Sacramento I, LLC, ET AL. v. SMCTC
Case No. 2:16-CV-01264-WBS-EFB

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission



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AGENDA ITEM NO. 3

DATE: June 1, 2017

TO: Chair and Board of Directors

FROM: Robert A. Davison, Executive Director

SUBJECT: RESOLUTION NO. 2017-001, ADOPTING THE INTERIM GENERAL FUND (094A) AND PEG FEE FUND (094B) BUDGETS FOR FY 2017-18

RECOMMENDATION:

It is recommended the Board approve Resolution No. 2017-001, Adopting the Interim General Fund and PEG Fee Fund Budgets for Fiscal Year 2017-18.

DISCUSSION:

Due to a leave of absence taken by the ASO III, the Sacramento Metropolitan Cable Television Commission's (Commission) Fiscal Year 2017-18 General Fund (094A) and PEG Fee Fund (094B) budgets will not be completed by June 30, 2017.

As the Commission is required to make routine monthly payments for costs of administration, goods, services, and miscellaneous expenses as are necessary to continue the day-to-day operations it is recommended the Board approve Resolution No. 2017-001, Adopting the Interim General Fund (094A) and PEG Fee Fund (094B) Budgets for Fiscal Year 2017-18, for the purpose of continuing the normal and ongoing day-to-day operations of the Commission, including payroll and expense disbursements, until the annual proposed budgets are completed. Today's action will implement a 2% cost of living adjustment for Commission staff on July 2, 2017, based upon salary adjustments approved for County of Sacramento positions.

A special Board meeting is scheduled for Wednesday, July 19, 2017, to review the proposed Fiscal Year 2017-18 General Fund (094A) and PEG Fee Fund (094B) budgets.

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

Attachment:

Resolution No. 2017-001, Adopting the Interim General Fund (094A) and PEG Fee Fund (094B) Budgets for Fiscal Year 2017-18

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2017-001

**A RESOLUTION ADOPTING THE INTERIM GENERAL FUND (094A) AND
PEG FEE FUND (094B) BUDGETS FOR FISCAL YEAR 2017-18**

WHEREAS, the Sacramento Metropolitan Cable Television Commission (“Commission”) is in the process of developing annual budgets for Fiscal Year 2017-18; and

WHEREAS, the proposed General Fund (094A) and PEG Fee Fund (094B) budgets will not be completed by June 30, 2017; and,

WHEREAS, the Commission is required to make routine monthly payments for costs of administration, goods, services, and miscellaneous maintenance as necessary to continue the day-to-day operations of the Commission, including payroll and expense disbursement of the Commission; and

WHEREAS, the Board of Directors desires to adopt interim budgets for the purpose of continuing the normal and ongoing day-to-day operations and maintenance of the Commission, including payroll and expense disbursement until the final annual budgets are completed.

NOW, THEREFORE, BE IT RESOLVED, that for the Fiscal Year commencing July 1, 2017 and ending June 30, 2018, the Executive Director or his authorized designee is hereby authorized and directed to continue processing demands for payment and issuing warrants/checks for normal payroll and expense disbursements in accordance with the practices prevailing at the end of Fiscal Year 2016-2017 and subject to any adjustments which have been approved by the Board of Directors; and,

BE IT FURTHER RESOLVED, that all cost of living adjustments, equity/salary adjustments, and universal salary increases for contract and non-contract employees, if any, are authorized at the same level as approved by the Board of Supervisors for represented management, clerical and technical employees of the County of Sacramento for Fiscal Year 2017-18; and,

BE IT FURTHER RESOLVED, that such sums as may be needed for the above purpose are hereby appropriated; and

BE IT FURTHER RESOLVED that such interim budgets shall remain in effect until the Board of Directors adopts the proposed budgets for Fiscal Year 2017-18.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Governing Board of the Sacramento Metropolitan Cable Television Commission, State of California, this 1st day of June 2017, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chair of the Board

ATTEST BY:

Clerk of the Board



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AGENDA ITEM NO. 4

DATE: June 1, 2017
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: GENERAL ADMINISTRATION REPORT

RECOMMENDATION:

It is recommended the Board receive verbal reports on the following items:

- A) Special Board Meeting – July 19, 2017 (2:30 p.m.)
- B) Recruitment of Programming Coordinator
- C) Quarterly Meetings for the Remainder of Calendar Year 2017 (September 7 & December 7)

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission



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AGENDA ITEM NO. 5

DATE: June 1, 2017
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: STATE FRANCHISEE REPORTS

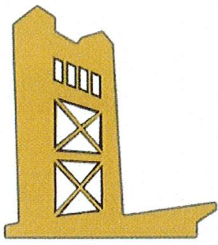
RECOMMENDATION:

It is recommended the Board receive verbal reports from representatives of the following state franchisees who may be present:

- A) AT&T, Inc.
- B) Comcast
- C) Consolidated Communications

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission



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AGENDA ITEM NO. 6

DATE: June 1, 2017
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CHANNEL LICENSEE REPORTS

RECOMMENDATION:

It is recommended the Board receive verbal reports from the representatives of the following Channel Licensees who may be present:

- A) Access Sacramento
- B) Capital Public Radio
- C) KVIE, Inc.
- D) Sacramento Faith TV
- E) Sacramento Educational Cable Consortium

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission



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AGENDA ITEM NO. 7

DATE: June 1, 2017
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: PUBLIC COMMENTS

RECOMMENDATION:

Receive comments from the public on matters that are not on the agenda.

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission