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# SACRAMENTO METROPOLITAN Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

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## SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION REGULAR BOARD MEETING

Sacramento County Board Chambers  
700 H Street, Suite 1450  
Sacramento, California

THURSDAY, SEPTEMBER 5, 2013 - 2:30 P.M.

### ACTION SUMMARY

#### CALL TO ORDER / ROLL CALL

Chair Detrick called the meeting to order at 2:30 p.m.

Board Members Present: Steve Detrick, Ted Wolter (Alternate for MacGlashan), Kevin McCarty, Andy Morin, Don Nottoli, Celia Coronado (Alternate for Serna), Mel Turner, Allen Warren, Aaron Chong (Alternate for Yee), Ex-Officio Donald Terry

Board Members Absent: Roberta MacGlashan, Susan Peters, Phil Serna, Jay Schenirer, Jimmie Yee

Staff Present: Executive Director Bob Davison, Legal Counsel Harriet Steiner and Administrative Services Officer Karen Liu

#### ITEM NO. 1) CLOSED EXECUTIVE SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Pursuant to subdivision (a) of Government Code Section 54956.9) - CITY OF LOS ANGELES, SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, and CITY OF EL SEGUNDO vs. PACIFIC BELL TELEPHONE COMPANY, d/b/a SBC PACIFIC BELL TELEPHONE COMPANY, d/b/a AT&T CALIFORNIA, Los Angeles Superior Court, Central District, Case No. BC414272.

The Board adjourned to a closed session at 2:35 p.m.

#### Board Action:

Chair Detrick reconvened the regular meeting at 2:44 p.m. Legal Counsel Harriet Steiner stated there was no reportable action.

**ITEM NO. 2) RESOLUTION NO. 2013-016, ADOPTING THE FISCAL YEAR 2013-14 FINAL GENERAL FUND BUDGET; AND RESOLUTION NO. 2013-0017, ADOPTING THE FISCAL YEAR 2013-14 FINAL PEG FEE FUND BUDGET**

Executive Director Bob Davison presented an overview of the Fiscal Year 2013-14 General Fund (094A) and PEG Fee Fund (094B) final budgets, which included minor adjustments for line items in operations, an increase to reserves in the General Fund Budget, and an adjustment to the contingency appropriation in the PEG Fee Fund Budget.

**Board Action:**

On a motion by Director Morin seconded by Director McCarty, the Board approved:

- A) Resolution No. 2013-016, Adopting the Fiscal Year 2013-14 Final General Fund Budget; and
- B) Resolution No. 2013-017, Adopting the Fiscal Year 2013-14 Final PEG Fee Fund Budget

AYES: UNANIMOUS VOICE VOTE

Steve Detrick, Ted Wolter (Alternate for MacGlashan), Kevin McCarty, Andy Morin, Don Nottoli, Celia Coronado (Alternate for Serna), Mel Turner, Allen Warren, Aaron Chong (Alternate for Yee)

NOES: None

ABSTAIN: None

ABSENT: Roberta MacGlashan, Susan Peters, Phil Serna, Jay Schenirer, Jimmie Yee

**ITEM NO. 3) CPUC RULEMAKING ON STATE VIDEO FRANCHISE RENEWAL**

Legal Counsel Harriet Steiner reported the Commission joined a coalition of local government entities in filing reply comments to the California Public Utilities Commission (CPUC) which advocates that CPUC, as the state video franchising authority must take comments from local government agencies and the public before franchise renewal procedures are developed for state video franchisees. Staff will monitor this matter and report back as needed.

**Board Action:**

The Board received and filed the report on California Public Utilities Commission's rulemaking on State Video Franchise Renewals.

**ITEM NO. 4) REQUEST FOR PROPOSAL FOR AUDITING SERVICES**

Executive Director Bob Davison reported staff was informed the County can no longer serve in the capacity as auditor for the Commission due to new auditing standards issued by the American Institute of CPAs and the Government Accountability Office for audits ending after December 15, 2012. Since the County Treasurer is the depository of Commission funds and has custody of and the ability to disburse Commission funds on the warrant of the County Auditor, it was determined the County is no longer considered independent of the Commission, which may result in conflict of interest issues.

**Board Action:**

On a motion by Director Warren, seconded by Director Wolter, the Board authorized staff to issue a Request for Proposal for auditing services, and delegated authority to the Executive Director to execute a contract up to \$50,000 in connection with the provision of the necessary auditing services.

AYES: UNANIMOUS VOICE VOTE  
 Steve Detrick, Ted Wolter (Alternate for MacGlashan), Kevin McCarty, Andy Morin, Don Nottoli, Celia Coronado (Alternate for Serna), Mel Turner, Allen Warren, Aaron Chong (Alternate for Yee)

NOES: None

ABSTAIN: None

ABSENT: Roberta MacGlashan, Susan Peters, Phil Serna, Jay Schenirer, Jimmie Yee

**ITEM NO. 5) 2014 BOARD MEETING SCHEDULE**

Executive Director Bob Davison announced the January 2, 2014 & July 3, 2014 Board meetings will be cancelled since they are so close to holidays; special meetings will be scheduled on an as needed basis to discuss pressing matters.

**Board Action:**

The Board received and filed the 2014 Commission Board meeting schedule.

**ITEM NO. 6) GENERAL ADMINISTRATIVE REPORT**

Executive Director Bob Davison introduced Craig Fetter, Metro Cable’s new Production Director and Laura Brown, the Commission’s new Senior Office Assistant. The Classification and Compensation is ongoing; the Fiscal Year 2013-14 PEG fee funded projects for member agencies and Metro Cable are underway.

**ITEM NO. 7) STATE FRANCHISEE REPORTS**

There were no State Franchisee representatives present.

**ITEM NO. 8) CHANNEL LICENSEE REPORTS**

KVIE General Manager David Lowe announced KVIE was nominated for two Northern California area Emmy Awards – one for Studio Sacramento’s episode on “Human Trafficking”; the other for overall station excellence.

Access Sacramento’s General Manager Gary Martin reported his transition to his new position has gone smoothly in the last two months; a meet-and-greet was scheduled with Commission staff; Access Sacramento’s Board met recently to discuss their Year 2-of-3 plans; the 2013 “A Place Called Sacramento Film Festival” is scheduled for October 6<sup>th</sup> at the Crest Theatre.

SECC’s Executive Director Liz Rhodes reported the elementary school phase of the BESTNet project is going really well; there are two years left to complete the work; SECC is working on new & different programming to enhance their existing programs; the number of films produced by students have doubled with the implementation of the SEVA labs.

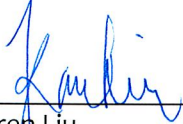
**ITEM NO. 9) PUBLIC COMMENTS**

There were no public comments received.

**ADJOURNMENT**

With no other business to conduct, Chair Detrick adjourned the regular meeting at 3:13 p.m.

Respectfully submitted,



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Karen Liu  
Clerk / Secretary to the Board  
Sacramento Metropolitan Cable Television Commission