



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetroable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

AGENDA

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION REGULAR BOARD MEETING

Sacramento County Administrative Center
700 H Street, S. 1450
Sacramento, California

THURSDAY, JUNE 4, 2015

2:30 p.m.

Board Members: Larry Carr, Steve Detrick, Eric Guerra, Steve Hansen, Patrick Kennedy, Roberta MacGlashan, Andy Morin, Don Nottoli, Susan Peters, Phil Serna, Mel Turner

Ex Officio: Donald Terry

Elected Alternates: Gary Davis, Sue Frost

Appointed Alternates: Isaac Gonzalez (Kennedy) – Vice Chair, Lisa Nava (Serna), Howard Schmidt (Peters), Ted Wolter (MacGlashan) – Chair

The Board may take up any agenda item at any time, regardless of the order listed. Members of the public coming for a specific agenda item are encouraged to arrive earlier than the scheduled time. Public comment will be taken on the item at the time that it is taken up by the Board. We ask that members of the public complete a Request to Speak form, submit it to the Clerk of the Board, and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of the discussion. Action may be taken on any item on this agenda.

Presentations supplemented with media (video, DVD, PowerPoint, laptop hookup, etc.) must be coordinated in advance with the meeting Clerk. All media must be tested prior to the meeting date by Metro Cable (at 916-874-7685). Untested media will not be allowed on the date of the meeting. It is also highly advisable to bring a paper copy of presentations to the meeting as back up.

Meeting facilities are accessible to persons with disabilities. Requests for alternative agenda document formats, meeting assistive listening devices, or other considerations should be made through the Commission office at (916) 874-6662.

The meeting of the Commission is cablecast live on Metro Cable 14, the local government affairs channel and webcast at www.sacmetroable.tv. The meeting is closed captioned and will be repeated the following Saturday at Noon on Channel 14.

CALL TO ORDER

- A) Roll Call
- B) Pledge of Allegiance
- C) Introduction of New Board Members

ITEM NO. 1) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Action:

Adjourn to a closed Executive Session with Legal Counsel regarding Anticipated Litigation (2 cases).

ITEM NO. 2) FISCAL YEAR 2015-16 PROPOSED GENERAL FUND & PEG FEE FUND BUDGETS

Action:

It is recommended the Board approve the following Resolutions, including all Exhibits and Attachments in budget staff report:

- Resolution No. 2015-001, Adopting the Fiscal Year 2015-16 Proposed General Fund (094A) Budget;
- Resolution No. 2015-002, Adopting the Fiscal Year 2015-16 Proposed PEG Fee Fund (094B) Budget;
- Resolution No. 2015-003, Approving an Amendment to the Commission Legal Counsel Services Retainer Agreement;
- Resolution No. 2015-004, Approving an Amendment to the Commission Consulting Services Agreement;
- Resolution No. 2015-005, Approving an Amendment to the Caption Colorado Agreement;
- Resolution No. 2015-006, Approving and Authorizing Execution of the PEG Fee Funding Agreement for Member Agencies of the Sacramento Metropolitan Cable Television Commission;
- Resolution No. 2015-007, Approving and Authorizing Execution of the Annual Funding and Performance Agreement for Channel Licensees of the Sacramento Metropolitan Cable Television Commission.

ITEM NO. 3) RESOLUTION NO. 2015-008, APPROVING THE FIFTH AMENDMENT TO THE LICENSE & OPERATIONS AGREEMENT PERTAINING TO USE OF COMMUNITY PROGRAMMING CHANNEL(S)

Action:

Adopt Resolution No. 2015-008, Approving the Fifth Amendment to the License & Operations Agreements Pertaining to Use of Community Programming Channel(s), with an amended term ending June 30, 2016.

ITEM NO. 4) SACRAMENTO COUNTY'S CALENDAR YEAR 2015 INVESTMENT POLICY FOR THE POOLED INVESTMENT FUND

Action:

Receive and file the County of Sacramento's Calendar Year 2015 Investment Policy for the Pooled Investment Fund.

ITEM NO. 5) CHAIR AND VICE-CHAIR ELECTION

Action:

Elect a Chair and Vice-Chair for Fiscal Year 2015-16.

ITEM NO. 6) GENERAL ADMINISTRATIVE REPORT

Action:

Receive a verbal report from staff on Commission matters and miscellaneous items.

ITEM NO. 7) STATE FRANCHISEE REPORTS

Action:

Receive verbal reports from State Franchisee representatives:

- A. AT&T
- B. Comcast
- C. Consolidated Communications

ITEM NO. 8) CHANNEL LICENSEE REPORTS

Action:

Receive verbal reports from Channel Licensee representatives:

- A. ACCESS Sacramento
- B. Capital Public Radio
- C. KVIE
- D. Sacramento Faith TV
- E. Sacramento Educational Cable Consortium

ITEM NO. 9) PUBLIC COMMENTS

ADJOURNMENT



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

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A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

AGENDA ITEM NO. 1

DATE: June 4, 2015
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

RECOMMENDATION:

It is recommended the Board adjourn to a closed Executive Session to discuss the following item and report out, if necessary:

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:
Consider Initiation of Litigation Pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: Two Cases.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R.A. Davison', written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission



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A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

AGENDA ITEM NO. 2

DATE: June 4, 2015
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: FISCAL YEAR 2015-16 PROPOSED GENERAL FUND & PEG FEE FUND BUDGETS

RECOMMENDATION:

It is recommended the Board approve the following Resolutions, including all Exhibits and Attachments in this staff report:

- 1) Resolution No. 2015-001, Adopting the Fiscal Year 2015-16 Proposed General Fund (094A) Budget;
- 2) Resolution No. 2015-002, Adopting the Fiscal Year 2015-16 Proposed PEG Fee Fund (094B) Budget;
- 3) Resolution No. 2015-003, Approving an Amendment to the Commission Legal Counsel Services Retainer Agreement;
- 4) Resolution No. 2015-004, Approving an Amendment to the Commission Consulting Services Agreement;
- 5) Resolution No. 2015-005, Approving an Amendment to the Caption Colorado Agreement;
- 6) Resolution No. 2015-006, Approving and Authorizing Execution of the PEG Fee Funding Agreement for Member Agencies of the Sacramento Metropolitan Cable Television Commission;
- 7) Resolution No. 2015-007, Approving and Authorizing Execution of the Annual Funding and Performance Agreement for Channel Licensees of the Sacramento Metropolitan Cable Television Commission.

BACKGROUND/DISCUSSION:

The Sacramento Metropolitan Cable Television Commission (Commission) is funded primarily with franchise fees and Public, Education and Government (PEG) fees collected from a percentage of the gross revenues of the cable television companies (AT&T, Comcast, and Consolidated Communications) operating in Sacramento.

The General Fund (094A) operating budget funds the two divisions of the Commission – Administration & Metro Cable - and supports six PEG channels operated by four Channel Licensees (Access Sac, KVIE, Sacramento Educational Cable Consortium, and Sacramento Faith TV). The balance of the franchise fee revenue minus operational costs is distributed annually to the Commission's seven member agencies, which includes the County of Sacramento and the cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova, and Sacramento.

Agenda Item 2

Resolution No. 2015-001, Adopting the Fiscal Year 2015-16 Proposed General Fund Budget; and Resolution No. 2015-002, Adopting the Fiscal Year 2015-16 Proposed PEG Fee Fund Budget

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The PEG Fee Fund (094B) funds Public, Education and Government (PEG) projects for the Commission's Member Agencies, Channel Licensees, and Metro Cable 14.

The Fiscal Year 2015-16 Proposed General Fund & PEG Fee Fund Budgets were developed to maintain the current level of core services which include:

- 1) Administering state-issued cable television state franchises in Sacramento County;
- 2) Assisting consumers in resolving their cable/video issues and concerns;
- 3) Operating Metro Cable 14, the local government channel;
- 4) Supporting community programming of six PEG channels on the local cable system, operated by Access Sacramento, KVIE, Sacramento Educational Cable Consortium, and Sacramento Faith TV;
- 5) Collecting and distributing franchise fees to member jurisdictions;
- 6) Collecting PEG fees to fund PEG facilities and projects.

FISCAL YEAR 2015-16 GENERAL FUND BUDGET (094A)

The Fiscal Year 2015-16 Budget for the General Fund (094A) proposes \$13,787,005 in expenditures to be funded with \$13 million of projected Franchise Fee revenue and the balance of carryover funds from Fiscal Year 2014-15, plus other miscellaneous revenue.

The Commission's General Fund budget is divided into five major components:

COMPONENT 1 – ADMINISTRATION AND REGULATION

This is the franchise administration and enforcement arm of the Commission. The part-time Executive Director serves at the pleasure of the Commission. The Administration Division is currently staffed with two full-time employees – an Administrative Services Officer III and a Senior Office Assistant. An additional full-time Senior Office Assistant position approved by the Board in Fiscal Year 2012-13 is currently unfilled. At this time, staff is recommending an Administrative Services Officer I be budgeted in place of the additional Senior Office Assistant position previously approved. The higher position is needed to address the amount and level of confidential administrative and budget work required of the administrative staff. Also, with a two-person office and a part time Executive Director, this position is necessary in order to have sufficient segregation of duties as well as for succession planning.

All of the Commission positions are tied to Sacramento County's salary adjustments (including COLAs and equity adjustments) approved for certain County positions. It is anticipated a 2% COLA will be applied to the County positions that the Commission positions are tied to for Fiscal Year 2015-16. It is also anticipated that additional salary adjustments between 1% and 1.9% will be applied to those County-tied positions.

Administration and Regulation Highlights:

- Legal Counsel - \$250,000
- Accounting Services - \$200,000
- Professional & Consultant Services - \$125,000
- Addition to Reserves - \$100,000 (Current Reserve Fund Balance is \$479,062)
- CALPERS CERBT Plan - \$83,601

COMPONENT 2 – CLOSED CAPTIONING

Closed captioning was implemented in June 2006 with Board direction to caption the Commission's JPA member agency meetings and other agency meetings held in the County Board of Supervisors Chambers. For Calendar Year 2014, 319 meetings were closed captioned with 606.5 meeting hours closed captioned by Caption Colorado. The FY 2015-16 budget proposes \$110,000 in funding for closed captioning services. Staff is recommending the Caption Colorado Agreement be renewed another year through June 30, 2016, with the same terms and conditions as the original 2006 Agreement.

COMPONENT 3 – METRO CABLE

The Metro Cable budget includes salaries and wages for four (4) full-time employees, including a Production Director, a Program Coordinator, a Technical Coordinator, and a Production Assistant III, as well as nine (9) part-time Production Assistants.

Metro Cable is responsible for cablecasting local government meetings and provides gavel-to-gavel coverage of meetings held by the Commission, its seven member agencies, and thirteen other agencies (including eight agencies that meet in the County Board chambers and offsite meetings for four contracted agencies). In addition, Metro Cable staff supports the member agencies by providing assistance with equipment maintenance and testing, quality oversight, as well as recommend equipment to upgrade council chambers and control rooms for PEG Fee funded projects.

COMPONENT 4 – COMMUNITY PROGRAMMING (CHANNEL LICENSEES' OPERATIONS BASE)

The Commission provides funding and support for three of its four Channel Licensees - Access Sacramento, KVIE, Sacramento Faith TV, and the Sacramento Educational Cable Consortium – that operate six of the Commission's seven PEG channels available to the community on the local cable systems; the Commission operates Metro Cable 14. Capital Public Radio also receives funding from the Commission.

As was done in the last five years, funding requests submitted by Channel Licensees were segregated into two categories – operational versus facilities & equipment costs. Operational costs are to be funded by the General Fund; facilities/equipment are to be funded by the PEG Fee fund. The benefit of this strategy is that it moves the facilities and equipment funding from the General Fund to the PEG Fee fund, thereby reducing expenditures from the franchise fees revenue, thus maximizing the revenue distribution to the Commission's seven member agencies. For this year, KVIE has requested that its operations base be moved back into the General Fund. During the downturn, KVIE moved its *entire* base into the PEG Fee Fund, thereby providing help to member agencies in increasing the revenue distribution. KVIE is making this request because of the slow economic recovery and its effect on KVIE's operating revenue.

Commission staff reviewed the Channel Licensees' funding requests. The following table identifies the proposed General Fund funding for Channel Licensees' Operations Base, which includes a recommendation of a 4% COLA for FY 2015-16. The Board approved a 2% COLA for the Base in FY 2014-15. The proposed funding also includes a grant of \$8,226 for Capital Public Radio for digital audio equipment.

Per past practice, Channel Licensees' funding request for additional items are forwarded to the Board for review at its annual budget hearing process and funding is granted on a case-by-case request.

Agenda Item 2

Resolution No. 2015-001, Adopting the Fiscal Year 2015-16 Proposed General Fund Budget; and Resolution

No. 2015-002, Adopting the Fiscal Year 2015-16 Proposed PEG Fee Fund Budget

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GENERAL FUND (094A) CHANNEL LICENSEES – OPERATIONS BASE		
Description	FY 2014-15 (with 2% COLA)	FY 2015-16 Proposed (with 4% COLA)
ACCESS SACRAMENTO		
Operations Base	\$405,383	\$421,598
Hometown-TV	\$52,734	\$54,843
Game of the Week	\$45,879	\$47,714
ACCESS SAC TOTAL	\$503,996	\$524,155
CAPITAL PUBLIC RADIO (CPR)		
Operations Base	\$18,233	\$18,962
One-time Equipment	N/A	\$8,226
CAPITAL PUBLIC RADIO TOTAL	\$18,233	\$27,188
KVIE		
Operations Base	N/A	\$207,394
KVIE TOTAL	N/A	\$207,394
SACRAMENTO EDUCATIONAL CABLE CONSORTIUM (SECC)		
SECC Operations Base	\$259,356	\$269,730
BESTNet Operations Base	\$56,976	\$59,255
SECC TOTAL	\$316,332	\$328,985
TOTAL	\$838,561	\$1,087,722

COMPONENT 5 – FRANCHISE FEE REVENUE DISTRIBUTION TO MEMBER AGENCIES

The Commission’s General Fund Balance, minus the cost of Operations and other costs, is allocated to the member agencies based on population. The Fiscal Year 2015-16 Proposed revenue distribution outlined below is calculated based on population percentages posted at the State Department of Finance website for January 2015.

GENERAL FUND (094A) FRANCHISE FEE REVENUE DISTRIBUTION TO MEMBER AGENCIES					
MEMBER AGENCY	FY 2014-15 Budgeted	FY 2014-15 Estimated Actual	Population as of January 1, 2015 (Dept. of Finance)	Population Percentage	FY 2015-16 Proposed
Citrus Heights	\$601,390	\$662,382	85,147	5.792%	\$620,737
Elk Grove	\$1,143,028	\$1,274,889	162,899	11.081%	\$1,187,564
Folsom	\$526,486	\$586,257	74,909	5.096%	\$546,100
Galt	\$172,775	\$192,581	24,607	1.674%	\$173,390
Rancho Cordova	\$482,562	\$540,888	69,112	4.701%	\$503,839
Sacramento	\$3,379,702	\$3,757,423	480,105	32.658%	\$3,500,054
Sacramento County	\$4,033,937	\$4,486,893	573,313	38.998%	\$4,179,558
TOTAL	\$10,339,880	\$11,505,312	1,470,092	100.00%	\$10,717,243

Agenda Item 2

Resolution No. 2015-001, Adopting the Fiscal Year 2015-16 Proposed General Fund Budget; and Resolution No. 2015-002, Adopting the Fiscal Year 2015-16 Proposed PEG Fee Fund Budget
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The Fiscal Year 2014-15 Revenue Distribution to Member Agencies to be distributed in June 2015 will be \$11.5 million (an increase of \$1,165,432 over the amount budgeted due to the difference in the actual franchise fees received (\$13,665,431) compared to the amount budgeted (\$12,500,000)). The proposed revenue distribution for Fiscal Year 2015-16 is \$10.7 million and will be distributed to member agencies in June 2016 and is based on \$13,000,000 in anticipated franchise fee revenue.

FISCAL YEAR 2015-16 PEG FEE FUND BUDGET (094B)

In 2009, the Commission Board adopted Resolution No. 09-001, determining to implement and collect a fee to support PEG channel facilities in the amount of one percent (1%) of gross revenues. Collection of the PEG Fee was implemented in May 2009 for State cable/video franchisees operating within the Commission boundaries (AT&T, Comcast, and Consolidated Communications). The PEG Fee Fund (094B) was established in Fiscal Year 2010-11, to account for PEG fees separate from Franchise fees in the Commission's General Fund (094A).

Since federal law restricts the use of PEG funding to capital facilities and equipment costs, the Commission's Legal Counsel developed the working definition of the types of expenses that qualify for the use of PEG Fee funding. The guidelines were provided to all Member Jurisdictions and Channel Licensees that request and receive PEG Fee funding.

DISCUSSION/ANALYSIS:

The proposed Fiscal Year 2015-16 PEG Fee Budget is based on \$2.6 million of PEG Fee revenue, with expenditures of \$3,062,500. The budget includes an estimated \$460,000 of FY 2014-15 carryover funds.

The Commission's Member Agencies and Channel Licensees were advised of available funding for PEG facilities and equipment and asked to submit a funding request for Fiscal Year 2015-16 to the Commission. Staff recommends the Board approve, as to form, the Fiscal Year 2015-16 Funding Agreement prepared by Legal Counsel, and authorize the Executive Director to prepare and modify the agreement as needed for each agency based on the approved funding amounts determined.

In addition, Legal Counsel prepared a Fifth Amendment to Channel Licensee's Licensee & Operations Agreements, which extends the Agreement through June 30, 2016.

Exhibit 3 provides a summary of the Fiscal Year 2015-16 funding proposal for all PEG projects, including those of Member Agencies, Metro Cable/Administration, and Channel Licensees.

PEG Fee Funded Projects for Member Agencies

Since its inception, the PEG Fee fund has been used to fund many projects for the Commission's seven member agencies. Metro Cable staff continues to assess member agencies' needs on an annual basis for control room and Board Chamber upgrades. For Fiscal Year 2015-16, they reached out to the member agencies to provide input of PEG equipment and facility needs.

The proposed funding for identified PEG facilities/equipment projects for each member agency is included in the Fiscal Year 2015-16 PEG Fee Fund budget. The table below identifies PEG funding proposed for each member agency, based on the submitted requests, which include Metro Cable staff recommendations. These requests are mostly for control room audio video upgrades and board/council chambers improvements. The improvements are summarized in Exhibit 3.

Attachments 15-21 are the FY 2015-16 PEG Fee Funding requests submitted by each Member Agency.

PEG FEE FUND (094B)	
Fiscal Year 2015-16 Proposed PEG Fee Funding - Member Agencies	
Member Agency	Fiscal Year 2015-16 Proposed Funding
Citrus Heights	\$147,678
Elk Grove	\$1,095
Folsom	\$64,875
Galt	\$18,327
Rancho Cordova	\$70,536
Sacramento	\$268,260
Sacramento County	\$27,283
MEMBER AGENCY PEG FEE FUNDING TOTAL	\$598,054

PEG Fee Funded Projects for Channel Licensees

In addition to the annual base requests, Channel Licensees submitted the request(s) for one-time equipment funding from the PEG Fee Fund. Staff reviewed the Channel Licensees' funding request (Attachments 22-25) insure all requests fit within the definition of expenditures that may be funded by the PEG Fees.

KVIE's request include equipment related to facility improvements, production/content creation, signal delivery and network facilities.

SECC's request includes the fifth year of the BESTNet Phase III funding (\$600,000), SEVA studio labs which SECC plans to leverage with other funds to provide multiple labs, and production equipment.

Access Sacramento's request includes various computer, software, audio/video, storage, and studio equipment. In addition, ACCESS Sacramento is requesting funding for a truck (\$706,875). The request is for an HD video truck capable of shooting a wide variety of indoor and outdoor events including Game of the Week and Hometown TV productions. This request has been discussed in previous years and last year's budget included \$15,000 for a truck integration plan which ACCESS Sacramento had prepared this year. Given the size of this requests, staff asked Gary Martin, Executive Director of Access Sacramento several questions including whether they looked at alternatives and were there going to be additional costs for operation, maintenance, insurance and security. Mr. Martin indicated that this was the less expensive of two quotes and the TV Pro Gear proposal is the least costly alternative that meets the minimum acceptable technical and operational needs of the station. He also indicated that operations costs would not be significant but possible software and equipment updates in the future are not known at this time. Mr. Martin has also requested a quote from his insurance company which is not available at this time but he will have it on hand to share at the meeting. In regard to storage and safety, he indicated that the truck is strongly secure itself and will be stored in an existing storage space behind a 12-foot fence topped with razor wire with a gate secured by multiple chains and locks.

The proposed Fiscal Year 2015-16 PEG Fee funding includes a 4% COLA to the Capital Equipment/Facilities Base.

PEG FEE FUND (094B) Fiscal Year 2015-16 Proposed PEG Fee Funding – Channel Licensees		
Channel Licensee	Amount	Fiscal Year 2015-16 Proposed Funding
Access Sacramento – Fac/Equipment Base	\$83,803	\$83,803
Access Sacramento – Coloma Center Rent	\$6,750	\$6,750
Access Sacramento – PEG Equipment	\$240,898	\$240,898
Access Sacramento – HD Truck	\$706,875	\$706,875
Access Sacramento Funding Request Total		\$1,038,326
KVIE – PEG Equipment	\$371,813	\$371,813
KVIE Funding Request Total		\$371,813
SECC – Fac/Equipment Base	\$45,508	\$45,508
SECC – One Time Equipment	\$15,000	\$15,000
SECC – SEVA Labs	\$90,000	\$90,000
SECC – BESTNet Phase III (Year 5 of 5)	\$600,000	\$600,000
SECC Funding Request Total		\$750,508
CHANNEL LICENSEES FUNDING REQUEST TOTAL		\$2,160,647

PEG Fee Funded Projects for Metro Cable / Administration

Metro Cable staff submitted the following PEG fee funding requests to enhance the operations of Metro Cable 14. The \$1,500 requested by Administration is to cover any remaining work that may be needed for the installation of the VRAD equipment which allows staff to monitor the AT&T custom channel.

PEG FEE FUND (094B) Fiscal Year 2015-16 PEG Fee Funding Proposal – Administration / Metro Cable	
	FY 2015-16 Proposed Funding
ADMINISTRATION	
AT&T VRAD (Monitoring Equipment)	\$1,500
METRO CABLE	
Metro Cable Control Room	\$12,993
Metro Cable Van	\$1,269
Metro Cable Master Control	\$12,780
Server	\$4,339
METRO CABLE FUNDING TOTAL	\$31,381
ADMINISTRATION / METRO CABLE FUNDING TOTAL	\$32,881

Staff recommends the Board adopt Resolution Nos. 2015-001 through 2015-007, along with the referenced Exhibits and attachments in this staff report.

Agenda Item 2

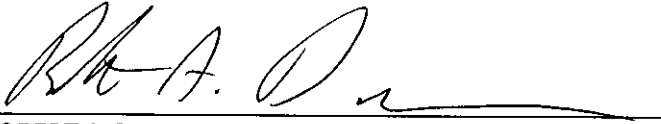
Resolution No. 2015-001, Adopting the Fiscal Year 2015-16 Proposed General Fund Budget; and Resolution

No. 2015-002, Adopting the Fiscal Year 2015-16 Proposed PEG Fee Fund Budget

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I would like to take this opportunity to thank the Commission staff for their dedication and hard work behind the scenes. In addition, I would like to thank the Board for their continued support of the Commission over the years.

Respectfully submitted,



ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

Attachments:

- Resolution No. 2015-001, Adopting the Fiscal Year 2015-16 Proposed General Fund (094A) Budget (Attachment 1)
- Resolution No. 2015-002, Adopting the Fiscal Year 2015-16 Proposed PEG Fee Fund (094B) Budget (Attachment 2)
- Fiscal Years 2014-15 and 2015-16 General Fund Budget Summary (Exhibit 1)
- Fiscal Years 2014-15 and 2015-16 PEG Fee Fund Budget Summary (Exhibit 2)
- Fiscal Year 2015-16 PEG Fee Funding Proposal (Exhibit 3)
- Resolution No. 2015-003, Approving an Amendment to the Commission Legal Counsel Services Retainer Agreement (Attachment 3)
- Fiscal Year 2015-16 Amendment to Legal Counsel Retainer Agreement (Attachment 4)
- Resolution No. 2015-004, Approving an Amendment to the Commission Consulting Services Agreement (Attachment 5)
- Fiscal Year 2015-16 Amendment to Consultant Services Agreement (Attachment 6)
- Resolution No. 2015-005, Approving an Amendment to the Caption Colorado Agreement (Attachment 7)
- Fiscal Year 2015-16 Amendment to Closed Captioning Services Agreement (Attachment 8)
- Fiscal Year 2015-16 Proposed Staffing (Attachment 9)
- Resolution No. 2015-006, Approving and Authorizing Execution of the PEG Fee Funding Agreement for Member Agencies of SMCTC (Attachment 10)
- Fiscal Year 2015-16 PEG Fee Pro Forma Funding Agreement for Member Agency (Attachment 11)
- Resolution No. 2015-007, Approving and Authorizing Execution of the Annual Funding and Performance Agreement for Channel Licensees of SMCTC (Attachment 12)
- Fiscal Year 2015-16 Annual Funding & Performance Pro Forma Agreement for Channel Licensee (Attachments 13)
- Fiscal Year 2015-16 Annual Performance Agreement for Sacramento Faith TV (Attachment 14)
- Fiscal Year 2015-16 PEG Fee Funding Requests – Members Agencies (Attachments 15-21)
- Fiscal Year 2015-16 PEG Fee Funding Requests – Channel Licensees (Attachments 22-25)

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2015-001

A RESOLUTION ADOPTING THE FISCAL YEAR 2015-16
PROPOSED GENERAL FUND (094A) BUDGET

WHEREAS, a hearing has been terminated during which time all additions and deletions to the proposed budget for Fiscal Year 2015-16 were made.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the proposed budget for Fiscal Year 2015-16 for the General Fund (094A) is hereby adopted in accordance with the following:

Salaries and Employee Benefits (Object 10)	\$ 920,500
Services and Supplies (Object 20)	\$914,039
Channel Licensees – Operations (Object 30)	1,087,723
Revenue Distribution (Object 30)	\$10,717,243
County Wide Cost Allocation – A87 (Object 30)	\$2,500
Fixed Assets – Equipment (Object 43)	\$25,000
Contingency Appropriation (Object 79)	\$20,000
Fund Balance Reserve	\$100,000
FISCAL YEAR 2015-16 BUDGET TOTAL	\$13,787,005

FURTHER BE IT RESOLVED AND ORDERED that the means of financing the expenditures program will be by monies derived from Franchise Fee Revenue and Fund Balance available.

FURTHER BE IT RESOLVED AND ORDERED that the Budget be and is hereby adopted in accordance with the listed attachments in the Fiscal Year 2015-16 Budget Staff Report, which show in detail the approved appropriations, revenues and methods of financing, authorized positions, attached hereto and by reference made a part hereof.

FURTHER BE IT RESOLVED AND ORDERED that COLAs, equity/salary adjustments, and universal salary increases for contract and non-contract employees, if any, are authorized at the same level as approved by the Board of Supervisors for represented management, clerical, and technical employees of the County of Sacramento.

FURTHER BE IT RESOLVED AND ORDERED that the Channel Licensee Annual Funding and Performance Pro Forma Agreement with Channel Licensees – Access Sacramento, Capital Public Radio, KVIE, and Sacramento Educational Cable Consortium, and the Annual Performance Agreement with Sac Faith TV are approved and that the Chairperson of the Board of Directors be and is hereby authorized to execute the agreements.

FURTHER BE IT RESOLVED AND ORDERED that the Fiscal Year 2015-16 Budget amends and authorizes the FY 2014-15 revenue distribution of \$11,505,312 to the Commission's member jurisdictions to be issued in June 2015.

FURTHER BE IT RESOLVED AND ORDERED that the Executive Director is authorized and directed to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Governing Board of the Sacramento Metropolitan Cable Television Commission, State of California, this 4th day of June 2015, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chair of the Board

ATTEST:

Clerk of the Board

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2015-002

A RESOLUTION ADOPTING THE FISCAL YEAR 2015-16
PROPOSED PEG FEE FUND (094B) BUDGET

WHEREAS, a hearing has been terminated during which time all additions and deletions to the proposed budget for Fiscal Year 2015-16 were made.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the proposed budget for Fiscal Year 2015-16 for the PEG Fee Fund (094B) is hereby adopted in accordance with the following:

Member Agency Facilities/Equipment (Object 20)	\$598,054
BESTNet Phase III – Year 5 of 5 (Object 30) + Rollover	\$795,938
Channel Licensees - One Time Facilities/Equipment (Object 30)	\$1,424,586
Channel Licensees – Facilities/Equipment Base (Object 30)	\$136,062
Equipment – Fixed Assets – AT&T VRAD Equipment (Object 40)	\$1,500
Equipment – Fixed Assets - Metro Cable Projects (Object 40)	\$31,381
Contingency Appropriation	\$74,979
FISCAL YEAR 2015-16 BUDGET TOTAL	\$3,062,500

FURTHER BE IT RESOLVED AND ORDERED that the means of financing the PEG Fee Fund expenditures will be by monies derived from Revenue and Fund Balance available.

FURTHER BE IT RESOLVED AND ORDERED that the Fiscal Year 2015-16 PEG Fee Fund Budget is hereby adopted in accordance with the attachments in the Fiscal Year 2015-16 Budget staff report, which shows in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

NOW, THEREFORE, BE IT FURTHER RESOLVED AND ORDERED that the Executive Director is authorized and directed to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Board of Directors of the Sacramento Metropolitan Cable Television Commission this 4th day of June 2015, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chair of the Board

ATTEST:

Clerk/Secretary of the Board

EXHIBIT 1

Fiscal Year 2014-15 Budgeted and Estimated Actuals / Fiscal Year 2015-16 Proposed General Fund (094A) Budget

	G/L #	Admin	Metro Cable	FY 2014-15 Budgeted	FY 2014-15 Actuals @ Per 10	FY 2014-15 Estimates	Admin	Metro Cable	FY 2015-16 Proposed Budget
REVENUE									
Interest Income	94941000	\$10,000	\$0	\$10,000	\$0	\$2,500	\$0	\$2,500	
Franchise Fees	97978100	\$12,500,000	\$0	\$12,500,000	\$11,181,917	\$13,665,431	\$13,000,000	\$13,000,000	
Miscellaneous Other Revenue	97979000	\$10,000	\$0	\$10,000	\$11,833	\$11,833	\$10,000	\$10,000	
REVENUE ACCOUNTS TOTAL		\$12,520,000	\$0	\$12,520,000	\$11,193,750	\$13,679,764	\$13,012,500	\$13,012,500	
Fund Balance / Carry Forward		\$789,549	\$0	\$789,549	\$789,549	\$789,549	\$774,505	\$774,505	
GRAND REVENUE TOTAL		\$13,309,549	\$0	\$13,309,549	\$11,983,299	\$14,469,313	\$13,787,005	\$13,787,005	
EXPENDITURES									
Salaries & Wages / Benefits									
Salaries & Wages - Employees	10111000	\$203,405	\$259,249	\$462,654	\$273,546	\$330,000	\$217,538	\$260,311	
Salaries & Wages - Extra Help	10112100	\$25,000	\$0	\$25,000	\$44,698	\$55,000	\$30,000	\$0	
Salaries & Wages - Commission Members	10112400	\$6,600	\$0	\$6,600	\$720	\$6,600	\$6,600	\$0	
Retirement	10121000	\$33,416	\$32,670	\$66,086	\$32,328	\$40,000	\$46,652	\$43,465	
Retirement Health Savings Plan	10121300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
OASDHI (Social Security Act)	10122000	\$18,043	\$21,810	\$39,853	\$22,712	\$30,000	\$19,946	\$22,613	
Group Insurance	10123000	\$167,049	\$73,977	\$241,026	\$159,303	\$193,000	\$98,986	\$65,990	
Dental Insurance	10123002	\$0	\$0	\$0	\$0	\$0	\$4,357	\$5,809	
Workers Comp Insurance	10124000	\$10,460	\$13,007	\$23,467	\$8,558	\$10,400	\$4,933	\$5,610	
SUI Insurance	10125000	\$1,066	\$3,546	\$4,612	\$1,888	\$2,300	\$928	\$3,161	
Benefits Subtotal		\$230,034	\$145,010	\$375,044	\$224,788	\$275,700	\$259,403	\$146,648	
SALARIES & WAGES / BENEFITS TOTAL	10 TOTAL	\$465,039	\$404,259	\$869,298	\$543,752	\$667,300	\$513,541	\$406,959	
Advertising/Legal Notices	20200500	\$500	\$0	\$500	\$0	\$0	\$0	\$0	
Books/Periodical Service	20202100	\$250	\$0	\$250	\$264	\$320	\$462	\$462	
Film Supplies	20202500	\$0	\$25,000	\$25,000	\$8,659	\$25,000	\$0	\$25,000	
Business Travel	20203100	\$15,000	\$5,000	\$20,000	\$1,995	\$10,000	\$20,000	\$10,000	
Education & Training Supplies	20203500	\$1,000	\$1,500	\$2,500	\$995	\$1,200	\$1,500	\$1,500	
Employee Recognition	20203800	\$0	\$290	\$290	\$27	\$100	\$0	\$1,000	
Employee Transportation	20203900	\$3,000	\$2,000	\$5,000	\$511	\$1,200	\$3,000	\$6,000	
Insurance - Liability	20205100	\$0	\$0	\$0	\$0	\$0	\$12,500	\$0	
Insurance Premium	20205200	\$30,000	\$0	\$30,000	\$11,757	\$12,000	\$0	\$0	
Insurance - Bonds / General / Property	10205300	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000	
Membership Dues	20206100	\$3,500	\$2,500	\$5,000	\$3,000	\$4,000	\$2,500	\$2,000	
Office Supplies	20207600	\$15,000	\$0	\$15,000	\$10,081	\$15,000	\$15,000	\$0	
Postal Services	20208100	\$1,750	\$250	\$2,000	\$574	\$1,000	\$2,000	\$250	
Printing Services	20208500	\$2,000	\$2,000	\$2,000	\$1,415	\$1,750	\$1,500	\$500	
Telephone Services	20219700	\$250	\$250	\$500	\$0	\$0	\$250	\$250	
Accounting Services	20250500	\$150,000	\$0	\$150,000	\$16,713	\$100,000	\$200,000	\$0	
Legal Services	20253100	\$300,000	\$0	\$300,000	\$31,901	\$100,000	\$250,000	\$0	
Security Service	20257100	\$250	\$250	\$500	\$236	\$300	\$1,000	\$0	
Other Professional Services	20259100	\$150,000	\$0	\$150,000	\$2,314	\$80,000	\$125,000	\$0	
Data Processing	20281200	\$0	\$0	\$0	\$276	\$500	\$250	\$500	
Interpreter Svcs (Closed Captioning)	20283200	\$110,000	\$0	\$110,000	\$69,090	\$85,000	\$110,000	\$0	
DTech - County Wide IT Service	20291000	\$2,000	\$2,000	\$4,000	\$3,032	\$4,000	\$1,500	\$1,500	
DTech - System Development Services	20291100	\$25,000	\$25,000	\$50,000	\$9,462	\$12,000	\$16,000	\$16,000	
DTech - System Development Supplies	20291200	\$2,500	\$5,000	\$7,500	\$870	\$1,200	\$3,000	\$3,000	
COMPASS Costs	20291500	\$7,500	\$0	\$7,500	\$1,839	\$2,500	\$5,000	\$0	

EXHIBIT 1

Fiscal Year 2014-15 Budgeted and Estimated Actuals / Fiscal Year 2015-16 Proposed General Fund (094A) Budget

	G/L #	Admin	Metro Cable	Budgeted	FY 2014-15 Actuals @ Per 10	FY 2014-15 Estimates	Admin	Metro Cable	FY 2015-16 Proposed Budget
DTEch - Wide Area Network (WAN) Costs	20291600	\$7,500	\$7,500	\$15,000	\$10,233	\$13,000	\$6,000	\$6,000	\$12,000
GS - Printing Services	20292100	\$0	\$100	\$100	\$5	\$100	\$0	\$0	\$0
GS - Messenger Services	20292300	\$1,000	\$1,000	\$2,000	\$1,128	\$2,000	\$800	\$800	\$1,600
GS - Purchasing Svcs Allocation	20292500	\$0	\$50	\$50	\$35	\$35	\$0	\$50	\$50
GS - Store Charges	20292600	\$0	\$75	\$75	\$0	\$0	\$0	\$0	\$0
GS - Equipment Rental - Light	20292800	\$1,000	\$6,000	\$7,000	\$5,130	\$6,500	\$1,000	\$6,000	\$7,000
GS - Fuel Usage- Light	20293800	\$200	\$300	\$500	\$62	\$200	\$200	\$300	\$500
County Facility Use (Rent/Lease)	20294200	\$30,000	\$45,000	\$75,000	\$30,146	\$37,500	\$36,177	\$0	\$36,177
GS - Parking Charges	20296200	\$3,000	\$5,000	\$8,000	\$8,453	\$10,500	\$4,000	\$10,000	\$14,000
D-Tech - Telephone Services	20298700	\$1,500	\$2,500	\$4,000	\$0	\$0	\$0	\$0	\$0
Telephone Services - Cell Phones	20298701	\$1,500	\$0	\$1,500	\$691	\$1,000	\$1,500	\$0	\$1,500
Telephone Services - Land Line	20298703	\$2,000	\$3,000	\$5,000	\$2,718	\$3,500	\$2,000	\$3,000	\$5,000
Telephone Installations	20298900	\$0	\$500	\$500	\$253	\$350	\$0	\$500	\$500
SERVICES AND SUPPLIES TOTAL	20 TOTAL	\$866,200	\$140,065	\$1,006,265	\$333,863	\$531,755	\$823,139	\$90,900	\$914,039
Support Services									
Support Services (Sac County Community Educational Voters)	30310400	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0
Contract Service (Channel Licensees)									
Access Sac - Operations Base	30310500	\$405,383	\$0	\$405,383	\$405,383	\$405,383	\$421,598	\$0	\$421,598
Access Sac - HT-TV Operations Base	30310500	\$52,734	\$0	\$52,734	\$52,734	\$52,734	\$54,843	\$0	\$54,843
Access Sac - GOW Operations Base	30310500	\$45,879	\$0	\$45,879	\$45,879	\$45,879	\$47,714	\$0	\$47,714
Access Sac - FM Radio Installation (One-Time)	30310500	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0
Access Sac - Grand Total		\$503,996	\$0	\$503,996	\$553,996	\$553,996	\$524,156	\$0	\$524,156
Capital Public Radio Operations Base	30310500	\$18,233	\$0	\$18,233	\$18,233	\$18,233	\$18,962	\$0	\$18,962
KVIE Operations Base	30310500	\$0	\$0	\$0	\$0	\$0	\$8,226	\$0	\$8,226
KVIE Operations Base	30310500	\$0	\$0	\$0	\$0	\$0	\$207,394	\$0	\$207,394
SECC Operations Base	30310500	\$259,356	\$0	\$259,356	\$259,356	\$259,356	\$269,730	\$0	\$269,730
BESTNet Operations Base	30310500	\$56,976	\$0	\$56,976	\$56,976	\$56,976	\$9,255	\$0	\$9,255
CONTRACT SERVICES (CHANNEL LICENSEES) TOTAL		\$888,561	\$0	\$888,561	\$888,561	\$888,561	\$1,087,723	\$0	\$1,087,723
Bond/Loan Redemption in FY 2014-15 (G/L 30322000) / Contr to Other Agencies in FY 2015-16 (G/L 30370000)									
Citrus Heights	30322000	\$601,390	\$0	\$601,390	\$0	\$666,382	\$620,737	\$0	\$620,737
Elk Grove	30322000	\$1,143,028	\$0	\$1,143,028	\$0	\$1,274,889	\$1,187,564	\$0	\$1,187,564
Folsom	30322000	\$526,486	\$0	\$526,486	\$0	\$586,257	\$546,100	\$0	\$546,100
Galt	30322000	\$172,776	\$0	\$172,776	\$0	\$192,581	\$179,390	\$0	\$179,390
Rancho Cordova	30322000	\$482,562	\$0	\$482,562	\$0	\$540,888	\$503,839	\$0	\$503,839
Sacramento	30322000	\$3,379,702	\$0	\$3,379,702	\$0	\$3,757,423	\$3,500,054	\$0	\$3,500,054
Sacramento County	30322000	\$4,033,937	\$0	\$4,033,937	\$0	\$4,486,893	\$4,179,558	\$0	\$4,179,558
BOND/LOAN REDEMPTION (REVENUE DISTRIBUTION) TOTAL	30 TOTAL	\$10,339,881	\$0	\$10,339,881	\$0	\$11,505,312	\$10,717,243	\$0	\$10,717,243
Sac County Wide Cost Allocation	30388001	\$0	\$0	\$0	\$1,880	\$1,880	\$2,500	\$0	\$2,500
OTHER CHARGES TOTAL									
Fund Balance Reserve	7100000	\$100,000	\$0	\$100,000	\$0	\$100,000	\$100,000	\$0	\$100,000
Equip-SD-Non-Recon (Fixed Assets)	43430300	\$5,000	\$60,000	\$65,000	\$0	\$0	\$15,000	\$10,000	\$25,000
Contingency Appropriation	79790100	\$30,544	\$0	\$30,544	\$0	\$0	\$20,000	\$0	\$20,000
OTHER CHARGES TOTAL		\$135,544	\$60,000	\$195,544	\$0	\$100,000	\$135,000	\$10,000	\$145,000
GRAND EXPENDITURE TOTAL		\$12,705,225	\$604,324	\$13,309,549	\$1,668,057	\$13,694,808	\$13,279,146	\$507,859	\$13,787,005

EXHIBIT 2

Fiscal Year 2014-15 Budgeted and Estimated Actuals / Fiscal Year 2015-16 Proposed PEG Fee Fund (094B) Budget

	G/L Acct	FY 2014-15		FY 2014-15 Actuals @ Per. 10	FY 2014-15 Year End Estimates	FY 2015-16		FY 2015-16 Proposed Budget
		Budgeted				Metro Cable Requests	Agency Requests	
REVENUE								
Interest Income	94941000	\$5,000	\$0	\$0	\$2,500	\$0	\$0	\$2,500
PEG Fee Revenue	97978200	\$2,550,000	\$2,236,766	\$2,236,766	\$2,739,074	\$0	\$0	\$2,600,000
Fund Balance / Carry Forward		\$764,059	\$764,059	\$764,059	\$764,059	\$0	\$0	\$460,000
REVENUE TOTAL		\$3,319,059	\$3,000,825	\$3,000,825	\$3,505,633	\$0	\$0	\$3,062,500
EXPENDITURES								
Inventoriable Equipment (Member Agencies)	20226500							
Citrus Heights		\$85,529	\$3,430	\$3,430	\$65,435	\$0	\$147,678	\$147,678
Elk Grove		\$139,703	\$139,703	\$139,703	\$139,703	\$0	\$1,095	\$1,095
Folsom		\$96,000	\$0	\$0	\$92,522	\$0	\$64,875	\$64,875
Galt		\$78,235	\$0	\$0	\$78,235	\$0	\$18,327	\$18,327
Rancho Cordova		\$120,457	\$0	\$0	\$120,457	\$0	\$70,536	\$70,536
Sacramento		\$0	\$0	\$0	\$0	\$0	\$268,260	\$268,260
Sacramento County (Council Chambers)		\$268,142	\$0	\$0	\$268,142	\$0	\$27,283	\$27,283
Invent Equip Subtotal (Memb Agencies)		\$788,066	\$143,133	\$143,133	\$764,494	\$0	\$598,054	\$598,054
G/L Account 2000 Total		\$788,066	\$143,133	\$143,133	\$764,494	\$0	\$598,054	\$598,054
Support Services (Channel Licensees)	30310400							
Access Sac - One-Time Equipment		\$242,609	\$242,609	\$242,609	\$242,609	\$0	\$240,898	\$240,898
Access Sac - One-Time Equip (HD Truck Integration Plan)		\$15,000	\$15,000	\$15,000	\$15,000	\$0	\$0	\$0
Access Sac - One-Time Equip (HD Truck)		\$0	\$0	\$0	\$0	\$0	\$706,875	\$706,875
KVIE - One-Time Equipment		\$708,744	\$708,744	\$708,744	\$708,744	\$0	\$371,813	\$371,813
SECC - One Time Equipment		\$62,149	\$62,149	\$62,149	\$62,149	\$0	\$15,000	\$15,000
SECC - One-Time Equipment (SEVA Labs)		\$60,132	\$60,132	\$60,132	\$60,132	\$0	\$90,000	\$90,000
BESTNet Phase III (5-Years: FY 2011-12 to FY 2015-16)		\$903,481	\$707,544	\$707,544	\$707,544	\$0	\$795,938	\$795,938
Support Svcs Subtotal (Channel Licensees)		\$1,992,115	\$1,796,178	\$1,796,178	\$1,796,178	\$0	\$2,220,524	\$2,220,524
Contract Services (Chan Licensees)	30310500							
Access Sac Fac/Equip Base		\$80,580	\$80,580	\$80,580	\$80,580	\$0	\$83,803	\$83,803
Access Sac - Coloma Center Rent		\$6,750	\$6,750	\$6,750	\$6,750	\$0	\$6,750	\$6,750
KVIE - Fac/Equip Base		\$199,417	\$199,417	\$199,417	\$199,417	\$0	\$0	\$0
SECC - Fac/Equip Base		\$43,758	\$43,758	\$43,758	\$43,758	\$0	\$45,508	\$45,508
Contract Svcs Inst Subtotal (Chan Licensees)		\$330,505	\$330,505	\$330,505	\$330,505	\$0	\$136,062	\$136,062
G/L Account 3000 Total		\$2,322,620	\$2,126,683	\$2,126,683	\$2,126,683	\$0	\$2,356,586	\$2,356,586

EXHIBIT 2

Fiscal Year 2014-15 Budgeted and Estimated Actuals / Fiscal Year 2015-16 Proposed PEG Fee Fund (094B) Budget

	G/L Acct	FY 2014-15		FY 2014-15		FY 2015-16		FY 2015-16	
		Budgeted	Actuals @ Per. 10	Year End Estimates	Metro Cable Requests	Agency Requests	Proposed Budget	Proposed Budget	
Equipment SD Non-Recon - Fixed Assets	43430300								
AT&T - VRAD (Monitoring Equipment)		\$23,602	\$17,643	\$22,211	\$1,500	\$0	\$1,500	\$0	\$1,500
Metro Cable Control Room		\$33,408	\$0	\$21,843	\$12,993	\$0	\$12,993	\$0	\$12,993
Metro Cable Van		\$33,541	\$0	\$25,102	\$1,269	\$0	\$1,269	\$0	\$1,269
Master Control		\$117,822	\$85,301	\$85,301	\$12,780	\$0	\$12,780	\$0	\$12,780
Server		\$0	\$0	\$0	\$4,339	\$0	\$4,339	\$0	\$4,339
Equip SD Non-Recon - Fixed Assets Sub-Total		\$208,373	\$102,944	\$154,457	\$32,882	\$0	\$32,882	\$0	\$32,882
G/L Account 4000 Total		\$208,373	\$102,944	\$154,457	\$32,882	\$0	\$32,882	\$0	\$32,882
Contingency Appropriation	79790100	\$0	\$0	\$0	\$74,979	\$0	\$74,979	\$0	\$74,979
EXPENDITURE TOTAL		\$3,319,059	\$2,369,747	\$3,045,634	\$107,861	\$2,954,639	\$107,861	\$2,954,639	\$3,062,500

**EXHIBIT III
WILL BE AVAILABLE
AT THE
JUNE 4, 2015
BOARD MEETING.**

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2015-003

**A RESOLUTION APPROVING AN AMENDMENT TO THE
COMMISSION LEGAL COUNSEL SERVICES RETAINER AGREEMENT**

NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION approves the Amendment to the attached Retainer Agreement with Best Best & Krieger, LLP for general counsel services.

FURTHER BE IT RESOLVED that the Chairperson of the Board of Directors be and is hereby authorized to execute the amended agreement in the form hereto attached, on behalf of the SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, a Joint Powers Agency of the State of California.

FURTHER BE IT RESOLVED that the Commission's Executive Director is authorized to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Governing Board of the Sacramento Metropolitan Cable Television Commission, State of California, this 4th day of June 2015, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chair of the Board

ATTEST:

Clerk of the Board



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetrocbable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

ATTACHMENT 4

FISCAL YEAR 2015-16 AMENDMENT TO LEGAL COUNSEL RETAINER AGREEMENT

THIS AMENDMENT is made and entered into this 4th day of June 2015, amending that certain Retainer Agreement Amendment dated August 30, 2010, by and between the SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, a Joint Powers Agency, hereinafter called "Client" and BEST BEST & KRIEGER, LLP, a limited liability partnership, hereinafter called and referred to as "Firm".

NOW, THEREFORE, the parties agree to amend the aforementioned Agreement as follows:

1. Section 1. Representation.

"The Firm, by and through Harriet A. Steiner, Esq. undertakes legal representation, consultation and advice of the Client as General Counsel and such other and further matters as the Client may from time to time request of the Firm commencing July 1, 2015 and ending June 30, 2016. Ms. Steiner may delegate assignments to other attorneys of the Firm as she deems necessary and advisable."

2. Section 2. Compensation.

Paragraph A. "The Firm will bill the Client monthly on or about the fifth day of the month for the time and expenses expended during the preceding month at the rate of \$300 for each hour of legal services rendered by Harriet A. Steiner. Legal services provided to the Client by Joshua A. Nelson shall be billed at the rate of \$245 per hour of legal services rendered. Legal services rendered by any other attorney of the Firm shall be billed to Client at that attorney's standard public agency rate."

Paragraph C. "The hourly charges identified in Paragraph A by Firm shall be deemed to include compensation for all costs and expenses incurred by Firm except those for out-of-County travel and filing fees and other litigation expense, if any."

All other terms and conditions of the aforesaid Agreement shall remain in effect and unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day, month, and year first stated above.

BEST BEST & KRIEGER, LLP

By:

Harriet A. Steiner, Esq.

**SACRAMENTO METROPOLITAN
CABLE TELEVISION COMMISSION**

By:

Chair of the Board

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2015-004

**A RESOLUTION APPROVING AN AMENDMENT TO THE
COMMISSION CONSULTING SERVICES AGREEMENT**

NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION approves the Amendment to Consultant Services Agreement attached hereto with Richard E. Esposto.

FURTHER BE IT RESOLVED that the Chairman of the Board of Directors be and is hereby authorized to execute the amended agreement in the form hereto attached, on behalf of the SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, a Joint Powers Agency of the State of California.

FURTHER BE IT RESOLVED that the Commission's Executive Director is authorized to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Governing Board of the Sacramento Metropolitan Cable Television Commission, State of California, this 4th day of June 2015, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chair of the Board

ATTEST:

Clerk of the Board



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetro.cable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

ATTACHMENT 6

FISCAL YEAR 2015-16 AMENDMENT TO CONSULTANT SERVICES AGREEMENT

THIS AMENDMENT is made and entered into this 4th day of June 2015, amending that certain Consultant Services Agreement dated February 3, 2006, by and between the SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION and RICHARD E. ESPOSTO.

NOW, THEREFORE, the parties agree to amend the aforementioned Agreement as follows:

1. Section 7 - Term.

“This Agreement shall commence as of July 1, 2015 and shall terminate on June 30, 2016, unless extended by the mutual agreement of the parties or terminated earlier as set forth herein.”

2. Exhibit B – Time and Manner of Payment.

“Esposito shall bill the Commission for services on an hourly basis at the rate of \$170 dollars per hour.”

3. All other terms and conditions of the aforesaid Agreement shall remain in effect and unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day, month, and year first stated above.

CONSULTANT

By:

Richard E. Esposito, Consultant

**SACRAMENTO METROPOLITAN CABLE
TELEVISION COMMISSION**

By:

Chair of the Board

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2015-005

**A RESOLUTION APPROVING AN AMENDMENT
TO THE CAPTION COLORADO AGREEMENT**

NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION approves the Amendment to the closed captioning services agreement attached hereto with Caption Colorado.

FURTHER BE IT RESOLVED that the Chairman of the Board of Directors be and is hereby authorized to execute the amended agreement in the form hereto attached, on behalf of the SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, a Joint Powers Agency of the State of California.

FURTHER BE IT RESOLVED that the Commission's Executive Director is authorized to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Governing Board of the Sacramento Metropolitan Cable Television Commission, State of California, this 4th day of June 2015, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chair of the Board

ATTEST:

Clerk of the Board



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetroable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

ATTACHMENT 8

FISCAL YEAR 2015-16 AMENDMENT TO CLOSED CAPTIONING SERVICES AGREEMENT

THIS AMENDMENT is made and entered into this 4th day of June 2015, amending that certain Agreement for Closed Captioning Services ("Agreement"), dated December 19, 2006, by and between the SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, a Joint Powers Agency, and CAPTION COLORADO, L.L.C., a Colorado limited liability company.

NOW, THEREFORE, the parties agree to amend the aforementioned Agreement as follows:

3. **EFFECTIVE DATE/TERM**

"This Agreement shall be effective July 1, 2015 and shall terminate on June 30, 2016, unless extended by written mutual agreement of the parties executed prior to the expiration of this Agreement, or unless it is sooner terminated or canceled as provided in the Contract Documents. Contractor will commence to provide services within five (5) days from the execution of this Agreement."

All other terms and conditions of the aforesaid Agreement shall remain in effect and unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day, month, and year first stated above.

CAPTION COLORADO

By:

R.T. Polumbus, President & CEO

**SACRAMENTO METROPOLITAN CABLE
TELEVISION COMMISSION**

By:

Chair of the Board



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetroable.tv

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ATTACHMENT 9

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION FISCAL YEAR 2015-16 PROPOSED STAFFING

Contracted Position					
Executive Director	Per Contract with the County of Sacramento				
Full-Time Positions (Administration)*					
Job Title	Step 5	Step 6	Step 7	Step 8	Step 9
Administrative Services Officer III (Equiv. to County's ASO 3 - Steps 7-9)	--	--	\$7,676.92	\$8,061.42	\$8,465.08
Administrative Services Officer I (Equiv. to County's ASO I - Steps 5-9)	\$4,590.08	\$4,819.83	\$5,059.92	\$5,312.25	\$5,578.42
Office Assistant (Equiv. to County's OA - Steps 5-9)	\$2,467.33	\$2,590.83	\$2,719.58	\$2,855.33	\$2,998.00
Senior Office Assistant (Equiv. to County's Sr. OA - Steps 5-9)	\$2,916.25	\$3,062.42	\$3,215.50	\$3,375.58	\$3,544.42
Full-Time Positions (Metro Cable)					
Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
Production Director	\$4,119.00	\$4,325.00	\$4,541.00	\$4,769.00	\$5,007.00
Program Coordinator	\$3,389.00	\$3,558.00	\$3,736.00	\$3,923.00	\$4,119.00
Technical Coordinator	\$3,389.00	\$3,558.00	\$3,736.00	\$3,923.00	\$4,119.00
Production Assistant III	\$2,284.53	\$2,397.20	\$2,515.07	\$2,638.13	\$2,776.40
Part-Time Positions (Metro Cable)					
Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
Production Assistants - I & II	Hourly	Hourly	Hourly	Hourly	Hourly

*Salaries listed are aligned with Sac County positions as of 2/26/2015 and do not include FY 2015-16 COLAs or Equity/Salary Adjustments.

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2015-006

**A RESOLUTION APPROVING AND AUTHORIZING EXECUTION
OF THE PEG FEE FUNDING AGREEMENT FOR MEMBER AGENCIES OF
SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION**

NOW THEREFORE, BE IT RESOLVED AND ORDERED that the Board of Directors of the SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, a Joint Powers Agency of the State of California, hereby approves the Pro-Forma Funding Agreement for Member Agencies of the Sacramento Metropolitan Cable Television Commission as recommended by staff; and

FURTHER BE IT RESOLVED AND ORDERED that the Commission's Board of Directors hereby approves the Fiscal Year 2015-16 PEG Fee funding plans as submitted for the purpose of providing funding for the Member Agencies for the period of July 1, 2015 to June 30, 2016; and

FURTHER BE IT RESOLVED AND ORDERED that the Commission's Executive Director is hereby authorized and directed to prepare and execute the Agreements with the Member Agencies of the Sacramento Metropolitan Cable Television Commission, with the allowance for changes within the budget authority; and

FURTHER BE IT RESOLVED AND ORDERED that the Commission's Executive Director is authorized to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Governing Board of the Sacramento Metropolitan Cable Television Commission, State of California, this 4th day of June 2015, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chair of the Board

ATTEST:

Clerk of the Board

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION
PEG FEE FUNDING AGREEMENT FOR MEMBER AGENCY

FISCAL YEAR 2015-16

THIS AGREEMENT is entered into this ____ day of _____, 2015, by and between the Sacramento Metropolitan Cable Television Commission ("SMCTC") and the _____, [***municipal corporation (city) or political subdivision of the State of California (County)***], a political subdivision of the State of California ("Member Agency").

WHEREAS, SMCTC is a joint powers agency comprised of seven member jurisdictions, one of which is deemed Member Agency;

WHEREAS, commencing with the 2009-2010 fiscal year, SMCTC began collecting a 1% Public, Educational, and Governmental ("PEG") access channel fees ("PEG Fee funding") from cable television operators to support PEG facilities;

WHEREAS, SMCTC anticipates that PEG Fee funds will be available to provide to its Member Agencies to support projects, programming, and services relating to PEG access facilities;

WHEREAS, SMCTC has received a request(s) for PEG Fee funding from Member Agency and hereby approves that request(s). A copy of Member Agency's approved request(s) is hereby incorporated by this reference;

WHEREAS, federal law currently restricts the use of PEG Fee funding to capital costs and facilities; and

WHEREAS, SMCTC and Member Agency desire to enter into this Agreement to memorialize the terms under which SMCTC will provide PEG Fee funding to Member Agency, and to expressly set forth the restrictions on Member Agency's use of such funding.

NOW, THEREFORE, SMCTC and Member Agency agree as follows:

- 1. Funding to Member Agency. SMCTC hereby agrees to provide to Member Agency the total not to exceed sum of _____ DOLLARS (\$ _____), which consists of PEG Fee funding to be used solely for the purposes summarized in the table below and detailed in Exhibit "A" attached hereto and incorporated by this reference.

MEMBER AGENCY PROJECT	
PEG Equipment / Facilities List	\$ _____
TOTAL FY 2015-16 PEG FEE FUNDING REQUEST	\$ _____
The PEG Fee funding will be available during the FY 2015-16 as set forth below.	

PEG Fee funding Agreement for Member Agency

Fiscal Year 2015-16

Page 2

2. Payment Contingent on Receipt of PEG Fees. Member Agency understands that the funding amount set forth in Section 1 will be made to Member Agency solely out of PEG fees collected by SMCTC from cable television operators. Such PEG fees are received in quarterly payments and SMCTC shall be under no obligation to pay to Member Agency the amount stated in Section 1, or any other amount, unless SMCTC receives sufficient PEG fees to make such payment. If actual revenue received through PEG Fees is less than anticipated, SMCTC is not obligated to pay Member Agency. Payments to member agency will occur during the fiscal year and will be prioritized by the SMCTC based upon facility needs and available revenue; Member Agency will be reimbursed based on actual expenditures.

Member Agency further understands that SMCTC may enter, or has already entered, into similar funding agreements with other member agencies and with channel licensees that operate one or more of the SMCTC PEG channels. In the event SMCTC receives some, but not all of the PEG fees necessary to fund all such funding agreements, each member agency and channel licensee shall receive available PEG funds based on the criteria set forth above. If there are insufficient PEG fees to satisfy all funding requests during this fiscal year, members agencies not receiving all identified funding shall be entitled to a higher priority in the next fiscal year before any funding for new projects for the next year fiscal year is approved.

3. Use of PEG Fee funding. Member Agency understands that the funding provided to it pursuant to this Agreement originated from PEG access channel fees. As a condition of accepting the PEG Fee funding, Member Agency agrees to use those funds only for capital expenditures and facilities related to the provision of cablecasting on the PEG channels and for no other purpose. SMCTC has both the responsibility and the right under this Agreement to monitor and audit the use of the funding allocated under this Agreement. Member Agency shall agree to cooperate fully with any audit requested by SMCTC.

Since applicable law does not specifically define those expenses that qualify as capital costs, SMCTC has developed a working definition of the types of expenses that it believes qualify for the use of PEG Fee funding. SMCTC reserves the right to modify its working definition as the law on this topic develops. In accordance with SMCTC's working definition, PEG Fee funding may be used for the following expenditures: purchase of equipment, rental of facilities, purchase of software, and tangible goods provided that a CPA certifies that the tangible goods qualify as capital expenditures pursuant to standard accounting practices. PEG Fee funding may not be used for the following expenditures: operations, training, maintenance, employment of staff, and hiring of persons to perform services. Member Agency shall provide for such fiscal control and funding accounting procedures as reasonably necessary to assure proper disbursement, accounting, and expenditures of PEG Fee funding.

Member Agency further understands and agrees that the PEG Fee funding provided by SMCTC was awarded based on a request from Member Agency and that the use of the PEG funds are limited to the expenditures outlined in that request as approved by SMCTC. If Member Agency determines that it will not proceed with the expenditures as set forth in the request approved by SMCTC during the current fiscal year, then Member Agency shall notify SMCTC that the Member Agency will re-submit the PEG Fee funding in the next fiscal year. The Member Agency may also request to modify the approved use of the funding. The Executive Director may consider and approve requests up to a total of \$50,000 in the fiscal year if the requested change(s) is an allowable PEG Funding expenditure. Requests above a total of \$50,000 will require Commission consideration and action. The Executive Director may consider and approve any request as authorized by this section. The Executive Director may also elect to seek direction or action by the Commission on any such requests.

4. **Indemnification.** Member Agency shall, at its sole expense, fully indemnify, defend and hold harmless SMCTC and its member agencies, and in their capacity as such, the officers, agents and employees thereof, from and against any and all claims, suits, actions, liability and judgments for damages including reasonable attorneys' fees or otherwise.

For actual or alleged injury to persons or property, including loss of use of property due to an occurrence, whether or not such property is physically damaged or destroyed, directly or indirectly arising out of or attributable to, in whole or in part, the acts or omissions of Member Agency in connection with, related to, or in any way arising out of Member Agency's use of the PEG Fee funding provided to it under this Agreement.

Directly or indirectly arising out of or attributable to, in whole or in part, Member Agency's failure to comply with the provisions of any statute, regulation, or ordinance of the United States, the State of California, SMCTC or any local agency in connection with, related to, or in any way arising out of Member Agency's use or expenditure of the PEG Fee funding provided to it under this Agreement.

5. **Attorneys' Fees.** If any party to this Agreement commences any legal action against another party to this Agreement which arise out of this Agreement or the performance thereof, the prevailing party in such action may recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses and attorneys' fees.

6. **Reimbursement Requirement; Record Retention.** No later than sixty (60) days after incurring expenses to be reimbursed by funds provided to it under this Agreement, Member Agency shall submit to SMCTC a copy of all invoices and receipts reflecting the expenditures made with such funds, a request for reimbursement from funds identified in Section 1 above and such other

PEG Fee funding Agreement for Member Agency

Fiscal Year 2015-16

Page 4

information as SMCTC may require. SMCTC shall reimburse Member Agency within a reasonable time of receipt of such documentation subject to the provisions of this Agreement, including Sections 2 and 3. Member Agency shall retain all records related to the expenditure of PEG Fee funds for a period of no less than three (3) years from the last expenditure reimbursed under this Agreement.

7. **Unauthorized Use of PEG Fee funding.** If SMCTC determines that Member Agency has used the PEG Fee funds provided to it under this Agreement for purposes other than capital expenditures and facilities, Member Agency shall return to SMCTC the total sum of those unauthorized expenditures within sixty (60) days of receipt of written notice from SMCTC.

8. **Ownership of Facilities and Equipment.** Member Agency shall own and be solely responsible for any facilities, equipment, or other items that it acquires with PEG Fee funding provided to it pursuant to this Agreement. SMCTC shall have no obligations, and shall bear no costs, with respect to any facilities, equipment, or other items that Member Agency acquires with such PEG Fee funding.

9. **No Right of Action.** Member Agency understands and agrees that it has no right of judicial action against SMCTC for the failure of SMCTC to pay any or all of the funds to Member Agency under this Agreement. Such judicial actions include those at law and/or equity, including, but not limited to, any action to compel payment of the funds, any action for general or special damages, or otherwise.

10. **Agreement Contains All Understanding.** This document represents the entire and integrated agreement between the Parties, and supersedes all prior negotiations, representations or agreements, either written or oral regarding the subjects addressed herein. This document may be amended only by written instrument, signed by all Parties.

11. **Effective Date of Agreement.** This Agreement shall be effective on the date next to the signature of the Executive Director of the SMCTC, as authorized by the SMCTC Board on the 5th of June 2014.

12. **Terms.** The term of the PEG Fee funding Agreement ends June 30, 2016.

MEMBER AGENCY

**SACRAMENTO METROPOLITAN
CABLE TELEVISION COMMISSION**

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2015-007

**A RESOLUTION APPROVING AND AUTHORIZING EXECUTION
OF THE ANNUAL FUNDING AND PERFORMANCE AGREEMENT FOR CHANNEL LICENSEES OF THE
SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION**

NOW THEREFORE, BE IT RESOLVED AND ORDERED that the Board of Directors of the SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, a Joint Powers Agency of the State of California, hereby approves the Pro-Forma Annual Funding and Performance Agreement for Channel Licensees of the Sacramento Metropolitan Cable Television Commission as recommended by staff; and

FURTHER BE IT RESOLVED AND ORDERED that the Commission’s Board of Directors hereby approves the Fiscal Year 2015-16 PEG Fee funding plans as submitted for the purpose of providing funding for the Channel Licensees for the period of July 1, 2015 to June 30,2016; and

FURTHER BE IT RESOLVED AND ORDERED that the Commission’s Executive Director is hereby authorized and directed to prepare and execute the Agreements with the Channel Licensees Agencies of the Sacramento Metropolitan Cable Television Commission, with the allowance for changes within the budget authority; and

FURTHER BE IT RESOLVED AND ORDERED that the Commission’s Executive Director is authorized to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Governing Board of the Sacramento Metropolitan Cable Television Commission, State of California, this 4th day of June 2015, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chair of the Board

ATTEST:

Clerk of the Board

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

**ANNUAL FUNDING AND PERFORMANCE AGREEMENT FOR CHANNEL LICENSEE
FISCAL YEAR 2015-16**

THIS AGREEMENT is between the **Sacramento Metropolitan Cable Television Commission (“SMCTC”)** and **(INSERT CHANNEL LICENSEE NAME HERE) (“Licensee”)**. It is supplemental to that certain agreement between the same parties entitled **LICENSE AND OPERATIONS AGREEMENT PERTAINING TO USE OF COMMUNITY PROGRAMMING CHANNEL(S)** (the **“Licensing Agreement”**) which was effective as of November 6, 2003, and which was subsequently amended to extend the Agreement through and including June 30, 2016.

This Agreement (the **“Funding Agreement”**) is made with reference to the following facts, among others:

A. SMCTC and Licensee have entered into the Licensing Agreement. The Licensing Agreement provides Licensee the right to use one (or more) cable television channels which SMCTC controls for television programming which is beneficial to the public, subject to certain terms and conditions.

B. The purpose of this Funding Agreement is to provide certain funds to Licensee for the purpose of operating the cable television channel(s) licensed to it under the Licensing Agreement, except to the extent that those funds originate from public, educational, and governmental (PEG) access channel fees, since the use of those PEG funds is restricted as set forth in Section 4 of this Funding Agreement.

C. SMCTC has received a proposal from Licensee for funding. SMCTC hereby approves the proposal as modified based on review by Legal Counsel of eligible PEG equipment/facilities, and as approved by the Board. A copy of the Licensee proposal which is in the possession of SMCTC is hereby incorporated by this reference.

WHEREFORE, THE PARTIES AGREE:

1. Payment to Licensee.

(a) For and in consideration of Licensee operating the cable channel(s) for which it is licensed according to the approved proposal, SMCTC hereby agrees to pay Licensee in two semi-annual installments the total sum of _____ DOLLARS (\$ _____) as follows:

FISCAL YEAR 2015-16	
(INSERT LICENSEE NAME) – Operations	\$ _____
(INSERT LIC. NAME) – Capital Facilities (PEG Fees)	\$ _____
(LICENSEE PROJECT NAME) Base - Operations	\$ _____
(LICENSEE PROJECT NAME) Base - Operations	\$ _____
Capital and Facilities (PEG Fees)	\$ _____
TOTAL FISCAL YEAR 2015-16 FUNDING	\$ _____

The above payments will be made on or about August 15, 2015 and February 15, 2016.

2. Licensing Agreement. In addition to operating in accordance with the approved proposal, Licensee agrees to be bound by all terms and conditions of the Licensing Agreement, which are incorporated by this reference, as though they were fully set forth herein. A breach of the Licensing Agreement shall automatically be considered a breach of this Funding Agreement and vice versa.

3. Payment Contingent on Receipt of Fees. Licensee understands that the amount specified in Section 1 will be paid to Licensee out of the franchise and/or licensing fees and/or PEG fees collected by SMCTC from cable television operators. SMCTC shall be under no obligation to pay to Licensee the amount stated in Section 1, or any other amount, unless SMCTC receives sufficient fees to make such payment. Licensee further understands that other licensees may, or have, submitted proposals for operation of the channel(s) licensed to them and that SMCTC may, or has, approved such proposals, and that SMCTC may sign, or has signed, funding agreements with them.

In the event SMCTC receives some, but not all, of the fees necessary to fund all funding agreements, each licensee shall receive its *pro rata* share of the available funds based on the percentage each individual licensee's approved dollar amount under its funding agreement bears to the total dollar amount of all funding agreements.

4. Use of PEG Fee Funding. Licensee understands that a portion of the amount specified in Section 1 may be paid to Licensee from money that originated from public, educational, and governmental (PEG) access channel fees, which portion, if any, is reflected in the table in Section 1(a). As a condition of accepting PEG fee funds, Licensee agrees to use those funds only for capital expenditures and facilities and for no other purpose. Licensee shall provide for such fiscal control and funding accounting procedures as reasonably necessary to assure proper disbursement, accounting, and expenditure of PEG fee funds. Notwithstanding Licensee's acceptance of PEG fee funds, Licensee shall be subject to all of the provisions of the Licensing Agreement, including reporting requirements, except those provisions that conflict with this Section 4 with respect to the use of PEG fee funds. At SMCTC's discretion, PEG fee funds may be disbursed to Licensee upon SMCTC's receipt of invoices from Licensee for qualifying expenditures.

Since applicable law does not specifically define those expenses that qualify as capital costs, SMCTC has developed a working definition of the types of expenses that it believes qualify for the use of PEG Fee Funding. SMCTC reserves the right to modify its working definition as the law on this topic develops. In accordance with SMCTC's working definition, PEG Fee funding may be used for the following expenditures: purchase of equipment, rental of facilities, purchase of software, and tangible goods provided that a CPA certifies that the tangible goods qualify as capital expenditures pursuant to standard accounting practices. PEG Fee funding may not be used for the following expenditures: operations, training, maintenance, employment of staff, and hiring of persons to perform services.

Licensee further understands and agrees that certain of the PEG Fee funding provided by SMCTC was awarded based on a request from Licensee and that the use of the PEG funds are limited to the expenditures outlined in that request as approved by SMCTC. If Licensee determines that it will not proceed with the expenditures as set forth in the request approved by SMCTC during the current fiscal year, then Licensee shall notify SMCTC if the Licensee would like to re-submit the PEG Fee Funding in the next fiscal year.

The Executive Director shall consider and may approve any request for an extension to the next fiscal year pursuant to this section. Any request beyond the next fiscal year shall be

submitted to the Commission for its consideration. Further, Licensee may determine that it has critical or pressing needs that it would prefer to direct the funding towards than the approved request. Should such occur, Licensee may submit such a request, in writing, to the Executive Director with the rationale for this request. The Executive Director may consider and approve the request provided that he/she determines that (1) it is the type of expenditure that would have been eligible for PEG Funding, (2) the need expressed is critical or pressing and (3) the amount does not exceed \$50,000 dollars. Any request above this amount must be approved by the Commission Board.

The Executive Director may also elect to seek direction or action by the Commission Board on any requests made pursuant to this section. Neither the Executive Director nor the Commission Board is required to approve any request for modification made pursuant to this section. If the request is not approved and the Licensee does not use the funds for the purpose and within the time frames, as approved by the Commission, such funding approval shall be cancelled and may be reallocated as the Commission deems appropriate.

If Licensee is able to complete an approved PEG Fee project for less than the approved PEG Fee funding, the Licensee may so notify SMCTC and request that the Licensee be authorized to retain the allocation of PEG Fees not required for a future project that would be otherwise eligible for PEG Fee funding. Such request shall be approved by the Executive Director provided that the Licensee has completed the approved project and agrees to use the remaining funding for an eligible project within the then current or the next fiscal year. Funds not used within the next fiscal year shall be remitted to the SMCTC or will be deducted from future approved allocations.

5. Re-payment of Remaining Funds on Demand; Freezing Expenditures. Licensee understands that pursuant to the Licensing Agreement, its license may be revoked or terminated under certain conditions. Licensee agrees that if its license is revoked or terminated it will, immediately upon demand of SMCTC, pay to SMCTC any and all amounts then held by it from the funds provided to it by SMCTC under this Funding Agreement. Licensee further agrees that SMCTC may, at any time, order Licensee to cease, and Licensee shall cease, spending any of the funds provided to Licensee by SMCTC under this Funding Agreement in order for SMCTC to make a determination whether to revoke or terminate Licensee's license.

6. No Right of Action. Licensee understands and agrees that it has no right of judicial action against SMCTC for the failure of SMCTC to pay any or all of the funds to Licensee under this Funding Agreement. Such judicial actions include those at law and/or equity, including, but not limited to, any action to compel payment of the funds, any action for general or special damages, or otherwise.

7. Effective Date of Agreement. This Funding Agreement shall be first executed by the Licensee. It shall be effective on the date next to the signature of the Chair of SMCTC after the Chair has been authorized to execute it by SMCTC.

8. Term. The term of the Funding Agreement ends June 30, 2016.

(INSERT CHANNEL LICENSEE NAME)

SACRAMENTO METROPOLITAN
CABLE TELEVISION COMMISSION

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

FISCAL YEAR 2015-16
ANNUAL PERFORMANCE AGREEMENT

THIS AGREEMENT is between the Sacramento Metropolitan Cable Television Commission ("SMCTC") and **Interfaith Service Bureau, DBA Sacramento Faith TV ("Licensee")**. It is supplemental to that certain agreement between the same parties entitled **LICENSE AND OPERATIONS AGREEMENT PERTAINING TO USE OF COMMUNITY PROGRAMMING CHANNEL(S)** ("the Licensing Agreement") which was effective as of November 6, 2003, and which was subsequently amended on June 1, 2006, June 3, 2010, October 4, 2012, and June 5, 2014.

This Agreement ("the Agreement") is made with reference to the following facts, among others:

A. SMCTC and Licensee have entered into the Licensing Agreement. The Licensing Agreement provides Licensee the right to use one (or more) cable television channels which SMCTC controls for television programming which is beneficial to the public, subject to certain terms and conditions.

B. The purpose of this Agreement is to approve Licensee's operation of the cable television channel licensed to it under the Licensing Agreement.

C. SMCTC has reviewed a proposal from Licensee for operations. SMCTC hereby approves the proposal. A copy of the approved proposal which is in the possession of SMCTC is hereby incorporated by this reference.

WHEREFORE, THE PARTIES AGREE:

1. Licensing Agreement. In addition to operating in accordance with the approved proposal, Licensee agrees to be bound by all terms and conditions of the Licensing Agreement, which are incorporated by this reference, as though they were fully set forth herein. A breach of the Licensing Agreement shall automatically be considered a breach of this Agreement and *vice versa*.

2. No right of action. Licensee understands and agrees that it has no right of judicial action against SMCTC under this Agreement. Such judicial actions include those at law and/or equity, including, but not limited to, any action to compel payment of any funds, any action for general or special damages, or otherwise.

3. Effective Date of Agreement. This Agreement shall be first executed by the Licensee. It shall be effective on the date next to the signature of the Chair of SMCTC after the Chair has been authorized to execute it by SMCTC.

4. Term. The term of the Agreement ends June 30, 2016.

INTERFAITH COUNCIL OF GREATER AMERICA
DBA SACRAMENTO FAITH TV

SACRAMENTO METROPOLITAN
CABLE TELEVISION COMMISSION

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

ATTACHMENTS 15-21

**FISCAL YEAR 2015-16
PEG FEE FUNDING REQUESTS**

(MEMBER AGENCIES)

CITRUS HEIGHTS



CITY OF CITRUS HEIGHTS

6237 Fountain Square Drive • Citrus Heights, CA 95621-5577 • (916) 725-2448
Fax (916) 725-5799 • TDD (916) 725-6185 • www.citrusheights.net

The City of Citrus Heights is committed to providing high quality economical, responsive city services to our community.

May 20, 2015

Robert A. Davison
Executive Director
Sacramento Metropolitan Cable Television Commission
799 G Street, 4th Floor
Sacramento, CA 95814

RE: Revised Fiscal Year 2015-16 Funding Request for Public, Education, and Government
(PEG) Equipment Projects

Dear Robert Davison:

On behalf of the City of Citrus Heights, I am submitting our request for FY 15-16 PEG Fee Funding to be considered by the Commission Board. The City of Citrus Heights is in the process of constructing a new City Hall and City Council Chambers. The items requested will supplement existing equipment to be used at new location as well as replace outdated equipment which is reaching its end-of-life and should be replaced. Attached is an itemized list of equipment being requested for FY 15-16 totaling \$146,997.55.

Please contact me at (916) 727-4704 or avan@citrusheights.net if you have any questions or need additional information.

Sincerely,

Amy Van
City Clerk

cc: Henry Tingle, City Manager
Mel Turner, Mayor
Kristin Riggs, Metro Cable Production Director
Chris Myers, Facilities & Grounds Manager
Brian Koski, IT Manager
Patrick Lew, IT Analyst
Stefani Daniell, Finance Director

**CITY OF CITRUS HEIGHTS
PEG FEE FUNDING REQUEST FORM (FY 2015-16)**

Item #	Project Location	Equipment Description	Quantity	Unit Price	Total	10% Contingency	Shipping/ Handling	Installation	Warranty	TOTAL
CONTROL ROOM										
1			0	\$0.00	\$0.00	\$0.00				\$0.00
2			0	\$0.00	\$0.00	\$0.00				\$0.00
COUNCIL CHAMBERS										
3	Citrus Heights	Audio Visual System Engineering - New City Council Chambers	1	\$7,440.00	\$7,440.00	\$744.00				\$8,184.00
4	Citrus Heights	Amplifier-Speaker System for New City Council Chambers	1	\$19,027.00	\$19,027.00	\$1,902.70	\$78.00	\$5,400.00		\$26,407.70
5	Citrus Heights	Projectors and Screens - New City Council Chambers	1	\$60,661.00	\$60,661.00	\$6,066.10	\$78.00	\$3,150.00		\$69,955.10
6	Citrus Heights	1080P Projector, Input Extension 150', HDMI Transmitter, HDMI Receiver, Cable	1	\$7,846.40	\$7,846.40	\$784.64	\$71.00	\$3,060.00		\$11,762.04
METRO CABLE RECOMMENDATIONS										
7	Citrus Heights	Compix CompactCG HD (HD/SD) - broadcast graphics generator - single channel HD-SDI/SD-SDI broadcast graphics system in a compact 1RU chassis. SMPTE 292M/259M compliant I/O	1	\$18,000.00	\$18,000.00	\$1,800.00				\$19,800.00
8			0	\$0.00	\$0.00	\$0.00				\$0.00
MISCELLANEOUS										
9			0	\$0.00	\$0.00	\$0.00				\$0.00
Sub-Total:										\$136,108.84
Sales Tax - Use Tax Rate for Member Agency:										\$ 10,888.71
FY 2015-16 PEG FEE FUNDING REQUEST GRAND TOTAL:										\$146,997.55

Signature: *Amy Van* Date: April 27, 2015
 Name & Title: Amy Van, City Clerk

Please attach vendor quotes to include installation / warranty / associated costs for each item requested above.

ELK GROVE



April 23, 2015

Robert Davison
Executive Director
Sacramento Metropolitan Cable Television Commission
799 G Street, 4th Floor
Sacramento, CA 95816

Dear Mr. Davison

Metro Cable staff, has requested the following items that we submit for approval for the 2015-2016 Peg Funding request. We are proposing the attached equipment to ensure that have emergency backup for the broadcast feed. These items are critical to the broadcast of the public meetings and we are currently at risk by not having the spare parts that could be swapped out during a meeting if needed.

The total cost of the request is \$1,094.70 for the 15-16 fiscal year. This is a minor request compared to our past projects as we feel we are currently up to date on equipment.

Should you have any questions, or would like to discuss the attached proposals, please let me know.

Thank you,

Nicole Guttridge

Nicole Guttridge
IT Manager
City of Elk Grove

**CITY OF ELK GROVE
PEG FEE FUNDING REQUEST FORM (FY 2015-16)**

Item #	Project Location	Equipment Description	Quantity	Unit Price	Total	10% Contingency	Shipping/ Handling	Installation	Warranty	TOTAL
CONTROL ROOM										
1										\$0.00
2										\$0.00
COUNCIL CHAMBERS										
6										\$0.00
7										\$0.00
8										\$0.00
METRO CABLE RECOMMENDATIONS										
11	Control Room	AJA HD10C2 HD/SD-SDI to Analog 10-bit HD Converter - Digital to Analog Video Converter	1	\$595.00	\$595.00	\$59.50	\$25.00			\$679.50
12	Control Room	CONVMAAS2 Blackmagic Design Mini Converter Analog to SDI w/ Embedded Audio	1	\$281.00	\$281.00	\$28.10	\$25.00			\$334.10
13										\$0.00
14										\$0.00
MISCELLANEOUS										
16										\$0.00
17										\$0.00
Sub-Total:										\$1,013.60
Sales Tax - Use Tax Rate for Member Agency: Elk Grove 8.0%										\$81.10
FY 2015-16 PEG FEE FUNDING REQUEST - GRAND TOTAL										\$1,094.70

Signature *Nicole Guttridge* Date 4.23.15
 Name & Title IT Administrator

Please attach vendor quotes to include installation / warranty / associated costs for each item requested above.

FOLSOM



Efrem Richardson
Information Systems Manager

CITY OF
FOLSOM
DISTINCTIVE BY NATURE

May 20, 2015

Sacramento Metropolitan Cable Television Commission
799 G Street, 4th Floor
Sacramento, CA 95814

RE: Peg Funding Request 2015-16

To Whom It May Concern,

Please consider this letter from the City of Folsom requesting PEG Funding for the 2015 -2016 funding year for replacing the aging Council presentation equipment in our Council Chambers. I have attached quotes for equipment Folsom would like as well as quotes from your Metro Cable Staff requesting replacement or enhancement of broadcasting equipment for City of Folsom Council Meetings.

We are requesting \$51,824.60 in funding, which includes a 10% contingency for the project. Metro Cable on behalf of the City of Folsom is requesting an additional \$8,464.51 for broadcasting upgrades or replacements. The grand total being requested for FY 2015-16 is \$64,874.63 for the project. This is a revised funding request.

Thank you for your consideration of this request.

Sincerely,

Efrem Richardson
Information Systems Manager
City of Folsom

**MEMBER AGENCY
PEG FEE FUNDING REQUEST FORM (FY 2015-16)**

Item #	Project Location	Equipment Description	Quantity	Unit Price	Total	10% Contingency	Shipping/ Handling	Installation	Warranty	TOTAL
CONTROL ROOM										
1		ISO DVD Recorder Funai ZV427FX4	1	\$200.00	\$200.00	\$20.00				\$220.00
2					\$0.00	\$0.00				\$0.00
3					\$0.00	\$0.00				\$0.00
4					\$0.00					\$0.00
5					\$0.00	\$0.00				\$0.00
COUNCIL CHAMBERS										
6		Lighting Revamp Council Chamber			\$42,125.00	\$4,212.50				\$46,337.50
7		SanDisk 32GB Ultra Memory Card (Class 10)	1	\$18.00	\$18.00	\$1.80				\$19.80
8		Digital Audio Recorder Denon DN-700R	1	\$799.00	\$799.00	\$79.90	\$18.50	\$1,125.00		\$2,022.40
9		Microphone cable 4000 Series	2	\$17.00	\$34.00	\$3.40				\$37.40
10		DALITE Wide Format Screen	1	\$1,625.00	\$1,625.00	\$162.50	\$150.00	\$1,250.00		\$3,187.50
METRO CABLE RECOMMENDATIONS										
11		RDL FP-UBC2 2 Channel Audio Converter	1	\$161.00	\$161.00	\$16.10				\$177.10
12		Audio Distribution Amp RDL ST-DA3	1	\$185.00	\$185.00	\$18.50				\$203.50
13		Closed Captioning Encoder EEG EN537	1		\$7,000.00	\$700.00				\$7,700.00
14		Axess 13.3" High Def LED TV	1	\$99.01	\$99.01	\$9.90				\$108.91
15		Superlux HD-681 Studio Headphones	1	\$50.00	\$50.00	\$5.00				\$55.00
MISCELLANEOUS										
16					\$0.00	\$0.00				\$0.00
17					\$0.00	\$0.00				\$0.00
18					\$0.00	\$0.00				\$0.00
Sub-Total:										
Sales Tax - Use Tax Rate for Member Agency:										
FY 2015-16 PEG FEE FUNDING REQUEST GRAND TOTAL										
\$64,874.63										

Signature  Date May 20, 2015 Revised Funding Request

Efreem Richardson Information Systems Manager

Name & Title

Please attach vendor quotes to include installation / warranty / associated costs for each item requested above.

GALT



Office of the City Manager

April 27, 2015

DELIVERED VIA EMAIL

Sacramento Metropolitan Cable Television Commission
Ms. Karen Liu, Administrative Services Officer
liuk@saccounty.net
901 H Street, Suite 206
Sacramento, CA 95814

Public, Education, and Government (PEG) Facilities and Equipment Funding Request Fiscal Year 2015-16

Dear Ms. Liu:

This letter is the City of Galt's PEG funding request for FY 2015-16. Based on feedback we have received from MetroCable engineers who operate the video during Council meetings and viewers, we are seeking to improve the viewing audience experience. The City would like to propose the following new requests for funding:

**New Request – DSP Upgrade, Camera Upgrade Installation, Sony Wall Mount Brackets:
\$16,891.60**

- DSP Upgrade per attached budgetary estimate from McWhirter AV of \$12,620 plus 10% contingency of \$1,262
- Camera Upgrade Installation per attached budgetary estimate from McWhirter AV of \$1,800 plus 10% contingency of \$180
- Sony Wall Mount Brackets per attached budgetary estimate from CDW of \$936 plus 10% contingency of \$93.60

Goal: To improve overall audio/video quality, experience and manageability by MetroCable and City Staff:

Plan: Install new high definition cameras purchased with FY 2014-2015 PEG fees using new Sony Wall Mount brackets and also split audio controls with a new DSP so the Clerk and MetroCable staff can independently control audio levels for their needs. Original install had been committed to by MetroCable staff. However, they have since requested that we ask for additional funding to cover the installation of the equipment. This is the \$1,800 listed above for camera upgrade installation.

New Requests for FY 2015-16 Funding Total: \$16,891.60

We also fully expect to have our FY 2014-15 projects completed before and submitted for reimbursement by mid-June 2015.

Please contact Matthew Marcotte, IT Manager at 209-366-7108 or mmarcotte@ci.galt.ca.us for additional information or questions related to this request.

Sincerely,




CITY OF GALT

Jason Behrmann
City Manager

c: Matthew Marcotte, IT Manager
Donna Settles, City Clerk

**MEMBER AGENCY
PEG FEE FUNDING REQUEST FORM (FY 2015-16)**

Item #	Project Location	Equipment Description	Quantity	Unit Price	Total	Contingency 10%	Shipping/ Handling	Installation	Warranty	TOTAL
MEMBER AGENCY:										
CONTROL ROOM										
1		DSP Upgrade	1	\$12,620.00	\$12,620.00	\$1,262.00				\$13,882.00
2			0	\$0.00	\$0.00	\$0.00				\$0.00
3			0	\$0.00	\$0.00	\$0.00				\$0.00
4			0	\$0.00	\$0.00	\$0.00				\$0.00
5			0	\$0.00	\$0.00	\$0.00				\$0.00
COUNCIL CHAMBERS										
6		Camera Upgrade Installation	1	\$1,800.00	\$1,800.00	\$180.00				\$1,980.00
7			0	\$0.00	\$0.00	\$0.00				\$0.00
8			0	\$0.00	\$0.00	\$0.00				\$0.00
9			0	\$0.00	\$0.00	\$0.00				\$0.00
10			0	\$0.00	\$0.00	\$0.00				\$0.00
METRO CABLE RECOMMENDATIONS										
11		Sony BRCW/MALL Wall Mount Brackets	4	\$234.00	\$936.00	\$93.60				\$1,029.60
12			0	\$0.00	\$0.00	\$0.00				\$0.00
13			0	\$0.00	\$0.00	\$0.00				\$0.00
14			0	\$0.00	\$0.00	\$0.00				\$0.00
15			0	\$0.00	\$0.00	\$0.00				\$0.00
MISCELLANEOUS										
16			0	\$0.00	\$0.00	\$0.00				\$0.00
17			0	\$0.00	\$0.00	\$0.00				\$0.00
18			0	\$0.00	\$0.00	\$0.00				\$0.00
Sub-Total:										
Sales Tax - Use Tax Rate for Member Agency:										
FY 2015-16 PEG FEE FUNDING REQUEST - GRAND TOTAL:										
										\$16,891.60

Signature:  Date: 4/27/15

Name & Title: Jason Behrman, City Manager

Please attach vendor quotes to include installation / warranty / associated costs for each item requested above.

RANCHO CORDOVA



Information Technology Department



City of **RANCHO
CORDOVA**

April 27, 2015

Robert Davison, Executive Director
Sacramento Cable Television Cable Commission
799 G Street, 4th Floor
Sacramento, CA 95814

Subject: 2015-2016 Peg Funding Request

We are requesting funding to replace some aging equipment and update equipment. Since the last two years we have been upgrading the Council Chambers with equipment to move into the High Definition area of recording and broadcasting our meetings, this year's request continues that effort. Total Funding Request for 15-16 is: \$70,535.85

The goal in the 15-16 Fiscal Year is to replace some aging equipment such as the control units at the Dias and in the Control Room. In our Council Board Room we would like to add a control interface for A/V equipment and an audio conferencing system for the closed sessions. We were scheduled to replace our encoder in the current fiscal year, but found that our software vendor has changed and now will change the requirements. We would like to defer this to 2015-16 FY Peg Funding and have included this in the budget.

We would also like to update the controls for the A/V equipment in our American River Rooms that are used for overflow seating and viewing of our council meetings.

The work will require programming of the AMX system for control as well as installation of all components.

Attached you will find the breakdown.

Thank you,

A handwritten signature in black ink, appearing to read "Jay Hadley".

Jay Hadley
IT Director
City of Rancho Cordova

MEMBER AGENCY


PEG FEE FUNDING REQUEST FORM (FY 2015-16)

Item #	Project Location	Equipment Description	Quantity	Unit Price	Total	Contingency	Shipping/Handling	Installation	Warranty	TOTAL
COUNCIL CHAMBERS										
1		Count Down Timer System	1	\$1,500.00	\$1,500.00	\$150.00				\$1,650.00
2		Count Down Timer Display	1	\$150.00	\$150.00	\$15.00				\$165.00
3		Contemporary Research 232-ATSC-4 HDTV Tuner with MPEG4	1	\$1,400.00	\$1,400.00	\$140.00				\$1,540.00
4		Video Streaming Encoder	1	\$12,000.00	\$12,000.00	\$1,200.00				\$13,200.00
5		Flush Mount Dias Monitor Speakers	12	\$400.00	\$4,800.00	\$480.00				\$5,280.00
6		Cables, Connectors, and Misc Hardware	n/a	\$150.00	\$150.00	\$15.00				\$165.00
7		Programming	n/a	\$2,500.00	\$2,500.00	\$250.00				\$2,750.00
8		Field Labor	n/a	\$5,000.00	\$5,000.00	\$500.00				\$5,500.00

CONFERENCE ROOM

9		Contemporary Research 232-ATSC-4 HDTV Tuner with MPEG4	1	\$1,000.00	\$1,000.00	\$100.00				\$1,100.00
10		TesiraFORTÉ DSP fixed I/O server with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, Sona™ Acoustic Echo Cancellation (AEC) technology (all 12 inputs), and 2 channel VoIP	1	\$2,850.00	\$2,850.00	\$285.00				\$3,135.00
11		Condenser Boundary Microphone. For table or Ceiling <i>ceiling mounting in 1.5/16" dia hole</i>	2	\$250.00	\$500.00	\$50.00				\$550.00
12		Crestron Compact Control System with Ethernet. Includes PW-2410RU Power Supply	1	\$1,200.00	\$1,200.00	\$120.00				\$1,320.00
13		iPanel™ In-Wall Docking Station for iPad® 2nd generation. Smooth Black	1	\$650.00	\$650.00	\$65.00				\$715.00
14		Atlona AT-HD4-V41 4x1 HDMI Switcher	1	\$350.00	\$350.00	\$35.00				\$385.00
15		Gefen KVM Controller	1	\$400.00	\$400.00	\$40.00				\$440.00
16		Cables, Connectors, and Misc Hardware	n/a	\$300.00	\$300.00	\$30.00				\$330.00
17		Programming	n/a	\$2,500.00	\$2,500.00	\$250.00				\$2,750.00
18		Field Labor	n/a	\$3,000.00	\$3,000.00	\$300.00				\$3,300.00

AMERICAN RIVER ROOMS										
19	Contemporary Research 232-ATSC-4 HDTV Tuner with MPEG4	1	\$1,000.00	\$1,000.00	\$100.00					\$1,100.00
20	Atlona 4 by 1 HDMI Switcher	1	\$350.00	\$350.00	\$35.00					\$385.00
21	Crestron AV Control System Procreser w/Ethernet Web Server	1	\$3,200.00	\$3,200.00	\$320.00					\$3,520.00
22	Crestron 7" Wall Mount Touch Screens	2	\$1,700.00	\$3,400.00	\$340.00					\$3,740.00
23	Cables, Connectors, and Misc Hardware	n/a	\$400.00	\$400.00	\$40.00					\$440.00
24	Programming	n/a	\$4,000.00	\$4,000.00	\$400.00					\$4,400.00
25	Field Labor	n/a	\$3,000.00	\$3,000.00	\$300.00					\$3,300.00
\$15,350.00										
METRO CABLE RECOMMENDATIONS										
26	Link Electronics AVS-816/HDD HD-SDI Switcher with AES 75-Ohm Audio Follow	1	\$3,000.00	\$3,000.00	\$300.00					\$3,300.00
27	Field Labor	n/a	\$500.00	\$500.00	\$50.00					\$550.00
MISCELLANEOUS										
Sub-Total: \$65,010.00										
Sales Tax - Use Tax Rate for Member Agency: \$5,525.85										
\$70,535.85										

Signature:  Date: 4-27-15

Name & Title: Jay Hadley, IT Director

Please attach vendor quotes to include installation / warranty / associated costs for each item requested above.

SACRAMENTO



May 22, 2015

Sacramento Metropolitan Cable Television Commission
Robert Davidson, Executive Director
799 G Street, 4th Floor
Sacramento, CA 95814-1211

Re: **City of Sacramento - FY 2015-16 PEG Fee Funding Request**
City Hall Council Chamber, Historic Chamber, and Control Room AV Upgrades

Dear Mr. Davidson:

The City of Sacramento is requesting **\$268,259.64** in FY 2015-16 PEG Fee funding from the Sacramento Metropolitan Cable Television Commission. The request will enable the City of Sacramento to refresh our Council Chambers Broadcast equipment as well as upgrade us from Standard Definition to High Definition Video. Every piece of hardware and software requested has been selected with the help of Sacramento Metro Cable staff, to ensure a seamless operation between the Sacramento City Chambers and County Board Room.

As you might be aware, the City of Sacramento's Council Chambers located at 915 I Street started broadcasting from this location in 2005. We have over 10 years on our existing cameras, character generators, and cameras switching equipment. This is a great accomplishment given the rapid pace of today's electronics in the broadcast industry. We fill this has been accomplished by our relentless effort in using professional hardware and installation following industries best practices.

The Historic Chambers is used as an overflow room for the City Council Chambers on meeting nights and various Commission meetings throughout the week. The Historic Chambers will also be used as an interim during the future Audio and Video upgrade of the City Hall Chamber. In order to use this room, broadcast lighting and an additional equipment will be added to connect the facility to Sacramento Metro Cable.

➤ FY 2015-16 PEG Fee Funding Needs:

1	Engineering and Integration	\$49,225.00
	Subtotal	\$49,225.00
2	Equipment	\$180,664.00
3	Freight	\$0.00
4	Taxes	\$15,356.44
5	CA Disposal Fee	\$23.00
	Total	\$245,268.44
6	10% Contingency	\$22,991.20
	Grand Total	\$268,259.64

City of
SACRAMENTO
Office of the City Clerk

Project Scope:

Broadcast Origination Council Chambers

Install 6 new Sony 1080i High Definition PTZ Camera on wall mounts. Cameras shall be installed replacing existing SD Cameras.

Control Room

In the control room a new Sony Camera controller shall be installed to support to new cameras. Also in the control room a new video switch will be installed to support HD video as well as a new Compix Character Generator and multi-View monitor. This would allow the operator to follow the cameras views using one large 70 in monitor. The operator will also have two monitors- that will show preview windows, CG, Preview and Program displays. A Tektronics Waveform Vector monitor will be incorporated to verify video signal quality. A new local recording solution will be installed using the Ki Pro solution along with local DVDs for distribution. High Definition Video feeds will be transmitted to Sacramento Metro Cable using new AJA video Transmitters. All existing Racks, Presentation systems, and Control Systems shall remain the same.

Historic Chamber

In order to use the historic chambers as overflow, and as an interim during a future Audio and Video, and control system upgrade, Broadcast Lighting will be added. An additional AJA Video Transmitter and Receiver will be added to connect the facility to Sacramento Metro Cable as well.

Your consideration of the City's request for funding is appreciated. Should you have any questions, please contact Darin Arcolino, IT Manager, at (916) 808-0403. Or, should you have any other questions, please contact Stephanie Mizuno at (916) 808-7171.

Sincerely,



Digitally signed by Darin Arcolino
DN: cn=Darin Arcolino, o=City of Sacramento,
ou=Information Technology,
email=darcolino@cityofsacramento.org, c=US
Date: 2015.05.22 14:17:54 -0700

Darin Arcolino
IT Manager
City of Sacramento

Enc. Member Agency PEG Fee Funding Request Form (FY 2015-16)
Video Equipment Quote from VMI, Inc.
Media Support Associates Proposal for Engineering and Integration

Cc: Shirley Concolino, City Clerk
Maria MacGunigal, CIO
Stephanie Mizuno, Council Operations Manager
Manny Martinez, IT Supervisor

**MEMBER AGENCY
PEG FEE FUNDING REQUEST FORM (FY 2015-16)**

Item #	Proj Loca	Equipment Description	Quantity	Unit Price	Total	Contingency 10%	Shipping/ Handling	Installation	Warranty	TOTAL
CONTROL ROOM										
1		Sync Generator: Avenue 3RU Frame & Software	1	\$896.00	\$896.00	\$89.60				\$985.60
2		5030 Avenue 3RU System Control Module	1	\$630.00	\$630.00	\$63.00				\$693.00
3		7400 HD/SD Test Signal and Sync Gen	1	\$4,050.00	\$4,050.00	\$405.00				\$4,455.00
4		5150 DA for Analog, AES & Tri-Level Sync	1	\$200.00	\$200.00	\$20.00				\$220.00
5		5230/6230 Digital to Analog Converter & Asem	2	\$2,170.00	\$4,340.00	\$434.00				\$4,774.00
6		AVEPC Avenue PC Control Software	1	\$250.00	\$250.00	\$25.00				\$275.00
7		HD to AIA AJA HD/SD-SDI Audio Embedder/Disembedder	3	\$800.00	\$2,400.00	\$240.00				\$2,640.00
8		Switching: HD/SD 1.5ME Video Switcher	1	\$26,200.00	\$26,200.00	\$2,620.00				\$28,820.00
9		HD/SD-SDI Switcher Input Card	1	\$2,000.00	\$2,000.00	\$200.00				\$2,200.00
10		HD/SD-SDI Switcher Output Card	1	\$2,500.00	\$2,500.00	\$250.00				\$2,750.00
11		Encoding: AJA Rack Mounted Digital Recorder	2	\$3,995.00	\$7,990.00	\$799.00				\$8,789.00
12		AJA 1TB Storage Module	2	\$550.00	\$1,100.00	\$110.00				\$1,210.00
13		Apple Drive Software	1	\$50.00	\$50.00	\$5.00				\$55.00
14		Waveform/Vector Scope: Tektronix Waveform Rasterizer with Audio & Data	1	\$8,000.00	\$8,000.00	\$800.00				\$8,800.00
15		Character Generator: Compix HD CG Station	1	\$14,995.00	\$14,995.00	\$1,499.50				\$16,494.50
16		Keyboard and Mouse for CG	1	\$50.00	\$50.00	\$5.00				\$55.00
17		Super Logistics Rackmount 19" Monitor for CG	1	\$680.00	\$680.00	\$68.00				\$748.00
18		Video Routing: Sierra Lassen HD/SD SDI 32X32 Matrix Switch	1	\$11,990.00	\$11,990.00	\$1,199.00				\$13,189.00
19		HD Monitors: TV Logic Monitor with Rackmount Ontion	2	\$3,200.00	\$6,400.00	\$640.00				\$7,040.00
20		Sharp 70" LED Monitor	1	\$2,499.00	\$2,499.00	\$249.90				\$2,748.90
21		Chief Tilting Wall Mount for Flatscreen Monitors	3	\$288.00	\$864.00	\$86.40				\$950.40
22		AJA HD/SD SDI to HDMI converter w/ cable	1	\$315.00	\$315.00	\$31.50				\$346.50
23		Closed Caption Encoder: EEG HDTV Smart Encoder-IV HD/SD Closed Caption Encoder	1	\$7,500.00	\$7,500.00	\$750.00				\$8,250.00
24		DVD Recorder: Toshiba DVD Recorder	4	\$400.00	\$1,600.00	\$160.00				\$1,760.00
25		Data Network Switch for Broadcast: Cisco 28 port Ethernet Switch	1	\$600.00	\$600.00	\$60.00				\$660.00

COUNCIL CHAMBERS									
26	Cameras: Sony HD PTZ Camera, 3 Chip CMOS	6	\$6,795.00	\$40,770.00	\$4,077.00				\$44,847.00
27	Sony PTZ Camera Wall Mount Bracket	6	\$220.00	\$1,320.00	\$132.00				\$1,452.00
28	Sony IP Control Interface Card	6	\$1,875.00	\$11,250.00	\$1,125.00				\$12,375.00
29	Sony IP Based Controller for PTZ Cameras	1	\$2,000.00	\$2,000.00	\$200.00				\$2,200.00
30	Monitors: NEC 42" HD LED Monitor with SDI In	2	\$1,800.00	\$3,600.00	\$360.00				\$3,960.00
HISTORIC CHAMBERS									
31	Historic Chambers: ETC Smartfade Lighting Controller	1	\$1,500.00	\$1,500.00	\$150.00				\$1,650.00
32	AJA HD SDI Fiber Receiver	1	\$445.00	\$445.00	\$44.50				\$489.50
33	AJA HD SDI Fiber Transmitter	1	\$445.00	\$445.00	\$44.50				\$489.50
34	Granite Version 4 Software Upgrade	1	\$995.00	\$995.00	\$99.50				\$1,094.50
35	Extron Scaler HDMI to 3G-SDI with Audio Embed	1	\$1,600.00	\$1,600.00	\$160.00				\$1,760.00
36	Mackie 32 ch Audio Mixer	1	\$1,500.00	\$1,500.00	\$150.00				\$1,650.00
37	Mackie Studio Monitor Speaker	2	\$670.00	\$1,340.00	\$134.00				\$1,474.00
38	Bittree Bantam Patch Bay with MOU12B Option	1	\$1,750.00	\$1,750.00	\$175.00				\$1,925.00
39	Extron Audio Distr. Amp	6	\$350.00	\$2,100.00	\$210.00				\$2,310.00
40	Extron Rack Mount Kit	3	\$120.00	\$360.00	\$36.00				\$396.00
41	Interactive Technologies Crestron DMX Interface	1	\$1,590.00	\$1,590.00	\$159.00				\$1,749.00
MISCELLANEOUS									
42	California Disposal Fee for Monitors	1	\$23.00	\$23.00	\$2.30				\$25.30
43	Media Support Assoc. Engineering	1	\$7,500.00	\$7,500.00	\$750.00				\$8,250.00
44	Media Support Assoc. Integration	1	\$30,000.00	\$30,000.00	\$3,000.00				\$33,000.00
45	Media Support Assoc. Commissioning	1	\$5,000.00	\$5,000.00	\$500.00				\$5,500.00
46	Media Support Assoc. Control System Programming	1	\$1,500.00	\$1,500.00	\$150.00				\$1,650.00
47	Media Support Assoc. Training	1	\$750.00	\$750.00	\$75.00				\$825.00
48	Media Support Assoc. Project Management	1	\$4,475.00	\$4,475.00	\$447.50				\$4,922.50
Sub-Total:									\$252,903.20
Sales Tax - Use Tax Rate for Member Agency: Sacramento 8.5%									
\$268,596.44									

May 22, 2015

Date

Signature _____
 Darin Arcolino, IT Manager
 Name & Title _____

Please attach vendor quotes to include installation / warranty / associated costs for each item requested above.

SACRAMENTO COUNTY

**Internal Services**

David Villanueva,
Chief Deputy County Executive

Departments

Clerk of the Board
County Clerk Recorder
Emergency Services
Finance
General Services
Personnel Services
Revenue Recovery
Technology

County of Sacramento

May 21, 2015

Robert A. Davison, Executive Director
Metropolitan Cable Television Commission
799 G Street, 4th Floor
Sacramento, CA 95814-1212

RE: Consideration of FY 2015-16 PEG Funding Request for Implementation of Enhanced Metro Cable 14 Broadcast Internet Streaming Options

In response to your letter dated March 31, 2015 and on behalf of Sacramento County, I am submitting this request for consideration for the 2015/16 Public, Education, and Government (PEG) Funding. The following information outlines the issue and recommended solution.

Currently the Metro Cable 14 Broadcast is streamed live via the Internet, 24 hours per day, from a site that is integrated with Sacramento County's agenda management system. The current functionality has many limitations to the users and requires use of a Windows based computer with Internet Explorer, and a specific plug-in to view the live stream (SilverLight).

The attached proposal is to implement a system that will allow streaming of the Metro Cable 14 Live Broadcast to a broader range of users and devices. The new system will not limit streaming capabilities to a specific platform or browser requirements. Viewers will be able to stream the Metro Cable 14 Live Broadcast from any of the following devices:

- A computer or laptop running any type of browser including Internet Explorer, Safari, Chrome, Firefox, etc.
- A mobile device, smart phone or tablet including Apple, Android, and Windows devices.
- A Set Top Box such as Roku, Apple TV, and Chromecast.

The proposed cost estimate includes the hardware needed to implement the solution, shown in the Content Acquisition and Content Management boxes below, as well as a subscription service that will deliver multiple streams of the broadcast to the viewing audience, making it available on a variety of devices. The subscription service also provides the ability to detect the viewers' bandwidth and computing capacity to adjust the quality of the video stream accordingly, making for a better viewing experience. This solution will apply to viewers that are

Robert A. Davison
Page 2
May 21, 2015

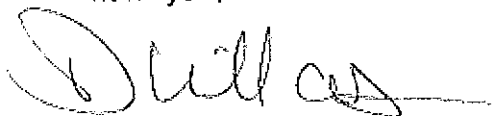
external to the County network; at this time the internal County users will continue to use the existing solution.

The estimated project total is \$27,283.25 and includes the following:

- Hardware needed to capture the Metro Cable 14 Broadcast feed to be sent out to the subscription service.
- Subscription service for the first year of the streaming service.
- Hours needed for installation, configuration and management of the project.

If you have questions or need clarification on this proposal, please contact Corinna Zollars at 875-1496 or zollarsco@saccounty.net.

Thank you,



David Villanueva
Chief Deputy County Executive

DV:lsj

Attachments

MEMBER AGENCY

PEG FEE FUNDING REQUEST FORM (FY 2015-16)

Item #	Project Location	Equipment Description	Quantity	Unit Price	Total	10% Contingency	Shipping/ Handling	Installation	Warranty	TOTAL
MISCELLANEOUS										
1		BlackMagic Design UltraStudio 4k Capture	1	\$995.00	\$995.00	\$99.50				\$1,094.50
2		AJA FS2 Video Frame Synchronizer	1	\$4,995.00	\$4,995.00	\$499.50				\$5,494.50
3		Apple Mac Mini 3 Ghz, 16 GB	1	\$1,596.00	\$1,596.00	\$159.60				\$1,755.60
4		Sonnet xMac Mini Server Enclosure	1	\$999.00	\$999.00	\$99.90				\$1,098.90
5		Datavideo 17" Rack Monitor	1	\$1,500.00	\$1,500.00	\$150.00				\$1,650.00
6		SDI Cables	1	\$500.00	\$500.00	\$50.00				\$550.00
7		Datavideo dual 7" Rack Monitor	1	\$1,800.00	\$1,800.00	\$180.00				\$1,980.00
		AJA DRM Rack Mount for Converters	1	\$590.00	\$590.00	\$59.00				\$649.00
		AJA DRM Front Panel	1	\$100.00	\$100.00	\$10.00				\$110.00
		AJA 3GDA SDI Distribution Amp	1	\$395.00	\$395.00	\$39.50				\$434.50
8		Livestream Subscription Service	12	\$499.00	\$5,988.00	\$598.80				\$6,586.80
9		Installation/Configuraion/Project Management	40	\$105.00	\$4,200.00	\$420.00				\$4,620.00
Sub-Total:										
Sales Tax - Use Tax Rate for Member Agency:										

Signature _____ Date _____

Name & Title _____

Please attach vendor quotes to include installation / warranty / associated costs for each item requested above.

ATTACHMENTS 22-25

**FISCAL YEAR 2015-16
PEG FEE FUNDING REQUESTS**

(CHANNEL LICENSEES)

ACCESS SACRAMENTO



Sacramento Community Cable Foundation
4623 T Street, Suite A
Sacramento, CA 95819-4700
Phone: (916) 456-8600
Fax: (916) 451-9601

Gary Martin, Executive Director

Date: May 26, 2015

BOARD OF DIRECTORS

- JoAnn Fuller, *Chair*
- Lori Easterwood, *Vice-Chair*
- Edward Fletcher, *Programming Chair*
- Nahid Kabbani, *Finance Chair*
- Edgar Calderon, *Nominations Chair*
- Stephanie Cook
- Debra Ichimura Gass (Esq.)
- M. Ester Gordillo
- Simone Vianna
- Jo Anna Davis
- Anna Hasselblad
- Veronica Delgado
- Van Gordon

To: Robert A. Davison, Executive Director
Sacramento Metropolitan Cable Television Commission

From: Gary Martin, Executive Director
Access Sacramento

Subject: Modification of 2015-16 PEG Operational, Equipment & Facilities Funding Request

Thank you for the information on your planned budget recommendation to the SMCTC members. We are pleased about your 4% COLA offer and on the recommendation to fully fund the HD truck in one year.

ADVISORS

- Gary Malkasian, *Chief Financial Officer*
- Peter Brixie, *Legal Advisor*
- George Hall, *Business Advisor*
- Carl Burton, *Board Advisor*

Based on our discussion this morning, I have revised our operational budget request by reducing from a 5% Cost of Living adjustment to a 4% request. I have left in the specific supplemental requests for permanent augmentations for minimum wage and payroll benefits allocations.

Projects

- KUBU 96.5 FM
"The Voice of Sacramento"
- A Place Called Sacramento
Film Festival
- Sacramento Has Talent

On the PEG fee side, I have implemented the two changes we discussed. I have added the sales tax to the HD truck, and reduced the other items by \$84,295. You asked for \$80,000. The attached PEG FEE Fund One-Time Equipment Request list marks the reductions in three specified line items in red.

HOURS OF OPERATION

(Subject to Change)

OFFICE
Monday - Friday
9am - 6pm

PRODUCTION
Monday - Thursday
12 Noon - 9pm

Saturday
12 Noon - 9pm

MEDIA LAB
Monday & Thursday
12 Noon - 9pm

Tuesday & Wednesday
9am - 6pm

We have removed the network infrastructure in the digital media lab and reduced the number of computers in item #1. We cut the number of cameras requested from four to two in item #13. We eliminated item #14, a replay system for the existing SD truck (and will use existing checkout systems) as a temporary fix. These items likely would resurface as top items in 2016-17.

General Fund Total	\$541,705.00
PEG Base	\$90,553.00
PEG One-Time Equipment	\$947,773.00
GRAND TOTAL	\$1,580,031.00

Please let me know if you need any additional specifics on the reductions and thank you again for your hard work and support of Access Sacramento.

Sincerely,

Gary Martin
Executive Director
GaryMartin@AccessSacramento.org

CHANNEL LICENSEE NAME: Sacramento Community Cable Foundation (DBA: Access Sacramento)

Fiscal Year 2015-16 Funding Requests (Operations & PEG Equipment/Facilities)

Description	Equipment Description (if applicable)	GENERAL FUND		PEG FEE FUND			GRAND TOTAL
		Operations / Capital Fac. / Equip. Base	GENERAL FUND TOTAL	PEG Equipment / Facilities Base	One-Time PEG Equipment	PEG FEE FUND TOTAL	
General Fund: Operations Base	4% COLA		\$ 421,598.00			\$ -	\$ 421,598.00
General Fund: Hometown TV (HT-TV) Base	4% COLA		\$ 54,843.00			\$ -	\$ 54,843.00
General Fund: Game of the Week (GOTW) Base	4% COLA		\$ 47,714.00			\$ -	\$ 47,714.00
General Fund: Mandated Minimum Wage Increase	Request: State Law Minimum Wage Increase		\$ 8,675.00				\$ 8,675.00
General Fund: SMCTC Required Services Impacts	Request: Health/SS/SD/Workers Comp/Insurance/Benefits		\$ 8,875.00				\$ 8,875.00
PEG Fund: Facilities / Equipment Base	4% COLA		\$ -	\$ 83,803.00		\$ 83,803.00	\$ 83,803.00
PEG Fund: 2012 Rent Increase	Request: Coloma Community Center Additional Room since 2012			\$ 6,750.00		\$ 6,750.00	\$ 6,750.00
PEG Fund: One-Time Equipment	See Appendix B & C		\$ -		\$ 947,773.00	\$ 947,773.00	\$ 947,773.00
TOTAL FISCAL YEAR 2015-16 FUNDING REQUEST:			\$ 547,705.00			\$ 1,038,326.00	\$ 1,586,031.00

Signature: Angie Mark Date: 5-26-2015

Name & Title: GARY MARSH, EXEC. DIRECTOR

Specific Vendor-Related Pricing Supports is attached in Appendix B & C

PEG FEE Fund One-Time Equipment Requests

#	Name	Amount	Running Total
1	Media Lab Computers & Accessories (-56368)	\$21,975.00	\$21,975.00
2	Production/Office Software	\$8,890.00	\$30,865.00
3	Office Equipment	\$7,850.00	\$38,715.00
4	Coloma Copier	\$5,750.00	\$44,465.00
5	Audio Remote Gear	\$12,356.00	\$56,821.00
6	TV Live Remote Gear	\$19,530.00	\$76,351.00
7	Cloud Storage Pilot	\$12,243.00	\$88,594.00
8	Hub/Spoke/Wheel AccessLocal.TV Servers & Network	\$42,315.00	\$130,909.00
9	Hub/Spoke/Wheel Green Studios Support	\$29,295.00	\$160,204.00
10	Hub/Spoke/Wheel Internal Video Storage	\$14,674.00	\$174,878.00
11	Hub/Spoke/Wheel Community Memory	\$32,537.00	\$207,415.00
12	Coloma TV Studio	\$18,808.00	\$226,223.00
13	Coloma Checkout Equipment (-14675)	\$14,675.00	\$240,898.00
14	Video Storage/Replay System (-13252)	\$0.00	\$240,898.00
15	HD Truck Implementation (.0875 Sales Tax =+\$56,875)	\$706,875.00	\$947,773.00
Grand Total			\$947,773.00

CAPITAL PUBLIC RADIO



April 24, 2015

Mr. Robert Davison, Executive Director
Sacramento Metropolitan Cable Television Commission
799 G Street, 4th Floor
Sacramento, CA 95814

Re: Request for funding FY 2015-2016

Dear Mr. Davison & Sacramento Metropolitan Cable Television Commissioners,

Each year since 1989, the Sacramento Metropolitan Cable Television Commission has provided substantial annual support to Capital Public Radio. Your financial commitment continues to support the quality and diversity of programs and services that we are able to bring every day to the greater Sacramento community.

As you may know, Capital Public Radio started as a single station in 1979, and today is a seven-station network broadcasting to more than 450,000 listeners each week and an ever-increasing global audience through the Internet. Essential to our everyday lives, Capital Public Radio enriches the experience of listeners in the Sacramento region through engaging discussions, lively debates, cutting-edge multimedia arts programs, and inspiring classical and jazz music.

In addition to signature programs such as *Morning Edition*, *All Things Considered*, *Fresh Air*, *Marketplace* and *Car Talk* from NPR, American Public Media and Public Radio International, Capital Public Radio has its own award winning news department and produces its own daily public affairs program, *Insight*. On the music side, Capital Public Radio offers locally originated classical, jazz, and blues music each week including *Excellence in Jazz*, *Mick Martin's Blues Party*, and *At the Opera with Sean Bianco*.

Highlights from this past year include:

- **Food and Sustainability Reporter:** As part of the station's Food and Sustainability initiative - *Healthy Eating. Healthy Communities. Building a Sustainable Future.*, reporter Lesley McClurg was hired in January 2015. An award winning reporter from Denver Colorado, she will examine the impact of food and agriculture in our region. She will report on food as it relates to the environment, health, culture, policy and the changing demographics of California. She will identify innovation and trends, and connect what's happening in this region with the rest of California and the world.

- CapRadio Garden: Construction of CapRadio Garden at Sac State literally in the station's back yard, began in October 2014. The garden hard-scape has been completed and the first spring planting is underway. Beehives have been installed along with 80,000 bees. Streaming of the hives will be available on our website and to select schools for science education in the coming year.
- We broadcast our latest award winning documentary, *The View From Here: "Hidden Hunger"* in December 2014. This documentary brought first-person stories of people coping with food insecurity in one of the country's richest agricultural regions. "Hidden Hunger" explores the daily struggles of children, adults and seniors who live in overlooked neighborhoods of south Sacramento, where the stigma of poverty and hunger is high. The project raises awareness of the challenges facing those who live in these food deserts and examines local solutions to alleviate hunger. Portions of this documentary were also broadcast on NPR.
- Capital Public Radio launched CapRadioMusic - a reorganization of the music stations and the launch of the music side of the CapRadio website. After several months of exploration and strategic planning, a transition plan is in place and will be implemented starting May 1, 2015.
- Capital Public Radio is the recipient three Edward R Murrow Awards, just announced for 2014/2015:
 1. News Documentary: *The View From Here: Hidden Hunger* (TVFH Documentary Unit)
 2. Ongoing Coverage: *State of Drought* (Entire News Dept)
 3. Sports Reporting: *Soccer Team's Goal: Show Sacramento Belongs In The Major Leagues* (Sacramento Region Reporter, Bob Moffitt)

Plans for fiscal year 2015-2016 include:

- *The View From Here: Undocumented Immigrants* project including *The View From Here* documentary unit, the entire News Team and community partners.
- Garden Project: Implementation of the volunteer program for planting and maintenance; Mobile Food Truck & education components in select schools; Lunch & Learn Outdoor Kitchen with UC Davis.
- Complete a Planning Study and implement a Capital Campaign (\$10-\$15 million) for station expansion, facility remodel, and transmitter upgrades. Planning Study will be completed in Fall 2015 with the first phase of the Capital Campaign immediately following.
- Construction of the KXPR Tower near the Sacramento County Landfill: Seven years in the making, the KCPR Tower Project is finally in the last stages of approval. Construction is expected in Fall 2015 or Spring 2016 depending on weather and Swainson's Hawk nesting issues, and will be located near the Sacramento Landfill on Kiefer Road.
- Install infrastructure upgrades for digital audio equipment to provide greater reliability and cost savings in the primary News and Production Studio in Fall 2015.

Annual funding from the Sacramento Metro Cable Television Commission helps Capital Public Radio to proudly provide, not only the very best in NPR programming, but also includes:

- ◆ 24 hour music programming including daily classical music, evening jazz and local music programs such as *Excellence in Jazz*, and *At the Opera with Sean Bianco*, a weekly locally hosted show providing opera music and educational commentary.
- ◆ Our award winning, locally produced daily news reports.
- ◆ Our award winning, locally produced documentaries.
- ◆ Our locally produced and innovative daily public affairs program, *Insight* with host, Beth Ruyak.
- ◆ Our Capitol News Bureau and the Capital Public Radio Network, an innovative and well-respected news bureau that covers both the state legislature and local government providing reports to more than 50 stations in California, Southern Oregon, and Western Nevada.
- ◆ Locally produced music programs like *Mick Martin's Blues Party*, *Blue Dog Jam*, *Acid Jazz*, *Connections*; and
- ◆ 24 hour online streaming of Jazz and Classical Music in addition to streaming our regular broadcasts.

In order to maintain our local programming at the current level, Capital Public Radio is requesting a grant in the amount of **\$18,233** from the Sacramento Metropolitan Cable Television Commission for general operations.

The request for funding for **general operations** will support the following services:

- Approximately 6% of our music programming personnel cost including *Excellence in Jazz*, *Mick Martin's Blues Party* (weekly four hour show), *Blue Dog Jam with Nick Brunner* (weekly four hour show of AAA and Indie music including local bands) and *At the Opera with Sean Bianco* (weekly four hour show).

In addition to the general operation request, Capital Public Radio is requesting support for a **one-time equipment purchase** in the amount of **\$8,226**.

- With the ongoing growth of Capital Public Radio and the planned expansion of our facilities, there is a strong practical and business need to design a broadcast audio infrastructure that provides greater reliability and cost savings compared to the analog systems currently in place in our studios today.

The equipment requested is from Axia Audio, the studio audio division of Telos Alliance, the leader in audio-over-IP for broadcasting. The foundational technology in all Axia products enables high reliability, low delay uncompressed digital audio over Ethernet.



In practical terms, this means getting away from walls of wiring and punch blocks to neat high-density Ethernet mixing engines to power the CapRadio broadcast infrastructure. Devices connect together using standard Ethernet cables and audio routing is accomplished with off-the-shelf Ethernet switches. The lower cost of entry will also allow us to build a redundant system to act as a failsafe that keeps us on the air should the primary router fail.

Total request for funding is \$26,459 (\$18,233 general operations and \$8,226 one time equipment).

Capital Public Radio has delivered superior-quality news and music programming to Northern California for more than 35 years. Capital Public Radio is a private, nonprofit, community based organization, and we are affiliated with California State University, Sacramento (Sac State). However, it is important to note, we do not receive any funding from Sac State.

As part of our recognition for your support, the Sacramento Metropolitan Cable Television Commission is acknowledged a minimum of once per month on our stations, 90.9 FM and 88.9 FM and is linked on our website, capradio.org.

On behalf of all of us at Capital Public Radio, I wish to express my appreciation for the many years of faith you have placed in us, and for this opportunity to request your continued support.

Please feel free to contact me at your earliest convenience if you need additional information or have any questions.

Very truly yours,

A handwritten signature in black ink, appearing to read "Rick Eytcheson", with a long, sweeping flourish extending to the right.

Rick Eytcheson
President & General Manager

Attachments (1): Proposed Budget

CHANNEL LICENSEE NAME: CAPITAL PUBLIC RADIO

Fiscal Year 2015-16 Funding Requests (Operations & PEG Equipment/Facilities)

Description	GENERAL FUND		PEG FEE FUND		GENERAL & PEG FEE FUNDS GRAND TOTAL
	Operations / Capital Fac. / Equip. Base	GENERAL FUND TOTAL	One-Time PEG Equipment	PEG FEE FUND TOTAL	
General Fund:	\$ 18,233.00	\$ 18,233.00		\$ -	\$ 18,233.00
Operations Base					
General Fund:					
Capital Facilities/Equip Base					
PEG Fund:					
Facilities/Equipment Base					
PEG Fund:					
One-Time Equipment			\$ 8,226.00	\$ 8,226.00	\$ 8,226.00
TOTAL FISCAL YEAR 2015-16 FUNDING REQUEST:		\$ 18,233.00		\$ 8,226.00	\$ 26,459.00


Signature

April 24, 2015
Date

Rick Eytcheson
Name & Title

Please attach vendor quotes / supporting documentation for all of the items requested above.

KVIE



KVIE Public Television
2030 W El Camino Avenue
Sacramento, CA 95833
phone 916.929.5843
fax 916.929.7215

April 27, 2015

Sacramento Metropolitan Cable Television Commission
799 G Street 4th Floor
Sacramento, CA 95814

Dear Commission Members:

Thank you for your continuing generosity so that we are able to serve the residents of Sacramento County with quality, non-commercial educational programming available on the most-accessible tier for cable subscribers.

The grant that KVIE receives from SMCTC continues to be one of our largest annual grants and helps us fulfill our goal of producing and delivering quality programming that delights our viewers.

In previous years, we have been able to forgo our general fund operations grant and seek solely funds from the 1% PEG fee. Because of the continued slow economic recovery and its affect on non-profits like KVIE in addition to our previous requests that have helped to grow our capital budget, we are requesting the base operations grant of \$199,417 along with a one-time PEG equipment grant of \$371,813.43 for a total of \$571,230.43.

These requests will support operating costs and target specific needs for facilities, program production, signal delivery, network infrastructure and quality control that will positively impact our KVIE2 service.

Facilities

With the new HVAC units we have acquired through the PEG funding, we now need to upgrade our HVAC control system because parts are no longer available. In addition, we need to repair the hot water valves in the HVAC units. The cost is \$33,338.

In order to provide community screenings of our productions, we propose to repair and re-skin the movable wall partitions in our Ose Community Room and also install a video projector. The total cost for these items is \$19,769.92.

Production/Content Creation

We propose to add a location lighting kit, small cameras and microphones and camera lock boxes to our field production equipment. This will increase our productivity and equipment security in the field. The cost is \$15,463.51.

We propose to streamline our quality control process of our video productions. Our Aurora file verification hardware and software will work with our new transcoding software to verify the integrity of our post-production content. It will work continually in the background, analyzing files as they are produced and will alert us if a file has a problem. The cost is \$25,291.69.



KVIE Public Television
2030 W El Camino Avenue
Sacramento, CA 95833
phone 916 929 5843
fax 916 929 7215

Signal Delivery

We need to ensure our encoders are working properly, as well as troubleshoot them when they are not. The Tektronix MTS 4000 is a comprehensive digital analyzer that we would like to purchase. It will also help us troubleshoot closed caption problems, which the FCC is continuing to put tighter restrictions on. It is compatible with the test equipment we already have. The cost is \$64,807.05.

We propose to replace our analog sync generator system with a new system with seamless failover. The master sync generator system supplies the timing signals necessary for our production and signal delivery equipment. The system cost is \$38,617.50.

At times, we need to bypass our master control switching system. This happens when we need to troubleshoot an equipment problem or when we upgrade switcher and automation software. This is done with a small external switcher. In troubleshooting, we generally take the programming stream to bypass because it frees all switching and automation systems. The switcher we presently use for this task is not capable of what is called a "clean-quiet switch" or "CQS". Rather, it performs a "glitch switch," which as the name implies, glitches the program stream. This causes the encoders and then the viewers' sets at home to unlock momentarily—meaning the TV set goes to black. We propose to replace the glitch switcher with a CQS system that will not glitch the programs. The cost for this system is \$43,400.

We still have outdated analog black and white CRT monitors in our tape racks. We propose to replace these with LCD monitors. The cost is \$2,140.89.

We propose to update the production SAN (storage area network) that support our production editors in their video creation with an M445D Metadata Controller Appliance. The cost is \$87,559.50.

Network Facilities

We propose various network facility and hardware upgrades that include replacement of the domain controllers, update and addition of virtual and exchange servers, management software and AutoCAD LT software, which we will use in design and documentation. The cost for these projects is \$41,325.37.

Thank you for your continued funding and support of KVIE and our KVIE2 service.

Sincerely,

A handwritten signature in cursive script that reads "David Lowe".

David Lowe
President & General Manager

CHANNEL LICENSEE NAME: KVIE

Fiscal Year 2015-16 Funding Requests (Operations & PEG Equipment/Facilities)

Description	GENERAL FUND		PEG FEE FUND				GRAND TOTAL
	Operations / Capital Fac. / Equip. Base	GENERAL FUND TOTAL	PEG Equipment / Facilities Base	One-Time PEG Equipment	PEG FEE FUND TOTAL		
General Fund: Operations Base	\$ 199,417.00	\$ 199,417.00			\$ -	\$ 199,417.00	
General Fund: Capital Facilities/Equip Base		\$ -			\$ -	\$ -	
PEG Fund: One-Time Equipment				\$ 33,338.00	\$ 33,338.00	\$ 33,338.00	
PEG Fund: One-Time Equipment				\$ 12,727.00	\$ 12,727.00	\$ 12,727.00	
PEG Fund: One-Time Equipment				\$ 7,042.92	\$ 7,042.92	\$ 7,042.92	
PEG Fund: One-Time Equipment				\$ 9,028.45	\$ 9,028.45	\$ 9,028.45	
PEG Fund: One-Time Equipment				\$ 1,366.94	\$ 1,366.94	\$ 1,366.94	
PEG Fund: One-Time Equipment				\$ 2,540.92	\$ 2,540.92	\$ 2,540.92	
PEG Fund: One-Time Equipment				\$ 1,092.65	\$ 1,092.65	\$ 1,092.65	
PEG Fund: One-Time Equipment				\$ 1,434.55	\$ 1,434.55	\$ 1,434.55	
PEG Fund: One-Time Equipment				\$ 25,291.69	\$ 25,291.69	\$ 25,291.69	
PEG Fund: One-Time Equipment				\$ 64,907.05	\$ 64,907.05	\$ 64,907.05	
PEG Fund: One-Time Equipment				\$ 38,617.50	\$ 38,617.50	\$ 38,617.50	
PEG Fund: One-Time Equipment				\$ 43,400.00	\$ 43,400.00	\$ 43,400.00	

PEG Fund: One-Time Equipment	Tape Room Monitor Replacement				\$ 2,140.89	\$ 2,140.89	\$ 2,140.89
PEG Fund: One-Time Equipment	Production SAN Front End Upgrade				\$ 87,559.50	\$ 87,559.50	\$ 87,559.50
PEG Fund: One-Time Equipment	Domain Server Replacement				\$ 4,004.04	\$ 4,004.04	\$ 4,004.04
PEG Fund: One-Time Equipment	Exchange Server Ram Upgrade				\$ 2,193.87	\$ 2,193.87	\$ 2,193.87
PEG Fund: One-Time Equipment	Server Backup Hardware and Software				\$ 10,301.73	\$ 10,301.73	\$ 10,301.73
PEG Fund: One-Time Equipment	New HyperV Server				\$ 10,620.17	\$ 10,620.17	\$ 10,620.17
PEG Fund: One-Time Equipment	Existing HyperV Server Upgrade				\$ 7,679.28	\$ 7,679.28	\$ 7,679.28
PEG Fund: One-Time Equipment	Patch Manager Software				\$ 3,792.08	\$ 3,792.08	\$ 3,792.08
PEG Fund: One-Time Equipment	AutoCAD LT Software				\$ 2,734.20	\$ 2,734.20	\$ 2,734.20
PEG Fund: One-Time Equipment				\$ -		\$ -	\$ -
TOTAL FISCAL YEAR 2015-16 FUNDING REQUEST:				\$ 199,417.00		\$ 371,813.43	\$ 571,230.43

David Lowe

Signature

April 27, 2015

Date

David Lowe / President & GM

Name & Title

Please attach vendor quotes / supporting documentation for all of the items requested above.

**SACRAMENTO
EDUCATIONAL CABLE
CONSORTIUM**



May 25, 2015

RE: REVISED/COMBINED SECC AND BESTNET BUDGET & ONE TIME PEG FEE REQUEST

Bob Davison
Executive Director
Sacramento Metropolitan Cable Television Commission
799 G Street, 4th Floor
Sacramento, CA 95814

Dear Bob:

Per Karen's request, attached is the Sacramento Educational Cable Consortium's (SECC) and BESTNet 2015-2016 Budget and One Time PEG Fee Funding request.

SECC is requesting \$408,114 in funding from the SMCTC PEG Fee and General Funds. Specifically:

- **\$105,000** in **one time** PEG Facilities and Equipment funding
- **\$43,758** for **SECC general operations (part of operational grant)** from PEG Fee Fund
- **\$259,356** from the General fund (**SECC operational grant**) to supplement the SECC budget. Note: SECC generates approximately \$230,000 in additional general operations revenue.

BESTNet is requesting:

- **\$600,000** for Phase 3 School Connections from the PEG Fee
- **\$56,976** from the general fund for operations

ONE TIME PEG FEE FUND REQUEST

- \$15,000 To update and upgrade 10-year-old SECC production equipment.
- \$90,000 SEVA Studio Labs “match” for student/teacher media facilities at sites to be determined once funding is secured.

Each SEVA site will provide programming produced by students for the educational channels to enhance the educational offerings to Sacramento.

Replacement and enhancement of 10-year-old SECC Production Equipment: \$15,300

SECC works with all educational institutions to assist in their production needs. Resulting content is aired on the educational channels and distributed through other social networking media. SECC needs to enhance its production capabilities and replace aging and broken equipment. The following is SECC’s proposed request:

Production Equipment:

Sony NX5U Camera	\$4,600.00	1	\$4,600.00	B&H
Libec RS250R Tripod	\$920.00	1	\$920.00	B&H
Replacement Foam for Pelican 1610 Case	\$79.95	2	\$159.90	B&H
4TB Hard Drive Arrays	\$150.00	3	\$450.00	B&H
LED500 Dual Temp (3 Light) Kits with Soft Boxes	\$2,200.00	2	\$4,400.00	B&H
Canare SDI Video Cables	\$100.00	3	\$300.00	B&H
Hosa Technology Audio Snake 50'	\$90.00	1	\$90.00	B&H
Mackie 802 VLZ4 Audio Mixer	\$199.99	1	\$199.99	B&H
Blackmagic ATEM 1 M/E 4K Switcher	\$2,500.00	1	\$2,500.00	B&H
SKB Rack Case	\$160.00	3	\$480.00	B&H
48" Slider System	\$600.00	1	\$600.00	B&H
Glidecam & Lens Rentals	\$600.00	1	\$600.00	Borrowlenses.com

SEVA Studio Labs: \$90,000

(Sample Budget from 2014-2015 is attached to provide an idea of how funds will be spent. Detailed expenditures will be submitted to SMCTC before funds are spent.)

SECC is committed to continuing the development and implementation of video programs in all interested Sacramento schools. It is proven that the production process engages and motivates students and, with the implementation of the Common Core State Standards (CCSS), Sacramento's generation of learners will need to communicate even more using technology. The proposed SEVA Studio Labs will enhance Sacramento students' educational experiences by integrating these skills into the classroom curriculum.

The SEVA Studio Labs also expands SECC's SEVA program (Student Educational Video Awards, now in its 26th year) that joins students, teachers and businesses and provides extensive training and assistance to Sacramento county schools. The program's objective has always been to enhance academic achievement while students learn to work collaboratively in teams and engage in projects that motivate them to remain in school.

SECC is requesting \$90,000 to create multiple SEVA Studio Labs in schools/districts that demonstrate a viable interest in implementing or expanding media programs. The proposed identification/selection process will be:

1. When funding amount is approved by the SMCTC in June, SECC will announce to the Board that funds are available and establish a timeline for fall projects and spring projects (funding from SMCTC is divided into two payments.) Districts will work with their SECC Board Representative to provide recommendations of potential sites from their districts.
2. SECC staff will work with each potential site to determine equipment needs based on individual site and staffing, potential school and district dollars. A detailed budget aligning with available SMCTC, school and district funds will be established for SECC Board approval and submission to the SMCTC staff. The SECC Board will make final decisions on sites to be developed and the order in which the sites will be implemented.

SECC member districts and school sites are committed to this project and will assist with installation, facilities, maintenance, program and curriculum development and ongoing program support.

These labs, as described below, will create additional programming content on the educational channels as well as growing the SEVA program which has provided countless hours of student-produced content for the Sacramento community.

Studio

The studio setup in this proposal would support, in addition to school productions, a daily morning news show scenario. Three HD camcorders are tethered to an entry

level HD/SD Newtek Tricaster unit. The Tricaster offers in one box professional level live switching, character generation, video playback, audio mixing and final output recording. Simple to operate by students and teachers, the system uses extensive green screen technology to place the talent in virtual sets. A series of efficient fluorescent lights illuminate two different green screen backdrop systems – one for the fixed talent and one for walk-ons. Audio is a mix of wireless and wired audio solutions for anchors and walk-on talent. Two of the cameras have a teleprompter to help on-camera talent deliver information smoothly and efficiently.

Field Kits

Based on SECC's previous DV Starter Kits, each lab kit includes a compact HD camcorder shooting H264, a UHF wireless mic setup, video tripod, spare battery, headphones and protective camera case. Five kits are included in this proposal.

Computers

Apple iMac computers with Adobe Premiere Elements and Photoshop software would serve as edit stations for packages/stories shot by the field kit units. The completed stories would be sent over the network to the Tricaster unit for inclusion in the morning program.

District/School Match: Facility/Maintenance/Installation

The districts and schools are committed to these labs and will contribute facilities, installation, maintenance and resources to the program.

BESTNet: \$600,000 PEG Funding:

The BESTNet Phase 3 Elementary School build continues to be one year behind, and therefore, there are funds encumbered by the SMCTC that have been carried over into subsequent years. Comcast is currently working on Year 4 schools that will be completed by 2015 Year End. Year 3 and 4 funds have been encumbered by SMCTC and the School Districts, but have not been received by SECC and carried over for expenditure in 2015-2016.

SECC OPERATIONS

(Budget specifics are attached)

2014-2015 was a pivotal year for SECC. There has been a major shift in the use of the educational channels, and local production and educational promotion and communication within the membership has greatly increased. SECC members continue to explore new ways of utilizing the channels to reach students, parents and the community. Therefore, SECC is examining and modifying staffing needs to reflect and meet the needs of a changing educational environment. Through ongoing partnerships, efficiencies and creative expenditures SECC is proposing the attached conservative 2015-2016 budget that includes:

- A decrease in funding from outside sources (specifically grants)

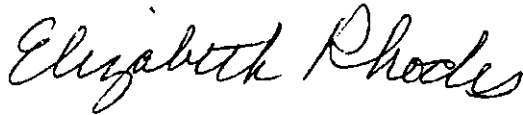
- Estimate of carryover funds from 2014-2015
- Modifications in staffing based on decreased funding and changing needs
- Modifications and an increase in production expenditures directly related to grant funding
- Full time (24/7) operation of the educational channels focused on locally produced content and educational content geared specifically for Sacramento community.

SECC leverages funds from the SMCTC to supplement the operations of the educational channels. The total 2015-2016 SECC operational budget is \$639,918 of which \$408,314 is requested from the SMCTC. The \$231,504 balance is generated by the SECC membership.

BESTNet Operations: \$56,976 from the general fund

The funds requested from SMCTC for the BESTNet Operational Grant will be used as indicated in the attached budget for the general operations of BESTNet.

SECC appreciates your consideration of its request and your continued support.



Elizabeth Rhodes
Executive Director

Encls.

CHANNEL LICENSEE NAME:
SECC and BESTNet

Fiscal Year 2015-16 Funding Requests (Operations & PEG Equipment/Facilities)

Description	Equipment Description (if applicable)	GENERAL FUND		PEG FEE FUND			GRAND TOTAL
		Operations / Capital Fac. / Equip. Base	GENERAL FUND TOTAL	PEG Equipment / Facilities Base	One-Time PEG Equipment	PEG FEE FUND TOTAL	
General Fund: Operations Base	General Operation/salaries/supplies (\$259,356 - SECC and \$56,976 - BESTNet)	\$ 316,332.00	\$ 316,332.00			\$ -	\$ 316,332.00
General Fund: Capital Facilities/Equip Base			\$ -			\$ -	\$ -
PEG Fund: Facilities / Equipment Base	SECC Rent, Office Equipment, Production Equip		\$ -	\$ 43,758.00		\$ 43,758.00	\$ 43,758.00
PEG Fund: One-Time Equipment	See attached lists and quotes for production equipment and upgrade, SEVA Studio Labs & BESTNet Year 4 Schools (\$105,300 - SECC and \$600,000 BESTNet)		\$ -		\$ 705,300.00	\$ 705,300.00	\$ 705,300.00
TOTAL FISCAL YEAR 2015-16 FUNDING REQUEST			\$ 316,332.00			\$ 749,058.00	\$ 1,065,390.00

Elizabeth Rhodes

Signature
Elizabeth Rhodes, Executive Director
Name & Title

May 26, 2015
Date

Please attach vendor quotes / supporting documentation for all of the items requested above.



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetrocbt.com

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

AGENDA ITEM NO. 3

DATE: June 4, 2015

TO: Chair and Board of Directors

FROM: Robert A. Davison, Executive Director

SUBJECT: RESOLUTION NO. 2015-008, APPROVING THE FIFTH AMENDMENT TO THE LICENSE AND OPERATIONS AGREEMENTS PERTAINING TO USE OF COMMUNITY PROGRAMMING CHANNEL(S)

RECOMMENDATION:

It is recommended the Board approve Resolution No. 2015-008, Approving the Fifth Amendment to the License and Operations Agreements Pertaining to Use of Community Programming Channel(s).

BACKGROUND/DISCUSSION:

The License & Operations Agreements pertaining to Use of Community Channels were first approved in November 2003 for the Commission's four Channel Licensees – Access Sacramento, KVIE, Sac Faith TV (formerly RCCTV), and the Sacramento Educational Cable Consortium (SECC).

The License & Operations Agreements were amended in June 2006, extending the term end date to June 30, 2009. With the implementation and collection of 1% of PEG fees incorporated into the Commission's Fiscal Year 2010-11 budget, Legal Counsel was asked at that time to review and update the License and Operations (L&O) Agreements, pertaining to the Use of Community Programming Channel(s).

Since that time, the Board has adopted the following resolutions at their annual budget meeting amending the term end date of the License & Operations Agreements:

Resolution Number	Approval Date	Term End Date
2010-006 (Second Amendment)	June 3, 2010	June 30, 2012
2012-014 (Third Amendment)	October 4, 2012	June 30, 2014
2014-010 (Fourth Amendment)	June 5, 2014	June 30, 2015

Staff now recommends the Board adopt Resolution No. 2015-008, Approving the Fifth Amendment to the License and Operations Agreements Pertaining to Use of Community Programming Channel Licensees, with an amended term ending June 30, 2016.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. A. Davison', written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

Attachments:

- Resolution No. 2015-008
- Fifth Amendment to License and Operations Agreements for Channel Licensees

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2015-008

RESOLUTION APPROVING THE FIFTH AMENDMENT TO THE LICENSE AND OPERATIONS AGREEMENTS PERTAINING TO USE OF COMMUNITY PROGRAMMING CHANNEL(S)

WHEREAS, on November 6, 2003, the Commission approved new License and Operations Agreements Pertaining to Use of Community Programming Channel(s), which re-allocated channels and provided a three-year term through June 30, 2006; and

WHEREAS, on June 1, 2006, by Resolution No. 06-012, the Commission amended those Agreements to extend the term by three years ending June 30, 2009; and

WHEREAS, on June 3, 2010, by Resolution No. 2010-006, the Commission amended those Agreements to extend the term by two years ending June 30, 2012; and

WHEREAS, on October 4, 2012, by Resolution No. 2012-014, the Commission amended those Agreements to extend the term for two years ending June 30, 2014; and

WHEREAS, on June 5, 2014, by Resolution of No. 2014-010, the Commission amended those Agreements to extend the term ending June 30, 2015, along with new language related to the use of PEG Fee Funding and reporting requirements;

NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION that the Commission approves the Pro Forma Fifth Amendment to the License and Operations Agreement Pertaining to Use of Community Programming Channel(s);

FURTHER, BE IT RESOLVED AND ORDERED that the Executive Director is authorized and directed to prepare the Fifth Amendment to the License and Operations Agreements for the Sacramento Community Cable Foundation DBA Access Sacramento, KVIE, Inc., Interfaith Service Bureau DBA Sac Faith TV, and the Sacramento Educational Cable Consortium, with an amended term ending June 30, 2016.

FURTHER, BE IT RESOLVED that the Chairman of the Board of Directors be and is hereby authorized to execute the Fifth Amendment to License and Operations Agreements for all Channel Licensees in the form hereto attached as Exhibit A, on behalf of the SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION, a Joint Powers Agency of the State of California.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Board of Directors of the Sacramento Metropolitan Cable Television Commission this 4th day of June 2015, by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Attest By:

By:

Clerk/Secretary of the Board

Chair

**FIFTH AMENDMENT TO LICENSE AND OPERATIONS AGREEMENT
PERTAINING TO USE OF COMMUNITY PROGRAMMING CHANNELS**

THIS FIFTH AMENDMENT is made and entered into this ____ day of _____ amending that certain Channel License and Operations Agreement Pertaining to Use of Community Programming Channel(s) dated November 6, 2003, first amended on June 1, 2006, second amended on June 3, 2010, third amended on October 4, 2012, and fourth amended on June 5, 2014, by and between the SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION AND _____, hereinafter called and referred to as "Licensee."

NOW, THEREFORE, the parties agree to amend the aforementioned Agreement as follows:

1. Paragraph A of Section 2 – Term of License, License Fee, Renewal – of said Agreement shall be amended by deleting from there the date " June 30, 2015" and inserting in lieu thereof the date " June 30, 2016."
2. All other terms and conditions of the aforesaid Agreement shall remain in effect and unchanged.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month and year first stated above.

SACRAMENTO METROPOLITAN
CABLE TELEVISION COMMISSION

CHANNEL LICENSEE:

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetro.cable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

AGENDA ITEM NO. 4

DATE: June 4, 2015

TO: Chair and Board of Directors

FROM: Robert A. Davison, Executive Director

SUBJECT: SACRAMENTO COUNTY'S CALENDAR YEAR 2015 INVESTMENT POLICY FOR THE POOLED INVESTMENT FUND

RECOMMENDATION:

It is recommended the Board receive and file the County of Sacramento's Calendar Year 2015 Investment Policy for the Pooled Investment Fund.

DISCUSSION:

On December 2, 2014, the Sacramento County (County) Board of Supervisors approved the Calendar Year 2015 Investment Policy for the Pooled Investment Fund.

As the Commission is a Pooled Investment Fund participant, it is recommended your Board receive and file this policy. Your action to receive and file the policy constitutes consideration at a public meeting, as recommended by Government Code Section 53646(a)(2).

As stipulated in the attached cover letter from the County, the investment policy has been amended to allow for the purchase of obligations issued by the three Washington Supranationals with a maximum maturity of 5 years and a maximum portfolio concentration of 30%; other changes did not affect the intent of the policy.

Additional information on the policy and other investment-related reports are available at the County's Investment Division webpage at www.finance.sacounty.net/investments.

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

Attachment:
Calendar Year 2015 Investment Policy for the Pooled Investment Fund

Internal Services Agency

Department of Finance

Julie Valverde, Director



Bradley J. Hudson,
County Executive
David Villanueva,
Chief Deputy County Executive

County of Sacramento

May 27, 2015

To: Pooled Investment Fund Participant Agency Board Chairs

Subject: **CALENDAR YEAR 2015 INVESTMENT POLICY FOR THE POOLED INVESTMENT FUND**

Since 1987, the Director of Finance has submitted a statement of investment policy to the Sacramento County Board of Supervisors for consideration and adoption. The Board of Supervisors approved the enclosed calendar year 2015 investment policy on December 2, 2014.

The investment policy has been amended to allow for the purchase of obligations issued by the three Washington Supranationals: International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank with a maximum maturity of 5 years and a maximum portfolio concentration of 30%. Any other changes do not affect the intent of the policy.

I recommend that the legislative body of your agency receive and file the enclosed Sacramento County Annual Investment Policy of the Pooled Investment Fund — Calendar Year 2015 at its next regular meeting. Your action to receive and file the policy constitutes consideration at a public meeting as recommended by Government Code section 53646(a)(2). The investment policy is also available on the Department of Finance – Investment Division webpage at www.finance.saccounty.net/investments.

The following investment-related reports are also available on the Investment Division webpage:

- Pooled Investment Fund Monthly Review;
- Quarterly Pooled Investment Fund Report; and
- Non-Pooled Investment Funds Portfolio Reports.

If you have any questions about the investment policy or management of the Pooled Investment Fund portfolio, please call me at (916) 874-6744 or Chief Investment Officer Bernard Santo Domingo at (916) 874-7320.

Sincerely,

A handwritten signature in cursive script that reads "Julie Valverde".

Julie Valverde
Director of Finance

Enclosure



SACRAMENTO COUNTY

**Annual Investment Policy
of the Pooled Investment Fund**

CALENDAR YEAR 2015

*Approved by the
Sacramento County Board of Supervisors*

December 2, 2014
Resolution No. 2014-0919

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SACRAMENTO COUNTY

**Annual Investment Policy
of the Pooled Investment Fund**

CALENDAR YEAR 2015

I. Authority

Under the Sacramento County Charter, the Board of Supervisors established the position of Director of Finance and by ordinance will annually review and renew the Director of Finance's authority to invest and reinvest all the funds in the County Treasury.

II. Policy Statement

This Investment Policy (Policy) establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be judged by the standards of the Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to the Policy.

III. Standard of Care

The Director of Finance is the Trustee of the Pooled Investment Fund and therefore, a fiduciary subject to the prudent investor standard. The Director of Finance, employees involved in the investment process, and members of the Sacramento County Treasury Oversight Committee (Oversight Committee) shall refrain from all personal business activities that could conflict with the management of the investment program. All individuals involved will be required to report all gifts and income in accordance with California state law. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Director of Finance shall act with care, skill, prudence, and diligence to meet the aims of the investment objectives listed in Section IV, Investment Objectives.

IV. Investment Objectives

The Pooled Investment Fund shall be prudently invested in order to earn a reasonable return, while awaiting application for governmental purposes. The specific objectives for the Pooled Investment Fund are ranked in order of importance.

A. Safety of Principal

The preservation of principal is the primary objective. Each transaction shall seek to ensure that capital losses are avoided, whether they be from securities default or erosion of market value.

B. Liquidity

As a second objective, the Pooled Investment Fund should remain sufficiently flexible to enable the Director of Finance to meet all operating requirements that may be reasonably anticipated in any depositor's fund.

C. Public Trust

In managing the Pooled Investment Fund, the Director of Finance and the authorized investment traders should avoid any transactions that might impair public confidence in Sacramento County and the participating local agencies. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

D. Maximum Rate of Return

As the fourth objective, the Pooled Investment Fund should be designed to attain a market average rate of return through budgetary and economic cycles, consistent with the risk limitations, prudent investment principles and cash flow characteristics identified herein. For comparative purposes, the State of California Local Agency Investment Fund (LAIF) will be used as a performance benchmark. The Pooled Investment Fund quarterly performance benchmark target has been set at or above LAIF's yield. This benchmark was chosen because LAIF's portfolio structure is similar to the Pooled Investment Fund.

V. Pooled Investment Fund Investors

The Pooled Investment Fund investors are comprised of Sacramento County, school and community college districts, districts directed by the Board of Supervisors, and independent special districts whose treasurer is the Director of Finance. Any local agencies not included in this category are subject to California Government Code section 53684 and are referred to as outside investors.

VI. Implementation

In order to provide direction to those responsible for management of the Pooled Investment Fund, the Director of Finance has established this Policy and will provide it to the Oversight Committee and render it to legislative bodies of local agencies that participate in the Pooled Investment Fund. In accordance with California Government Code section 53646, et seq., the Board of Supervisors shall review and approve this Policy annually.

This Policy provides a detailed description of investment parameters used to implement the investment process and includes the following: investable funds; authorized instruments; prohibited investments; credit requirements; maximum maturities and concentrations; repurchase agreements; Community Reinvestment Act Program; criteria and qualifications of broker/dealers and direct issuers; investment guidelines, management style and strategy; Approved Lists; and calculation of yield and costs.

VII. Internal Controls

The Director of Finance shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. To assist in implementation and internal controls, the Director of Finance has established an Investment Group and a Review Group.

The Investment Group, which is comprised of the Director of Finance and his/her designees, is responsible for maintenance of the investment guidelines and Approved Lists. These guidelines and lists can be altered daily, if needed, to adjust to the ever-changing financial markets. The guidelines can be more conservative or match the policy language. In no case can the guidelines override the Policy.

The Review Group, which is comprised of the Director of Finance and his/her designees, is responsible for the monthly review and appraisal of all the investments purchased by the Director of Finance and staff. This review includes bond proceeds, which are invested separately from the Pooled Investment Fund and are not governed by this Policy.

The Director of Finance shall establish a process for daily, monthly, quarterly, and annual review and monitoring of the Pooled Investment Fund activity. The following articles, in order of supremacy, govern the Pooled Investment Fund:

1. California Government Code
2. Annual Investment Policy
3. Current Investment Guidelines
4. Approved Lists (see page 9, Section IX.K)

The Director of Finance shall review the daily investment activity and corresponding bank balances.

Monthly, the Review Group shall review all investment activity and its compliance to the corresponding governing articles and investment objectives.

Quarterly, the Director of Finance will provide the Oversight Committee with a copy of the Pooled Investment Fund activity and its compliance to the annual Policy and California Government Code.

Annually, the Oversight Committee shall cause an annual audit of the activities within the Pooled Investment Fund to be conducted to determine compliance to the Policy and California Government Code. This audit will include issues relating to the structure of the investment portfolio and risk.

All securities purchased, with the exception of time deposits, money market mutual funds, LAIF and Wells Fargo's overnight investment fund, shall be delivered to the independent third-party custodian selected by the Director of Finance. This includes all collateral for repurchase agreements. All trades, where applicable, will be executed by delivery versus payment by the designated third-party custodian.

VIII. Sacramento County Treasury Oversight Committee

In accordance with California Government Code section 27130 et seq., the Board of Supervisors, in consultation with the Director of Finance, has created the Sacramento County Treasury Oversight Committee (Oversight Committee). Annually, the Director of Finance shall prepare an Investment Policy that will be forwarded to and monitored by the Oversight Committee and rendered to Boards of all local agency participants. The Board of Supervisors shall review and approve the Policy during public session. Quarterly, the Director of Finance shall provide the Oversight Committee a report of all investment activities of the Pooled Investment Fund to ensure compliance to the Policy. Annually, the Oversight Committee shall cause an audit to be conducted on the Pooled Investment Fund. The meetings of the Oversight Committee shall be open to the public and subject to the Ralph M. Brown Act.

A member of the Oversight Committee may not be employed by an entity that has contributed to the campaign of a candidate for the office of local treasurer, or contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the Oversight Committee. A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the Sacramento County Board of Supervisors or governing board of any local agency that has deposited funds in the county treasury while a member of the Oversight Committee. Finally, a member may not secure employment with, or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the treasurer is doing business during the period that the person is a member of the Oversight Committee or for one year after leaving the committee.

The Oversight Committee is not allowed to direct individual investment decisions, select individual investment advisors, brokers or dealers, or impinge on the day-to-day operations of the Department of Finance treasury and investment operations.

IX. Investment Parameters

A. Investable Funds

Total Investable Funds (TIF) for purposes of this Policy are all Pooled Investment Fund moneys that are available for investment at any one time, including the estimated bank account float. Included in TIF are funds of outside investors, if applicable, for which the Director of Finance provides investment services. Excluded from TIF are all bond proceeds.

The Cash Flow Horizon is the period in which the Pooled Investment Fund cash flow can be reasonably forecasted. This Policy establishes the Cash Flow Horizon to be one (1) year.

Once the Director of Finance has deemed that the cash flow forecast can be met, the Director of Finance may invest funds with maturities beyond one year. These securities will be referred to as the Core Portfolio.

B. Authorized Investments

Authorized investments shall match the general categories established by the California Government Code sections 53601 et seq. and 53635 et seq. Authorized investments shall

include, in accordance with California Government Code section 16429.1, investments into LAIF. Authorization for specific instruments within these general categories, as well as narrower portfolio concentration and maturity limits, will be established and maintained by the Investment Group as part of the Investment Guidelines. As the California Government Code is amended, this Policy shall likewise become amended.

C. Prohibited Investments

No investments shall be authorized that have the possibility of returning a zero or negative yield if held to maturity. These shall include inverse floaters, range notes, and interest only strips derived from a pool of mortgages.

All legal investments issued by a tobacco-related company are prohibited. A tobacco-related company is defined as an entity that makes smoking products from tobacco used in cigarettes, cigars, or snuff or for smoking in pipes. The tobacco-related issuers restricted from any investment are any component companies in the Dow Jones U.S. Tobacco Index or the NYSE Arca Tobacco Index. Annually the Director of Finance and/or his designee will update the list of tobacco-related companies.

D. Credit Requirements

Except for municipal obligations and Community Reinvestment Act (CRA) bank deposits and certificates of deposit, the issuer's short-term credit ratings shall be at or above A-1 by Standard & Poor's, P-1 by Moody's, and, if available, F1 by Fitch, and the issuer's long-term credit ratings shall be at or above A by Standard & Poor's, A2 by Moody's, and, if available, A by Fitch. There are no credit requirements for Registered State Warrants. All other municipal obligations shall be at or above a short-term rating of SP-1 by Standard & Poor's, MIG1 by Moody's, and, if available, F1 by Fitch. In addition, domestic banks are limited to those with a Fitch Viability rating of a or better, without regard to modifiers. The Investment Group is granted the authority to specify approved California banks with Fitch Viability ratings of bbb+ but they must have a Support rating of 1 where appropriate. Foreign banks with domestic licensed offices must have a Fitch Sovereign rating of AAA and a Fitch Viability rating of a or better, without regard to modifiers; however, a foreign bank may have a rating of bbb+ but they must have a Support rating of 1. Domestic savings banks must be rated a or better, without regard to modifiers, or may have a rating of bbb+ but they must have a Support rating of 1.

Community Reinvestment Act Program Credit Requirements

Maximum Amount	Minimum Requirements
Up to the FDIC- or NCUSIF-insured limit for the term of the deposit	Banks — FDIC Insurance Coverage
	Credit Unions — NCUSIF Insurance Coverage <i>Credit unions are limited to a maximum deposit of the NCUSIF-insured limit since they are not rated by nationally recognized rating agencies and are not required to provide collateral on public deposits.</i>
Over the FDIC- or NCUSIF-insured limit to \$10 million Collateral is required	<i>(Any 2 of 3 ratings)</i> S&P: A-2 Moody's: P-2 Fitch: F-2

Eligible banks must have Community Reinvestment Act performance ratings of “satisfactory” or “outstanding” from each financial institution’s regulatory authority. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must place securities worth between 110% and 150% of the value of the deposit with the Federal Reserve Bank of San Francisco, the Home Loan Bank of San Francisco, or a trust bank.

Since credit unions do not have Community Reinvestment Act performance ratings, they must demonstrate their commitment to meeting the community reinvestment lending and charitable activities, which are also required of banks.

All commercial paper and medium-term note issues must be issued by corporations operating within the United States and having total assets in excess of one billion dollars (\$1,000,000,000).

The Investment Group may raise these credit standards as part of the Investment Guidelines and Approved Lists. Appendix A provides a Comparison and Interpretation of Credit Ratings by Standard & Poor’s, Moody’s, and Fitch.

E. Maximum Maturities

Due to the nature of the invested funds, no investment with limited market liquidity should be used. Appropriate amounts of highly-liquid investments, such as Treasury and Agency securities, should be maintained to accommodate unforeseen withdrawals.

The maximum maturity, determined as the term from the date of ownership to the date of maturity, for each investment shall be established as follows:

U.S. Treasury and Agency Obligations	5 years
Washington Supranational Obligations ¹	5 years
Municipal Notes	5 years
Registered State Warrants.....	5 years
Bankers Acceptances	180 days
Commercial Paper	270 days
Negotiable Certificates of Deposit.....	180 days
CRA Bank Deposit/Certificates of Deposit	1 year
Repurchase Agreements	1 year
Reverse Repurchase Agreements	92 days
Medium-Term Corporate Notes	180 days
Collateralized Mortgage Obligations	180 days

The Investment Group may reduce these maturity limits to a shorter term as part of the Investment Guidelines and the Approved Lists.

The ultimate maximum maturity of any investment shall be five (5) years. The dollar-weighted average maturity of all securities shall be equal to or less than three (3) years.

F. Maximum Concentrations

No more than 80% of the portfolio may be invested in issues other than United States Treasuries and Government Agencies. The maximum allowable percentage for each type of security is set forth as follows:

U.S. Treasury and Agency Obligations	100%
Municipal Notes	80%
Registered State Warrants.....	80%
Bankers Acceptances	40%
Commercial Paper	40%
Washington Supranational Obligations.....	30%
Negotiable Certificates of Deposit and CRA Bank Deposit/Certificates of Deposit	30%
Repurchase Agreements	30%
Reverse Repurchase Agreements	20%
Medium-Term Corporate Notes	30%
Money Market Mutual Funds.....	20%
Collateralized Mortgage Obligations	20%
Local Agency Investment Fund (LAIF).....	(per State limit) ²

The Investment Group may reduce these concentrations as part of the Investment Guidelines and the Approved Lists.

¹ The International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank.

² LAIF current maximum allowed is \$50 million.

No more than 10% of the portfolio, except Treasuries and Agencies, may be invested in securities of a single issuer including its related entities.

Where a percentage limitation is established above, for the purpose of determining investment compliance, that maximum percentage will be applied on the date of purchase.

G. Repurchase Agreements

Under California Government Code section 53601, paragraph (j) and section 53635, the Director of Finance may enter into Repurchase Agreements and Reverse Repurchase Agreements. The maximum maturity of a Repurchase Agreement shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days, and the proceeds of a reverse repurchase agreement may not be invested beyond the expiration of the agreement. The reverse repurchase agreement must be "matched to maturity" and meet all other requirements in the code.

All repurchase agreements must have an executed Sacramento County Master Repurchase Agreement on file with both the Director of Finance and the Broker/Dealer. Repurchase Agreements executed with approved broker-dealers must be collateralized with either: (1) U.S. Treasuries or Agencies with a market value of 102% for collateral marked to market daily; or (2) money market instruments which are on the Approved Lists of the County and which meet the qualifications of the Policy, with a market value of 102%. Since the market value of the underlying securities is subject to daily market fluctuations, investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102% no later than the next business day. Use of mortgage-backed securities for collateral is not permitted. Strictly for purposes of investing the daily excess bank balance, the collateral provided by the Sacramento County's depository bank can be Treasuries or Agencies valued at 110%, or mortgage-backed securities valued at 150%.

H. Community Reinvestment Act Program

The Director of Finance has allocated within the Pooled Investment Fund, a maximum of \$90 million for the Community Reinvestment Act Program to encourage community investment by financial institutions, which includes community banks and credit unions, and to acknowledge and reward local financial institutions which support the community's financial needs. The Director of Finance may increase this amount, as appropriate, while staying within the investment policy objectives and maximum maturity and concentration limits. The eligible banks and savings banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. The minimum credit requirements are located on page 5 of Section IX.D.

I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers

All transactions initiated on behalf of the Pooled Investment Fund and Sacramento County shall be executed through either government security dealers reporting as primary dealers to the Market Reports Division of the Federal Reserve Bank of New York or direct issuers that directly issue their own securities which have been placed on the Approved List of

brokers/dealers and direct issuers. Further, these firms must have an investment grade rating from at least two national rating services, if available.

Brokers/Dealers and direct issuers which have exceeded the political contribution limits, as contained in Rule G-37 of the Municipal Securities Rulemaking Board, within the preceding four-year period to the Director of Finance, any member of the Board of Supervisors, or any candidate for the Board of Supervisors, are prohibited from the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must acknowledge receipt of such materials to qualify for the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer authorized to do business with Sacramento County shall, at least annually, supply the Director of Finance with audited financial statements.

J. Investment Guidelines, Management Style and Strategy

The Investment Group, named by the Director of Finance, shall issue and maintain Investment Guidelines specifying authorized investments, credit requirements, permitted transactions, and issue maturity and concentration limits which are consistent with this Policy.

The Investment Group shall also issue a statement describing the investment management style and current strategy for the entire investment program. The management style and strategy can be changed to accommodate shifts in the financial markets, but at all times they must be consistent with this Policy and its objectives.

K. Approved Lists

The Investment Group, named by the Director of Finance, shall issue and maintain various Approved Lists. These lists are:

1. Approved Domestic Banks for all legal investments.
2. Approved Foreign Banks for all legal investments.
3. Approved Commercial Paper and Medium Term Note Issuers.
4. Approved Money Market Mutual Funds.
5. Approved Firms for Purchase or Sale of Securities (Brokers/Dealers and Direct Issuers).
6. Approved Banks / Credit Unions for the Community Reinvestment Act Program.

L. Calculation of Yield and Costs

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets; managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated by specific cost

accounting projects and charged to the Pooled Investment Fund on a quarterly basis throughout the fiscal year.

The Department of Finance will allocate the net interest earnings of the Pooled Investment Fund quarterly. The net interest earnings are allocated based upon the average daily cash balance of each Pooled Investment Fund participant.

X. Reviewing, Monitoring and Reporting of the Portfolio

The Review Group will prepare and present to the Director of Finance at least monthly a comprehensive review and evaluation of the transactions, positions, performance of the Pooled Investment Fund and compliance to the California Government Code, Policy, and Investment Guidelines.

Quarterly, the Director of Finance will provide to the Oversight Committee and to any local agency participant that requests a copy, a detailed report on the Pooled Investment Fund. Pursuant to California Government Code section 53646, the report will list the type of investments, name of issuer, maturity date, par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list average maturity, the market value, and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investment Fund's ability to meet the expected expenditure requirements for the next six months.

Each quarter, the Director of Finance shall provide to the Board of Supervisors and interested parties a comprehensive report on the Pooled Investment Fund.

Annually, the Director of Finance shall provide to the Oversight Committee the Investment Policy. Additionally, the Director of Finance will render a copy of the Investment Policy to the legislative body of the local agencies that participate in the Pooled Investment Fund.

XI. Withdrawal Requests for Pooled Fund Investors

The Director of Finance will honor all requests to withdraw funds for normal cash flow purposes that are approved by the Director of Finance at a one dollar net asset value. Any requests to withdraw funds for purposes other than immediate cash flow needs, such as for external investing, are subject to the consent of the Director of Finance. In accordance with California Government Code Sections 27133(h) and 27136, such requests for withdrawals must first be made in writing to the Director of Finance. When evaluating a request to withdraw funds, the Director of Finance will take into account the effect of a withdrawal on the stability and predictability of the Pooled Investment Fund and the interests of other depositors. Any withdrawal for such purposes will be at the market value of the Pooled Investment Fund on the date of the withdrawal.

XII. Limits on Honoraria, Gifts, and Gratuities

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions, select individual investment advisors and broker/dealers, and conduct day-to-day investment

trading activity. The limits also apply to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of \$50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation was \$440 for the period January 1, 2013, to December 31, 2014. Any violation must be reported to the State Fair Political Practices Commission.

XIII. Terms and Conditions for Outside Investors

Outside investors may invest in the Pooled Investment Fund through California Government Code Section 53684. Their deposits are subject to the consent of the Director of Finance. The legislative body of the local agency must approve the Sacramento County Pooled Investment Fund as an authorized investment and execute a Memorandum of Understanding. Any withdrawal of these deposits must be made in writing 30 days in advance and will be paid based upon the market value of the Pooled Investment Fund. If the Director of Finance considers it appropriate, the deposits may be returned at any time to the local agency.

Appendix A

Comparison and Interpretation of Credit Ratings

Long Term Debt & Individual Bank Ratings				
Rating Interpretation	Moody's	S&P	Fitch	Fitch Viability Rating
<i>Best-quality grade</i>	Aaa	AAA	AAA	aaa
<i>High-quality grade</i>	Aa1	AA+	AA+	aa+
	Aa2	AA	AA	aa
	Aa3	AA-	AA-	aa-
<i>Upper Medium Grade</i>	A1	A+	A+	a+
	A2	A	A	a
	A3	A-	A-	a-
<i>Medium Grade</i>	Baa1	BBB+	BBB+	bbb+
	Baa2	BBB	BBB	bbb
	Baa3	BBB-	BBB-	bbb-
<i>Speculative Grade</i>	Ba1	BB+	BB+	bb+
	Ba2	BB	BB	bb
	Ba3	BB-	BB-	bb-
<i>Low Grade</i>	B1	B+	B+	b+
	B2	B	B	b
	B3	B-	B-	b-
<i>Poor Grade to Default</i>	Caa	CCC+	CCC	ccc
<i>In Poor Standing</i>	-	CCC	-	
	-	CCC-	-	
<i>Highly Speculative Default</i>	Ca	CC	CC	cc
	C	-	-	c
<i>Default</i>	-	-	DDD	f
	-	-	DD	f
	-	D	D	f

Short Term / Municipal Note Investment Grade Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	MIG-1	SP-1+/SP-1	F1+/F1
<i>Strong Capacity</i>	MIG-2	SP-2	F2
<i>Acceptable Capacity</i>	MIG-3	SP-3	F3

Appendix A

Short Term / Commercial Paper Investment Grade Ratings

Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	P-1	A-1+/A-1	F1+/F1
<i>Strong Capacity</i>	P-2	A-2	F2
<i>Acceptable Capacity</i>	P-3	A-3	F3

Fitch Support Ratings

<i>Rating</i>	<i>Interpretation</i>
1	A bank for which there is an extremely high probability of external support. The potential provider of support is very highly rated in its own right and has a very high propensity to support the bank in question. This probability of support indicates a minimum Long-Term Rating floor of 'A-'.
2	A bank for which there is a high probability of external support. The potential provider of support is highly rated in its own right and has a high propensity to provide support to the bank in question. This probability of support indicates a minimum Long-Term Rating floor of 'BBB-'.
3	A bank for which there is a moderate probability of support because of uncertainties about the ability or propensity of the potential provider of support to do so. This probability of support indicates a minimum Long-Term Rating floor of 'BB-'.
4	A bank for which there is a limited probability of support because of significant uncertainties about the ability or propensity of any possible provider of support to do so. This probability of support indicates a minimum Long-Term Rating floor of 'B'.
5	A bank for which external support, although possible, cannot be relied upon. This may be due to a lack of propensity to provide support or to very weak financial ability to do so. This probability of support indicates a Long-Term Rating floor no higher than 'B-' and in many cases no floor at all.

Appendix A

Fitch Sovereign Risk Ratings	
<i>Rating</i>	<i>Interpretation</i>
AAA	Highest credit quality. 'AAA' ratings denote the lowest expectation of default risk. They are assigned only in cases of exceptionally strong capacity for payment of financial commitments. This capacity is highly unlikely to be adversely affected by foreseeable events.
AA	Very high credit quality. 'AA' ratings denote expectations of very low default risk. They indicate very strong capacity for payment of financial commitments. This capacity is not significantly vulnerable to foreseeable events.
A	High credit quality. 'A' ratings denote expectations of low default risk. The capacity for payment of financial commitments is considered strong. This capacity may, nevertheless, be more vulnerable to adverse business or economic conditions than is the case for higher ratings.
BBB	Good credit quality. 'BBB' ratings indicate that expectations of default risk are currently low. The capacity for timely payment of financial commitments is considered adequate but adverse business or economic conditions are more likely to impair this capacity.
BB	Speculative. 'BB' ratings indicate an elevated vulnerability to default risk, particularly in the event of adverse changes in business or economic conditions over time.
B	Highly speculative. 'B' ratings indicate that material default risk is present, but a limited margin of safety remains. Financial commitments are currently being met; however, capacity for continued payment is vulnerable to deterioration in the business and economic environment.
CCC	High default risk. Default is a real possibility.
CC	Very high levels of credit risk. Default of some kind appears probable.
C	Exceptionally high levels of credit risk. Default appears imminent or inevitable.
D	<p>Default. Indicates a default. Default generally is defined as one of the following:</p> <ul style="list-style-type: none"> • Failure to make payment of principal and/or interest under the contractual terms of the rated obligation; • The bankruptcy filings, administration, receivership, liquidation or other winding-up or cessation of the business of an issuer/obligor; or • The coercive exchange of an obligation, where creditors were offered securities with diminished structural or economic terms compared with the existing obligation.



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetroable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

AGENDA ITEM NO. 5

DATE: June 4, 2015
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CHAIR AND VICE-CHAIR ELECTION

RECOMMENDATION:

It is recommended the Board elect a Chair and Vice-Chair for Fiscal Year 2015-16.

BACKGROUND

The Commission's By-Laws state the Board of Directors shall annually elect its Chairperson. Traditionally, assumption of duties and responsibilities of the new Chair occurs with the new fiscal year. In the absence of the Chair, the Vice-Chair shall preside at said meetings in which the Chair is absent and shall perform any other duties of the Chair if the Chair is not available.

The attached chart of Chairs and Vice-Chairs (April 1982 - June 2015) is provided to assist in the deliberations for the election to fill those two seats for Fiscal Year 2015-16.

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

Attachment:
Chair/Vice-Chair History (April 1982 - June 2015)

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION
CHAIR / VICE-CHAIR HISTORY
(1982 – JUNE 2015)

Effective Date	CHAIR		VICE-CHAIR	
	Jurisdiction	Name	Jurisdiction	Name
March 2015	Sac County	Wolter	Sacramento	Gonzalez
June 2014	Sac County	Wolter	Sacramento	Warren
June 2013	Elk Grove	Detrick	Sac County	Wolter
June 2012	Citrus Heights	Turner	Elk Grove	Detrick
June 2011	Folsom	Morin	Citrus Heights	Turner
March 2011	Folsom	Morin	Citrus Heights	Turner
June 2010	Folsom	Morin	Citrus Heights	Miller
June 2009	City	Waters	Folsom	Morin
February 2009	Sac County	Nottoli	Sacramento	Waters
June 2008	Elk Grove	Leary	Citrus Heights	Miller
June 2007	Elk Grove	Leary	Sac County	MacGlashan
April 2006	Sacramento	Sheedy	Elk Grove	Leary
April 2005	Sac County	Nottoli	Sacramento	Sheedy
April 2004	Sacramento	Waters	Sac County	Nottoli
March 2003	Sacramento	Waters	Sac County	Nottoli
February 2002	Sacramento	Waters	Sac County	Nottoli
March 2001	Sacramento	Waters	Sac County	Nottoli
March 2000	Citrus Heights	Shelby	Sacramento	Waters
March 1999	Sac County	Collin	Citrus Heights	Shelby
March 1998	Sac County	Collin	Sacramento	Waters
March 1997	Sacramento	Pannell	Sac County	Collin
March 1996	Folsom / Galt	Pratt	Sacramento	Pannell
Jan. 1995	Sac County	Dickinson	Folsom / Galt	Pratt
April 1994	Sacramento	Pane	Sac County	Dickinson
April 1993	Sac County	T. Johnson	Sacramento	Yee
April 1992	Folsom / Galt	Fletcher	Sac County	Collin
April 1991	Folsom / Galt	Fletcher	Sacramento	Kastanis
May 1990	Sacramento	Ferris	Sac County	G. Johnson
Dec. 1989	Sac County	Streng	Sacramento	Ferris
April 1989	Sacramento	Pope	Sac County	Streng
April 1988	Sac County	T. Johnson	Folsom / Galt	Fletcher
April 1987	Sacramento	Kastanis	Sac County	T. Johnson
April 1986	Sac County	Collin	Sacramento	Kastanis
April 1985	Folsom / Galt	Fletcher	Sacramento	Robie
April 1984	Sacramento	Kastanis	Sac County	Collin
April 1982	Sac County	Bryan	Sacramento	Kastanis



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AGENDA ITEM NO. 6

DATE: June 4, 2015
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: GENERAL ADMINISTRATIVE REPORT

RECOMMENDATION:

It is recommended the Board receive verbal reports on the following items:

- 1) Senior Office Assistant Appointment
- 2) SMCTC Fiscal Years 2011-12 & 2012-13 Audit – Status Report
- 3) Special Board Meeting (July 9, 2015) / Meetings for the Remainder of 2015

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission



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AGENDA ITEM NO. 7

DATE: June 4, 2015
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: STATE FRANCHISEE REPORTS

RECOMMENDATION:

It is recommended the Board receive verbal reports from representatives of the following state franchisees who may be present:

- A) AT&T
- B) Comcast
- C) Consolidated Communications

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission



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A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

AGENDA ITEM NO. 8

DATE: June 4, 2015
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CHANNEL LICENSEE REPORTS

RECOMMENDATION:

It is recommended the Board receive verbal reports from the representatives of the following Channel Licensees who may be present:

- A) Access Sacramento
- B) Capital Public Radio
- C) KVIE
- D) Sacramento Faith TV
- E) Sacramento Educational Cable Consortium

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission



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AGENDA ITEM NO. 9

DATE: June 4, 2015
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: PUBLIC COMMENTS

RECOMMENDATION:

Receive comments from the public on matters that are not on the agenda.

Respectfully submitted,

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission