



# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 ♦ (916) 874-6661 ♦ Fax: (916) 854-9666 ♦ [www.sacmetroable.tv](http://www.sacmetroable.tv)

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

## AGENDA

### SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION REGULAR BOARD MEETING

Sacramento County Administrative Center  
700 H Street, S. 1450  
Sacramento, California

**THURSDAY, SEPTEMBER 3, 2015**  
**2:30 p.m.**

**Board Members:** Larry Carr, Steve Detrick, Eric Guerra, Steve Hansen, Patrick Kennedy, Roberta MacGlashan, Andy Morin, Don Nottoli, Susan Peters, Phil Serna, Mel Turner  
**Ex Officio:** Donald Terry  
**Elected Alternates:** Gary Davis, Sue Frost  
**Appointed Alternates:** Isaac Gonzalez (Kennedy) – Vice Chair, Lisa Nava (Serna), Howard Schmidt (Peters), Ted Wolter (MacGlashan) – Chair

*The Board may take up any agenda item at any time, regardless of the order listed. Members of the public coming for a specific agenda item are encouraged to arrive earlier than the scheduled time. Public comment will be taken on the item at the time that it is taken up by the Board. We ask that members of the public complete a Request to Speak form, submit it to the Clerk of the Board, and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of the discussion. Action may be taken on any item on this agenda.*

*Presentations supplemented with media (video, DVD, PowerPoint, laptop hookup, etc.) must be coordinated in advance with the meeting Clerk. All media must be tested prior to the meeting date by Metro Cable at (916) 874-7685. Untested media will not be allowed on the date of the meeting. It is also highly advisable to bring a paper copy of presentations to the meeting as back up.*

*Meeting facilities are accessible to persons with disabilities. Requests for alternative agenda document formats, meeting assistive listening devices, or other considerations should be made through the Commission office at (916) 874-6662.*

*The meeting of the Commission is cablecast live on Metro Cable 14, the local government affairs channel and webcast at [www.sacmetroable.tv](http://www.sacmetroable.tv). The meeting is closed captioned and will be repeated the following Saturday at Noon on Channel 14.*

## CALL TO ORDER

- A) Roll Call
- B) Pledge of Allegiance

**ITEM NO. 1) CONFERENCE WITH LEGAL COUNSEL**

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of Case: SMCTC v. Pacifica Bell Telephone Company  
Case No: 34-2015-00181803
- B. LIABILITY CLAIMS  
Claimants: Comcast of Sacramento I, II, III LLCs;  
Agency claimed against: SMCTC

**Action:**

Adjourn to a closed session to discuss the two items.

**ITEM NO. 2) RESOLUTION NO. 2015-009, ADOPTING THE FISCAL YEAR 2015-16 FINAL GENERAL FUND BUDGET AND RESOLUTION NO. 2015-010, ADOPTING THE FISCAL YEAR 2015-16 FINAL PEG FEE FUND BUDGET**

**Action:**

Approve the following Resolutions, including all Attachments and Exhibits referenced in the budget staff report:

- Resolution No. 2015-009, Adopting the Fiscal Year 2015-16 Final General Fund (094A) Budget;
- Resolution No. 2015-010, Adopting the Fiscal Year 2015-16 Final PEG Fee Fund (094B) Budget

**ITEM NO. 3) REVIEW OF FRANCHISE AND PEG FEES REMITTED BY SUREWEST TELEVIDEO FOR THE PERIOD JANUARY 1, 2011 THROUGH DECEMBER 31, 2012**

**Action:**

Receive and file the report of the review of franchise fees and PEG fees remitted by SureWest Televideo for the period January 1, 2011 through December 31, 2012.

**ITEM NO. 4) CALENDAR YEAR 2014 SURPLUS PROPERTY LIST**

**Action:**

Receive and file the Surplus Property List for Calendar Year 2014.

**ITEM NO. 5) CALENDAR YEAR 2016 BOARD MEETING SCHEDULE**

**Action:**

Receive and file the Board Meeting Schedule for Calendar Year 2016.

**ITEM NO. 6) GENERAL ADMINISTRATIVE REPORT**

**Action:**

Receive a verbal report from staff regarding general administration matters.

**ITEM NO. 7) STATE FRANCHISEE REPORTS**

**Action:**

Receive verbal reports from State Franchisee representatives:

- A. AT&T
- B. Comcast
- C. Consolidated Communications

**ITEM NO. 8) CHANNEL LICENSEE REPORTS**

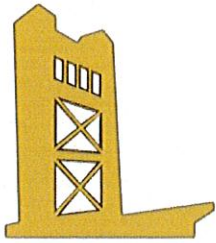
**Action:**

Receive verbal reports from Channel Licensee representatives:

- A. ACCESS Sacramento
- B. Capital Public Radio
- C. KVIE
- D. Sacramento Faith TV
- E. Sacramento Educational Cable Consortium

**ITEM NO. 9) PUBLIC COMMENTS**

**ADJOURNMENT**



# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 ♦ (916) 874-6661 ♦ Fax: (916) 854-9666 ♦ www.sacmetroable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

---

## AGENDA ITEM NO. 1

**DATE:** September 3, 2015  
**TO:** Chair and Board of Directors  
**FROM:** Robert A. Davison, Executive Director  
**SUBJECT:** CONFERENCE WITH LEGAL COUNSEL

---

### **RECOMMENDATION:**

It is recommended the Board adjourn to a closed Executive Session to discuss the following items and report out, if necessary:

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: SMCTC v. Pacifica Bell Telephone Company, Case No. 34-2015-00181803
- B. LIABILITY CLAIMS  
Claimants: Comcast of Sacramento I, II, III LLCs;  
Agency claimed against: SMCTC

Respectfully submitted,

---

ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission



# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 ♦ (916) 874-6661 ♦ Fax: (916) 854-9666 ♦ www.sacmetroable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

---

## AGENDA ITEM NO. 2

**DATE:** September 3, 2015

**TO:** Chair and Board of Directors

**FROM:** Robert A. Davison, Executive Director

**SUBJECT:** **RESOLUTION NO. 2015-009, ADOPTING THE FISCAL YEAR 2015-16 FINAL GENERAL FUND BUDGET AND RESOLUTION NO. 2015-010, ADOPTING THE FISCAL YEAR 2015-16 FINAL PEG FEE FUND BUDGET**

---

### **RECOMMENDATION:**

It is recommended the Board approve Resolution No. 2015-009 (Attachment 1), Adopting the Fiscal Year 2015-16 Final General Fund (094A) Budget, and Resolution No. 2015-010 (Attachment 2), Adopting the Fiscal Year 2015-16 Final PEG Fee Fund (094B) Budget, including the following documents for the Sacramento Metropolitan Cable Television Commission:

- Exhibit 1 - FY 2015-16 Final General Fund (094A) Budget Summary
- Exhibit 2 - FY 2015-16 Final PEG Fee Fund (094B) Budget Summary

### **DISCUSSION:**

On June 4, 2015, the Commission Board approved Resolution Nos. 2015-001 & 2015-002, Adopting the Proposed Fiscal Year 2015-16 General Fund and PEG Fee Fund Budgets for the Sacramento Metropolitan Cable Television Commission, along with the direction to add \$600,000 to the franchise fee revenue projections, which would enhance the revenue distributions for member agencies. In addition, the Board approved a 7% COLA for Channel Licensees' Operations/Equipment Bases instead of the 4% COLA recommended by staff.

#### General Fund (094A) Budget

The actual revenues and expenditures realized in the General Fund Budget for Fiscal Year 2014-15 resulted in an increase to the Fiscal Year 2015-16 beginning fund balance. The carry forward fund balance from the previous year includes \$269,822 to recognize an account receivable related to the Calendar Years 2011 & 2012 Audit of Comcast. While it is appropriated to show this receivable as revenue, staff is recommending an increase in the addition to the reserve for this amount. While the Comcast security deposit has been used to partially offset this account receivable, it is prudent to add the amount of the security deposit (\$223,976) plus the remaining account receivable (\$45,846) to the General Fund Reserve.

**Agenda Item No. 2**

**Resolution No. 2015-009, Adopting the FY 2015-16 Final General Fund Budget and**

**Resolution No. 2015-010, Adopting the FY 2015-16 Final PEG Fee Fund Budget**

**Page 2**

The Final General Fund (094A) Budget as presented for Fiscal Year 2015-16 includes adjustments to line items to include:

- Increase of \$600,000 for Member Agency Revenue Distribution (from \$10,717,243 to \$11,317,243)
- Increase of 3% to the COLA for Channel Licensees' Operations Base (from 4% to 7%)
- Increase of \$20,000 for Temp Help (from \$30,000 to \$50,000)
- Increase of \$25,000 for Professional Services (from \$125,000 to \$150,000)
- Increase of \$15,000 for Closed Captioning (from \$110,000 to \$125,000)
- Increase of \$2,000 for Sac County Wide Cost Allocation-A87 (from \$3,000 to \$5,000)
- Increase of \$50,000 for Fund Balance Reserved (from \$100,000 to \$150,000)
- Addition of a line item of \$269,822 for Fund Balance Reserved (Comcast Security Deposit of \$223,976 + remaining receivable of \$45,846 from Comcast CYs 2011 & 2012 Audit finding of \$269,822)
- Increase of \$12,874 for Contingency Appropriation (from \$20,000 to \$32,874)

PEG Fee Fund (094B) Budget

The actual revenues and expenditures figures realized in the PEG Fee Fund Budget for Fiscal Year 2014-15 also resulted in an increase to the Fiscal Year 2015-16 beginning fund balance. Similar to the General Fund, the carry forward fund balance from the previous year includes \$38,576 to recognize an account receivable related to Comcast's FYs 2011 & 2012 Audit. The carry forward balance is also higher due to PEG projects that either costs less or were not entirely completed as expected.

The Final PEG Fee Fund (094B) Budget as presented for Fiscal Year 2015-16 includes the following adjustments:

- Increase of 3% to the COLA for Channel Licensees' Equipment Base (from 4% to 7%)
- Increase of \$89,578 for the Sac County PEG project (to cover outstanding costs for the FY 2014-15 PEG project that were expected to be uncured in the previous year)
- Increase of \$3,500 for AT&T VRAD Equipment (from \$1,500 to \$5,000)
- Decrease of \$13,332 for Contingency Appropriation (from \$74,979 to \$61,647)
- Addition of a line item of \$38,576 for Contingency Appropriation (A/R from Comcast's CYs 2011 & 2012 Audit finding)

It is recommended the Board approve Resolutions No. 2015-009 and 2015-010, adopting the Fiscal Year 2015-16 Final General Fund (094A) and PEG Fee Fund (094B) Budgets, along with the attached documents.

Respectfully submitted,



---

ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission

Enclosures:

FY 2015-16 Final General Fund Budget Summary with FY 2014-15 Actuals (Exhibit 1)

FY 2015-16 Final PEG Fee Fund Budget Summary with FY 2014-15 Actuals (Exhibit 2)

**SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION**

**RESOLUTION NO. 2015-009**

**A RESOLUTION ADOPTING THE FISCAL YEAR 2015-16  
FINAL GENERAL FUND (094A) BUDGET**

**WHEREAS**, hearings have been terminated during which time all additions and deletions to the Final Budget for Fiscal Year 2015-16 were made.

**THEREFORE, IT IS HEREBY RESOLVED** in accordance with Section 29089 of the Government Code, the Final Budget for Fiscal Year 2015-16 for the General Fund (094A) is hereby adopted in accordance with the following:

Salaries and Employee Benefits (Object 10)	\$940,500
Closed Captioning (Object 20)	\$125,000
Services and Supplies (Object 20)	\$829,577
Channel Licensees – Operations (Object 30)	\$1,118,862
Revenue Distribution (Object 30)	\$11,317,243
Sac County-wide Cost Allocation (A87)	\$5,000
Fund Balance Reserved	\$150,000
Fund Balance Reserved (Comcast Security Deposit + CY 2011-12 Audit A/R Balance)	\$269,822
Fixed Assets – Equipment (Object 43)	\$25,000
Contingency Appropriation (Object 79)	\$32,874
<b>TOTAL BUDGET REQUIREMENTS</b>	<b>\$14,813,878</b>

**FURTHER BE IT RESOLVED AND ORDERED** that the means of financing the expenditures program will be by monies derived from Franchise Fee Revenue and Fund Balance available.

**FURTHER BE IT RESOLVED AND ORDERED** that the Budget be and is hereby adopted in accordance with the exhibits and attachments in the Fiscal Year 2015-16 Final Budget Staff Report, which show in detail the approved appropriations, revenues, and methods of financing, attached hereto and by reference made a part hereof.

**FURTHER BE IT RESOLVED AND ORDERED** that COLAs, equity/salary adjustments, and universal salary increases for contract and non-contract employees, if any, are authorized at the same level as approved by the Board of Supervisors for represented management, clerical, and technical employees of the County of Sacramento.

**FURTHER BE IT RESOLVED AND ORDERED** that the Channel Licensee Annual Funding and Performance Agreements with Channel Licensees – Access Sacramento, Capitol Public Radio, KVIE, Inc., and the Sacramento Educational Cable Consortium and the Annual Performance Agreement with Sacramento Faith TV as presented at the June 4, 2015 Board meeting are approved.

**FURTHER BE IT RESOLVED AND ORDERED** that the Fiscal Year 2015-16 Budget authorizes a revenue distribution of \$11,317,243 to the Commission’s seven member jurisdictions in June 2016.

**FURTHER BE IT RESOLVED AND ORDERED** that the Executive Director is authorized and directed to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, the foregoing Resolution was passed and adopted by the Governing Board of the Sacramento Metropolitan Cable Television Commission, State of California, this 3rd day of September 2015, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Chair of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board



SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2015-010

A RESOLUTION ADOPTING THE FISCAL YEAR 2015-16 FINAL PEG FEE FUND (094B) BUDGET

WHEREAS, a hearing has been terminated during which time all additions and deletions to the Final Budget for Fiscal Year 2015-16 were made.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget for Fiscal Year 2015-16 for the PEG Fee Fund (094B) is hereby adopted in accordance with the following:

Member Agency Facilities/Equipment (Object 20)	\$686,197
BESTNet Phase III – Year 5 of 5 (Object 30) + Rollover	\$795,938
Channel Licensees - One Time Facilities/Equipment (Object 30)	\$1,424,586
Channel Licensees – Facilities/Equipment Base (Object 30)	\$139,792
Equipment – Fixed Assets – AT&T VRAD Equipment (Object 40)	\$5,000
Equipment – Fixed Assets - Metro Cable Projects (Object 40)	\$31,382
Contingency Appropriation	\$61,647
Contingency Appropriation (A/R from Comcast CYs 2011 & 2012 Audit)	\$38,576
<b>FISCAL YEAR 2015-16 FINAL BUDGET</b>	<b>\$3,183,118</b>

FURTHER BE IT RESOLVED AND ORDERED that the means of financing the PEG Fee Fund expenditures will be by monies derived from Revenue and Fund Balance available.

FURTHER BE IT RESOLVED AND ORDERED that the Fiscal Year 2015-16 PEG Fee Fund Budget is hereby adopted in accordance with the attachments in the Fiscal Year 2015-16 Final Budget staff report, which shows in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

NOW, THEREFORE, BE IT FURTHER RESOLVED AND ORDERED that the Executive Director is authorized and directed to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, the foregoing Resolution was passed and adopted by the Board of Directors of the Sacramento Metropolitan Cable Television Commission this 3<sup>rd</sup> day of September 2015, by the following vote, to wit:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

\_\_\_\_\_  
Chair of the Board

ATTEST:  
\_\_\_\_\_  
Clerk/Secretary of the Board

**EXHIBIT 1**  
**GENERAL FUND (094A) BUDGET**  
**Fiscal Year 2014-15 Budgeted and Actuals / Fiscal Year 2015-16 Proposed and Final General Fund (094A) Budget**

	G/L #	Admin	Metro Cable	FY 2014-15 Budgeted	FY 2014-15 ACTUALS	FY 2015-16 PROPOSED	Admin	Metro Cable	FY 2015-16 FINAL Budget
<b>REVENUE</b>									
Interest Income	94941000	\$10,000	\$0	\$10,000	\$10,701	\$2,500	\$2,500	\$0	\$2,500
Franchise Fees	97978100	\$12,500,000	\$0	\$12,500,000	\$13,665,431	\$13,000,000	\$13,600,000	\$0	\$13,600,000
Franchise Fees Receivable (A/R from Comcast CYs 2011-2012 Audit Finding: \$269,822)	97978100	\$0	\$0	\$0	\$269,822	\$0	\$0	\$0	\$0
Miscellaneous Other Revenue	97979000	\$10,000	\$0	\$10,000	\$11,833	\$10,000	\$10,000	\$0	\$10,000
<b>REVENUE ACCOUNTS TOTAL</b>		<b>\$12,520,000</b>	<b>\$0</b>	<b>\$12,520,000</b>	<b>\$13,957,787</b>	<b>\$13,012,500</b>	<b>\$13,612,500</b>	<b>\$0</b>	<b>\$13,612,500</b>
Fund Balance / Carry Forward		\$789,549	\$0	\$789,549	\$789,549	\$774,505	\$1,201,378	\$0	\$1,201,378
<b>GRAND REVENUE TOTAL</b>		<b>\$13,309,549</b>	<b>\$0</b>	<b>\$13,309,549</b>	<b>\$14,747,336</b>	<b>\$13,787,005</b>	<b>\$14,813,878</b>	<b>\$0</b>	<b>\$14,813,878</b>
<b>EXPENDITURES</b>									
<b>Salaries &amp; Wages / Benefits</b>									
Salaries & Wages - Employees	10111000	\$203,405	\$259,249	\$462,654	\$333,550	\$477,849	\$217,538	\$260,311	\$477,849
Salaries & Wages - Extra Help	10112100	\$25,000	\$0	\$25,000	\$53,338	\$30,000	\$50,000	\$0	\$50,000
Salaries & Wages - Commission Members	10112400	\$6,600	\$0	\$6,600	\$3,000	\$6,600	\$6,600	\$0	\$6,600
Retirement	10121000	\$33,416	\$32,670	\$66,086	\$41,770	\$90,117	\$46,652	\$43,465	\$90,117
Retirement Health Savings Plan	10121300	\$0	\$0	\$0	\$0	\$83,601	\$83,601	\$0	\$83,601
OASDHI (Social Security Act)	10122000	\$18,043	\$21,810	\$39,853	\$27,934	\$42,559	\$19,946	\$22,613	\$42,559
Group Insurance	10123000	\$167,049	\$73,977	\$241,026	\$183,272	\$164,976	\$98,986	\$65,990	\$164,976
Dental Insurance	10123002	\$0	\$0	\$0	\$0	\$10,166	\$4,357	\$5,809	\$10,166
Workers Comp Insurance	10124000	\$10,460	\$13,007	\$23,467	\$8,558	\$10,543	\$4,933	\$5,610	\$10,543
SUI Insurance	10125000	\$1,066	\$3,546	\$4,612	\$2,196	\$4,089	\$928	\$3,161	\$4,089
<b>Benefits Subtotal</b>		<b>\$230,034</b>	<b>\$145,010</b>	<b>\$375,044</b>	<b>\$263,730</b>	<b>\$406,051</b>	<b>\$259,403</b>	<b>\$146,648</b>	<b>\$406,051</b>
<b>SALARIES &amp; WAGES / BENEFITS TOTAL</b>	<b>10 TOTAL</b>	<b>\$465,039</b>	<b>\$404,259</b>	<b>\$869,298</b>	<b>\$653,618</b>	<b>\$920,500</b>	<b>\$533,541</b>	<b>\$406,959</b>	<b>\$940,500</b>
Advertising/Legal Notices	20200500	\$500	\$0	\$500	\$0	\$0	\$0	\$0	\$0
Books/Periodical Service	20202100	\$250	\$0	\$250	\$330	\$462	\$500	\$0	\$500
Film Supplies	20202500	\$0	\$25,000	\$25,000	\$17,839	\$25,000	\$0	\$25,000	\$25,000
Business Travel	20203100	\$15,000	\$5,000	\$20,000	\$3,166	\$30,000	\$20,000	\$10,000	\$30,000
Education & Training Supplies	20203500	\$1,000	\$1,500	\$2,500	\$995	\$3,000	\$1,500	\$1,500	\$3,000
Employee Recognition	20203800	\$0	\$290	\$290	\$27	\$1,000	\$0	\$1,500	\$1,500
Employee Transportation	20203900	\$3,000	\$2,000	\$5,000	\$851	\$6,000	\$3,000	\$3,000	\$6,000
Insurance - Liability	20205100	\$0	\$0	\$0	\$0	\$12,500	\$12,500	\$0	\$12,500
Insurance Premium	20205200	\$30,000	\$0	\$30,000	\$11,757	\$0	\$0	\$0	\$0
Insurance - Bonds / General / Property	10205300	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$0	\$1,000
Membership Dues	20206100	\$2,500	\$2,500	\$5,000	\$3,000	\$4,500	\$2,500	\$2,000	\$4,500
Office Supplies	20207600	\$15,000	\$0	\$15,000	\$13,261	\$15,000	\$15,000	\$0	\$15,000
Postal Services	20208100	\$1,750	\$250	\$2,000	\$996	\$2,250	\$2,000	\$250	\$2,250
Printing Services	20208500	\$2,000	\$0	\$2,000	\$1,814	\$2,000	\$1,500	\$500	\$2,000
Telephone Services	20219700	\$250	\$250	\$500	\$0	\$500	\$250	\$250	\$500
Accounting Services	20250500	\$150,000	\$0	\$150,000	\$20,670	\$200,000	\$200,000	\$0	\$200,000
Legal Services	20253100	\$300,000	\$0	\$300,000	\$47,342	\$250,000	\$250,000	\$0	\$250,000
Security Service	20257100	\$250	\$250	\$500	\$236	\$1,000	\$1,000	\$0	\$1,000
Other Professional Services	20259100	\$150,000	\$0	\$150,000	\$65,853	\$125,000	\$150,000	\$0	\$150,000
Data Processing	20281200	\$0	\$0	\$0	\$276	\$500	\$250	\$250	\$500
Interpreter Svcs (Closed Captioning)	20283200	\$110,000	\$0	\$110,000	\$100,980	\$110,000	\$125,000	\$0	\$125,000
DTech - County Wide IT Service	20291000	\$2,000	\$2,000	\$4,000	\$3,640	\$3,000	\$1,500	\$1,500	\$3,000
DTech - System Development Services	20291100	\$25,000	\$25,000	\$50,000	\$18,376	\$32,000	\$16,000	\$16,000	\$32,000
DTech - System Development Supplies	20291200	\$2,500	\$5,000	\$7,500	\$5,822	\$6,000	\$3,000	\$3,000	\$6,000
COMPASS Costs	20291500	\$7,500	\$0	\$7,500	\$1,839	\$5,000	\$5,000	\$0	\$5,000

**EXHIBIT 1**  
**GENERAL FUND (094A) BUDGET**  
**Fiscal Year 2014-15 Budgeted and Actuals / Fiscal Year 2015-16 Proposed and Final General Fund (094A) Budget**

	G/L #	Admin	Metro Cable	FY 2014-15 Budgeted	FY 2014-15 ACTUALS	FY 2015-16 PROPOSED	Admin	Metro Cable	FY 2015-16 FINAL Budget
DTech - Wide Area Network (WAN) Costs	20291600	\$7,500	\$7,500	\$15,000	\$12,279	\$12,000	\$6,000	\$6,000	\$12,000
GS - Printing Services	20292100	\$0	\$100	\$100	\$5	\$0	\$0	\$0	\$0
GS - Messenger Services	20292300	\$1,000	\$1,000	\$2,000	\$1,378	\$1,600	\$800	\$800	\$1,600
GS - Purchasing Svcs Allocation	20292500	\$0	\$50	\$50	\$42	\$50	\$0	\$50	\$50
GS - Store Charges	20292600	\$0	\$75	\$75	\$0	\$0	\$0	\$0	\$0
GS - Equipment Rental - Light	20292800	\$1,000	\$6,000	\$7,000	\$6,476	\$7,000	\$1,000	\$6,000	\$7,000
GS - Fuel Usage- Light	20293800	\$200	\$300	\$500	\$62	\$500	\$200	\$300	\$500
County Facility Use (Rent/Lease)	20294200	\$30,000	\$45,000	\$75,000	\$36,607	\$36,177	\$36,177	\$0	\$36,177
GS -Parking Charges	20296200	\$3,000	\$5,000	\$8,000	\$10,493	\$14,000	\$4,000	\$10,000	\$14,000
D-Tech - Telephone Services	20298700	\$1,500	\$2,500	\$4,000	\$0	\$0	\$0	\$0	\$0
Telephone Services - Cell Phones	20298701	\$1,500	\$0	\$1,500	\$784	\$1,500	\$1,500	\$0	\$1,500
Telephone Services - Land Line	20298703	\$2,000	\$3,000	\$5,000	\$3,263	\$5,000	\$2,000	\$3,000	\$5,000
Telephone Installations	20298900	\$0	\$500	\$500	\$253	\$500	\$0	\$500	\$500
<b>SERVICES AND SUPPLIES TOTAL</b>	<b>20 TOTAL</b>	<b>\$866,200</b>	<b>\$140,065</b>	<b>\$1,006,265</b>	<b>\$390,710</b>	<b>\$914,039</b>	<b>\$863,177</b>	<b>\$91,400</b>	<b>\$954,577</b>
<b>Support Services</b>									
Support Services (Sac County Community Educational Video)	30310400	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0
<b>Contract Service (Channel Licensees)</b>									
Access Sac - Operations Base	30310500	\$405,383	\$0	\$405,383	\$405,383	\$421,598	\$433,759.81	\$0	\$433,760
Access Sac - HT-TV Operations Base	30310500	\$52,734	\$0	\$52,734	\$52,734	\$54,843	\$56,425.38	\$0	\$56,425
Access Sac - GOTW Operations Base	30310500	\$45,879	\$0	\$45,879	\$45,879	\$47,714	\$49,090.53	\$0	\$49,091
Access Sac - FM Radio Installation (One-Time)	30310500	\$50,000	\$0	\$50,000	\$50,000	\$0	\$0	\$0	\$0
Access Sac - Grand Total		\$503,996	\$0	\$503,996	\$553,996	\$524,156	\$539,276	\$0	\$539,276
Capital Public Radio Operations Base	30310500	\$18,233	\$0	\$18,233	\$18,233	\$18,962	\$19,509	\$0	\$19,509
Capital Public Radio - Equipment (One-Time)	30310500	\$0	\$0	\$0	\$0	\$8,226	\$8,226	\$0	\$8,226
KVIE Operations Base	30310500	\$0	\$0	\$0	\$0	\$207,394	213,376	\$0	\$213,376
SECC Operations Base	30310500	\$259,356	\$0	\$259,356	\$259,356	\$269,730	277,511	\$0	\$277,511
BESTNet Operations Base	30310500	\$56,976	\$0	\$56,976	\$56,976	\$59,255	60,964	\$0	\$60,964
<b>CONTRACT SERVICES (CHANNEL LICENSEES) TOTAL</b>		<b>\$888,561</b>	<b>\$0</b>	<b>\$888,561</b>	<b>\$888,561</b>	<b>\$1,087,723</b>	<b>\$1,118,862</b>	<b>\$0</b>	<b>\$1,118,862</b>
<b>Bond/Loan Redemption in FY 2014-15 (G/L 30322000) / Contr to Other Agencies in FY 2015-16 (G/L 30370000)</b>									
Citrus Heights	30322000	\$601,390	\$0	\$601,390	\$666,382	\$620,737	\$655,489	\$0	\$655,489
Elk Grove	30322000	\$1,143,028	\$0	\$1,143,028	\$1,274,889	\$1,187,564	\$1,254,049	\$0	\$1,254,049
Folsom	30322000	\$526,486	\$0	\$526,486	\$586,257	\$546,100	\$576,674	\$0	\$576,674
Galt	30322000	\$172,776	\$0	\$172,776	\$192,581	\$179,390	\$189,433	\$0	\$189,433
Rancho Cordova	30322000	\$482,562	\$0	\$482,562	\$540,888	\$503,839	\$532,046	\$0	\$532,046
Sacramento	30322000	\$3,379,702	\$0	\$3,379,702	\$3,757,423	\$3,500,054	\$3,696,003	\$0	\$3,696,003
Sacramento County	30322000	\$4,033,937	\$0	\$4,033,937	\$4,486,893	\$4,179,558	\$4,413,549	\$0	\$4,413,549
<b>BOND/LOAN REDEMPTION (REVENUE DISTRIBUTION) TOTAL</b>	<b>30 TOTAL</b>	<b>\$10,339,881</b>	<b>\$0</b>	<b>\$10,339,881</b>	<b>\$11,505,312</b>	<b>\$10,717,243</b>	<b>\$11,317,243</b>	<b>\$0</b>	<b>\$11,317,243</b>
Depreciation Expense ( FY 2011-12 & 2012-13 Audit)	30332002	\$0	\$0	\$0	\$14,900	\$0	\$0	\$0	\$0
Sac County Wide Cost Allocation (A87)	30388001	\$0	\$0	\$0	\$2,250	\$2,500	\$5,000	\$0	\$5,000
<b>OTHER CHARGES TOTAL</b>					<b>\$12,411,023</b>	<b>\$11,807,466</b>	<b>\$12,441,105</b>	<b>\$0</b>	<b>\$12,441,105</b>
Fund Balance Reserved	7100000	\$100,000	\$0	\$100,000	\$100,000	\$100,000	\$150,000	\$0	\$150,000
Fund Balance Reserved (Comcast Sec Dep \$223,976 + Remaining Comcast AR \$45,846)	7100000	\$0	\$0	\$0	\$0	\$0	\$269,822	\$0	\$269,822
Equip-SD-Non-Recon (Fixed Assets)	43430300	\$5,000	\$60,000	\$65,000	\$0	\$25,000	\$15,000	\$10,000	\$25,000
Contingency Appropriation	79790100	\$30,544	\$0	\$30,544	\$0	\$20,000	\$32,874	\$0	\$32,874
<b>OTHER CHARGES TOTAL</b>		<b>\$135,544</b>	<b>\$60,000</b>	<b>\$195,544</b>	<b>\$100,000</b>	<b>\$145,000</b>	<b>\$467,696</b>	<b>\$10,000</b>	<b>\$477,696</b>
<b>GRAND EXPENDITURE TOTAL</b>		<b>\$12,705,225</b>	<b>\$604,324</b>	<b>\$13,309,549</b>	<b>\$13,555,351</b>	<b>\$13,787,005</b>	<b>\$14,305,519</b>	<b>\$508,359</b>	<b>\$14,813,878</b>

**EXHIBIT 2**  
**PEG FEE FUND (094B) BUDGET**  
 Fiscal Year 2014-15 Budgeted and Actuals / Fiscal Year 2015-16 Proposed and Final PEG Fee Fund (094B) Budget

REVENUE	G/L Acct	FY 2014-15 Budgeted	FY 2014-15 Actuals	FY 2015-16 PROPOSED	FY 2015-16 SMCTC Requests	FY 2015-16 Agency Requests	FY 2015-16 FINAL Budget
Interest Income	94941000	\$5,000	\$2,475	\$2,500	\$0	\$0	\$2,500
PEG Fee Revenue	97978200	\$2,550,000	\$2,739,074	\$2,600,000	\$0	\$0	\$2,600,000
<b>PEG Fee Revenue (A/R from Comcast CYs 2011-2012 Audit Finding: \$38,576)</b>	<b>97978200</b>	<b>\$0</b>	<b>\$38,576</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Miscellaneous Revenue	97979000	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance / Carry Forward		\$764,059	\$764,059	\$460,000	\$0	\$0	\$580,618
<b>REVENUE TOTAL</b>		<b>\$3,319,059</b>	<b>\$3,544,184</b>	<b>\$3,062,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,183,118</b>
<b>EXPENDITURES</b>							
Inventoriable Equipment (Member Agencies)	20226500						
<b>SMUD BOS LED Light Rebate (Sac County JV)</b>	<b>20226500</b>	<b>\$0</b>	<b>-\$3,013</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Citrus Heights		\$85,529	\$65,435	\$147,678	\$0	\$147,678	\$147,678
Elk Grove		\$139,703	\$139,703	\$1,095	\$0	\$1,095	\$1,095
Folsom		\$96,000	\$92,522	\$64,875	\$0	\$64,875	\$64,875
Galt		\$78,235	\$64,480	\$18,327	\$0	\$16,892	\$16,892
Rancho Cordova		\$120,457	\$91,509	\$70,536	\$0	\$70,536	\$70,536
Sacramento		\$0	\$0	\$268,260	\$0	\$268,260	\$268,260
Sacramento County (Council Chambers)		\$268,142	\$169,184	\$27,283	\$0	\$116,863	\$116,863
<b>Invent Equip Subtotal (Memb Agencies)</b>		<b>\$788,066</b>	<b>\$619,819</b>	<b>\$598,054</b>	<b>\$0</b>	<b>\$686,197</b>	<b>\$686,197</b>
<b>G/L Account 2000 Total</b>		<b>\$788,066</b>	<b>\$619,819</b>	<b>\$598,054</b>	<b>\$0</b>	<b>\$686,197</b>	<b>\$686,197</b>
Support Services (Channel Licensees)	30310400						
Access Sac - One-Time Equipment		\$242,609	\$242,609	\$240,898	\$0	\$240,898	\$240,898
Access Sac - One-Time Equip (HD Truck Integration Plan)		\$15,000	\$15,000	\$0	\$0	\$0	\$0
Access Sac - One-Time Equip (HD Truck )		\$0	\$0	\$706,875	\$0	\$706,875	\$706,875
KVIE - One-Time Equipment		\$708,744	\$708,744	\$371,813	\$0	\$371,813	\$371,813
SECC - One Time Equipment		\$62,149	\$62,149	\$15,000	\$0	\$15,000	\$15,000
SECC - One-Time Equipment (SEVA Labs)		\$60,132	\$60,132	\$90,000	\$0	\$90,000	\$90,000
BESTNet Phase III (5-Years: FY 2011-12 to FY 2015-16)		\$903,481	\$707,544	\$795,938	\$0	\$795,938	\$795,938
<b>Support Svcs Subtotal (Channel Licensees)</b>		<b>\$1,992,115</b>	<b>\$1,796,178</b>	<b>\$2,220,524</b>	<b>\$0</b>	<b>\$2,220,524</b>	<b>\$2,220,524</b>
Contract Services (Chan Licensees)	30310500						
Access Sac Fac/Equip Base (with 7% COLA in FY 2015-16)		\$80,580	\$80,580	\$83,803	\$0	\$83,803	\$86,221
Access Sac - Coloma Center Rent		\$6,750	\$6,750	\$6,750	\$0	\$6,750	\$6,750
KVIE - Fac/Equip Base (with 7% COLA in FY 2015-16)		\$199,417	\$199,417	\$0	\$0	\$0	\$0
SECC - Fac/Equip Base (with 7% COLA in FY 2015-16)		\$43,758	\$43,758	\$45,508	\$0	\$45,508	\$46,821
<b>Contract Svcs Inst Subtotal (Chan Licensees)</b>		<b>\$330,505</b>	<b>\$330,505</b>	<b>\$136,062</b>	<b>\$0</b>	<b>\$136,062</b>	<b>\$139,792</b>
<b>Depreciation Expense (SMCTC FY 2011-12 &amp; 12-13 Audit - JE25)</b>	<b>30332002</b>	<b>\$0</b>	<b>\$62,608</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>G/L Account 3000 Total</b>		<b>\$2,322,620</b>	<b>\$2,189,291</b>	<b>\$2,356,586</b>	<b>\$0</b>	<b>\$2,356,586</b>	<b>\$2,360,316</b>
Equipment SD Non-Recon - Fixed Assets	43430300						
AT&T - VRAD (Monitoring Equipment)		\$23,602	\$22,211	\$1,500	\$5,000	\$0	\$5,000
Metro Cable Control Room		\$33,408	\$21,843	\$12,993	\$12,993	\$0	\$12,993
Metro Cable Van		\$33,541	\$25,102	\$1,269	\$1,269	\$0	\$1,269
Master Control		\$117,822	\$85,301	\$12,780	\$12,780	\$0	\$12,780
Server		\$0	\$0	\$4,339	\$4,339	\$0	\$4,339
<b>Equip SD Non-Recon - Fixed Assets Sub-Total</b>		<b>\$208,373</b>	<b>\$154,457</b>	<b>\$32,882</b>	<b>\$36,382</b>	<b>\$0</b>	<b>\$36,382</b>
<b>G/L Account 4000 Total</b>		<b>\$208,373</b>	<b>\$154,457</b>	<b>\$32,882</b>	<b>\$36,382</b>	<b>\$0</b>	<b>\$36,382</b>
Contingency Appropriation	79790100	\$0	\$0	\$74,979	\$61,647	\$0	\$61,647
Contingency Appropriation (A/R from Comcast CYs 2011-12 Audit Finding)	79790100	\$0	\$0	\$0	\$38,576	\$0	\$38,576
<b>EXPENDITURE TOTAL</b>		<b>\$3,319,059</b>	<b>\$2,963,567</b>	<b>\$3,062,500</b>	<b>\$136,605</b>	<b>\$3,042,783</b>	<b>\$3,183,118</b>



# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetroable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

## AGENDA ITEM NO. 3

**DATE:** September 3, 2015  
**TO:** Chair and Board of Directors  
**FROM:** Robert A. Davison, Executive Director  
**SUBJECT:** **REVIEW OF FRANCHISE AND PEG FEES REMITTED BY SUREWEST TELEVIDEO FOR THE PERIOD JANUARY 1, 2011 THROUGH DECEMBER 31, 2012.**

---

### **RECOMMENDATION:**

It is recommended the Board receive and file the report of the review of Franchise and Public, Educational, and Government (PEG) fees remitted to the Sacramento Metropolitan Cable Television Commission (Commission) by SureWest Televideo for the period January 1, 2011 through December 31, 2012.

### **DISCUSSION:**

The attached report of the review of Franchise and PEG fees remitted to the Commission by SureWest Televideo for the period January 1, 2011 through December 31, 2012 was performed by Alan Matre, Sacramento County's Chief of Audits.

The audit was performed under the authority of the Digital Infrastructure and Video Competition Act (DIVCA) of 2006. The procedures performed and the findings are as follows:

1. Reviewed and tested the gross revenue as reported by SureWest and recomputed the franchise and PEG fees due.

*Finding: SureWest was properly reporting gross revenue to the Commission.*

2. Reviewed and re-calculated the Pasadena Pass-through amount to determine if SureWest customers were being charged the proper rate.

*Finding: SureWest was charging the proper Pasadena Pass-through amounts to their customers.*

A summary of SureWest's total gross revenue and the Franchise & PEG fees paid to the Commission for the period January 1, 2011 through December 31, 2012 appears on Schedules I & II of the report.

**Agenda Item No. 3**

**Review of Franchise & PEG Fees Remitted by SureWest Televideo  
for the Period January 1, 2011 through December 31, 2012**

**Page 2**

It is recommended the Board receive and file this report. The Commission will continue the practice of conducting bi-annual audits of franchise and PEG fees remitted by SureWest (Consolidated Communications) as well as other cable companies operating in the County.

Respectfully submitted,



---

ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission

Attachment:

Review of SureWest's Franchise & PEG Fees Remitted to the SMCTC  
for the Period January 1, 2011 through December 31, 2012

**Internal Services**

**Department of Finance**

**Auditor-Controller Division**

Ben Lamera,  
Assistant Auditor-Controller



**County of Sacramento**

Bradley J. Hudson,  
County Executive

David Villanueva,  
Chief Deputy County Executive

Julie Valverde,  
Department Director

July 27, 2015

Board of Commissioners  
Sacramento Metropolitan Cable Television Commission  
799 G Street, 4<sup>th</sup> Floor  
Sacramento, California 95814

Dear Commission Members:

Enclosed is your report of the review of the franchise fees and PEG fees remitted to the Sacramento Metropolitan Cable Television Commission by Surewest Televideo for the period January 1, 2011 through December 31, 2012.

We wish to once again thank you and your staff for the cooperation and assistance that has been provided during our review.

Sincerely,

JULIE VALVERDE  
DIRECTOR OF FINANCE

A handwritten signature in blue ink, appearing to read "Alan A. Matré", is written over the typed name.

By: Alan A. Matré  
Chief of Audits

Attachments

**Internal Services**  
**Department of Finance**  
**Auditor-Controller Division**

Ben Lamera,  
Assistant Auditor-Controller



**County of Sacramento**

Bradley J. Hudson,  
County Executive

David Villanueva,  
Chief Deputy County Executive

Julie Valverde,  
Director of Finance

January 15, 2015

Board of Commissioners  
Sacramento Metropolitan Cable Television Commission  
799 G Street, 4th Floor  
Sacramento, California 95814

Dear Commission Members:

We have performed the procedures enumerated below for the review of the franchise fees and the Public, Educational, and Government (PEG) fees remitted to the Sacramento Metropolitan Cable Television Commission (the Commission) by Surewest Televideo (Surewest) for the period January 1, 2011 through December 31, 2012. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. The procedures we performed and our findings were as follows:

1. Reviewed and tested the gross revenue as reported by Surewest and recomputed the franchise and PEG fees due.

Finding: Surewest was properly reporting gross revenue to the Commission.

2. Reviewed and recalculated the Pasadena Pass-Through amount to determine if Surewest customers were being charged the proper rate.

Finding: Surewest was charging the proper Pasadena Pass-Through amounts to their customers.

A summary of total gross revenue and the franchise fees paid the Commission from Surewest appears on Schedule I and of total gross revenue and the PEG fees paid the Commission from Surewest appears on Schedule II.



The current status of a prior item noted in our report for the period ending December 31, 2010 is noted on Attachment I, Prior Finding and Recommendation.

This review was performed under the authority of the Digital Infrastructure and Video Competition Act (DIVCA) of 2006.

We were not engaged to, and did not perform an audit, the objective of which would be the expression of an opinion on the financial statements of Surewest. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Commission and Surewest and is not intended to be and should not be used by anyone other than those specified parties.

Sincerely,

JULIE VALVERDE  
DIRECTOR OF FINANCE



By: Alan A. Matré, C.P.A.  
Chief of Audits

Attachments

Sacramento Metropolitan Cable Television Commission  
Review of Surewest Televideo  
for the Reporting of Gross Revenue In the Computation of Franchise and PEG Fees Remitted  
Prior Finding and Recommendation  
For the Two Years Ended December 31, 2012

**PRIOR FINDINGS FOR THE TWO YEARS ENDED DECEMBER 31, 2010**

**PEG Fees Collected**

In May of 2009, the Commission began collecting a one percent (1%) PEG fees on gross revenue as allowed by the Digital Infrastructure and Video Act of 2006. Surewest has the option to pass through these fees to their customers. If they pass these PEG fees through to their customers, these fees collected are includable as gross revenue for both the franchise fees due and the PEG fees due. Surewest did not include these fees collected as part of gross revenue for both the franchise fee and PEG calculations. In addition, the PEG Fees collected did not originally include amounts related home shopping revenues and Franchise fees passed through to customers, which were findings from the previous audit for franchise fees.

**Recommendation**

We recommend that Surewest include the PEG fees charged to their customers in the calculation of gross revenue reported for both the franchise fees due and the PEG fees due. In addition, we recommend that the gross revenues reported for PEG fees due include amounts for Franchise Fees passed through to customers and home shopping revenues.

**Current Status**

Surewest now includes all income, as noted above, in the calculation of gross revenues.

Sacramento Metropolitan Cable Television Commission  
Review of Surewest Televideo  
Schedule of Gross Revenue Recomputed and Franchise Fees Due  
For the Two Years Ended December 31, 2012

Month	Gross Revenue Reported by Surewest	Gross Revenue Audited	Franchise Fee Rate	Recomputed Franchise Fee Due	Franchise Fees Paid <sup>1</sup>	Additional Franchise Fees Now Due
January 2011	\$ 1,412,451	1,412,451	5.00%	70,623		
February 2011	1,452,504	1,452,504	5.00%	72,625		
March 2011	1,474,629	1,474,629	5.00%	73,731	216,979	0
April 2011	1,477,375	1,477,375	5.00%	73,869		
May 2011	1,470,540	1,470,540	5.00%	73,527		
June 2011	1,475,983	1,475,963	5.00%	73,798	221,194	0
July 2011	1,561,720	1,561,720	5.00%	78,086		
August 2011	1,477,261	1,477,261	5.00%	73,863		
September 2011	1,511,690	1,511,690	5.00%	75,585	227,534	0
October 2011	1,543,010	1,543,010	5.00%	77,151		
November 2011	1,524,450	1,524,450	5.00%	76,223		
December 2011	1,574,809	1,574,809	5.00%	78,740	232,114	0
January 2012	1,576,101	1,576,101	5.00%	78,805		
February 2012	1,573,445	1,573,445	5.00%	78,672		
March 2012	1,529,743	1,529,743	5.00%	76,487	233,984	0
April 2012	1,610,095	1,610,095	5.00%	80,505		
May 2012	1,646,669	1,646,669	5.00%	82,333		
June 2012	1,618,683	1,618,683	5.00%	80,934	243,772	0
July 2012	1,585,458	1,585,458	5.00%	79,273		
August 2012	1,578,541	1,578,541	5.00%	78,927		
September 2012	1,619,840	1,619,840	5.00%	80,992	239,192	0
October 2012	1,625,259	1,625,259	5.00%	81,263		
November 2012	1,619,704	1,619,704	5.00%	80,985		
December 2012	1,657,822	1,657,822	5.00%	82,891	245,139	0
	<u>\$ 37,197,762</u>	<u>37,197,762</u>		<u>1,859,888</u>	<u>1,859,888</u>	<u>0</u>

<sup>1</sup> Franchise fees are paid quarterly.

Sacramento Metropolitan Cable Television Commission  
 Review of Surewest Televideo  
 Schedule of Gross Revenue Recomputed and PEG Fees Due  
 For the Two Years Ended December 31, 2012

Month	Gross Revenue Reported by Surewest	Gross Revenue Audited	PEG Fee Rate	Recomputed PEG Fee Due	PEG Fees Paid <sup>1</sup>	Additional PEG Fees Now Due <sup>2</sup>
January 2011	\$ 1,412,451	1,412,451	1.00%	14,125		
February 2011	1,452,504	1,452,504	1.00%	14,525		
March 2011	1,474,629	1,474,629	1.00%	14,746	43,396	0
April 2011	1,477,375	1,477,375	1.00%	14,774		
May 2011	1,470,540	1,470,540	1.00%	14,705		
June 2011	1,475,963	1,475,963	1.00%	14,760	44,239	0
July 2011	1,561,720	1,561,720	1.00%	15,617		
August 2011	1,477,261	1,477,261	1.00%	14,773		
September 2011	1,511,690	1,511,690	1.00%	15,117	45,507	0
October 2011	1,543,010	1,543,010	1.00%	15,430		
November 2011	1,524,450	1,524,450	1.00%	15,245		
December 2011	1,574,809	1,574,809	1.00%	15,748	46,423	0
January 2012	1,576,101	1,576,101	1.00%	15,761		
February 2012	1,573,445	1,573,445	1.00%	15,734		
March 2012	1,529,743	1,529,743	1.00%	15,297	48,793	(1)
April 2012	1,610,095	1,610,095	1.00%	16,101		
May 2012	1,646,669	1,646,669	1.00%	16,467		
June 2012	1,618,683	1,618,683	1.00%	16,187	48,754	1
July 2012	1,585,458	1,585,458	1.00%	15,855		
August 2012	1,578,541	1,578,541	1.00%	15,785		
September 2012	1,619,840	1,619,840	1.00%	16,198	47,833	5
October 2012	1,625,259	1,625,259	1.00%	16,253		
November 2012	1,619,704	1,619,704	1.00%	16,197		
December 2012	1,657,822	1,657,822	1.00%	16,578	49,028	0
	<u>\$ 37,197,762</u>	<u>37,197,762</u>		<u>371,978</u>	<u>371,973</u>	<u>5</u>

<sup>1</sup> PEG fees are paid quarterly.

<sup>2</sup> Rounding errors



# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 ♦ (916) 874-6661 ♦ Fax: (916) 854-9666 ♦ www.sacmetroable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

## AGENDA ITEM NO. 4

**DATE:** September 3, 2015  
**TO:** Chair and Board of Directors  
**FROM:** Robert A. Davison, Executive Director  
**SUBJECT:** CALENDAR YEAR 2014 SURPLUS PROPERTY LIST

---

### **RECOMMENDATION:**

It is recommended the Board receive and file the surplus property list for Calendar Year 2014.

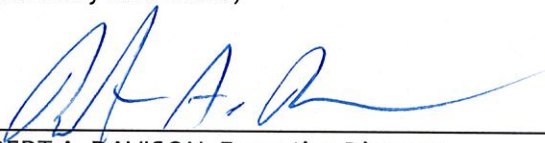
### **DISCUSSION:**

As recommended by the Commission Auditor, staff implemented the practice of conducting a physical inventory of fixed assets annually in order to maintain an accurate list of inventory and control of Commission-owned equipment and furnishings over the last several years.

The items on the attached list of fixed assets were declared to be surplus property as of and for the calendar year which ended December 31, 2014 and will be disposed of based on the Commission's Fixed Assets Disposal Policy. This refers to fixed assets with the following characteristics:

- 1) It does not function in whole or in part.
- 2) It is beyond repair.
- 3) It is technologically obsolete.
- 4) It is no longer needed by the Commission.
- 5) It has fully depreciated and has no residual value.

Respectfully submitted,

  
\_\_\_\_\_  
ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission

Attachment:  
Calendar Year 2014 Surplus Property List

<p style="text-align: center;"><b>METRO CABLE</b>  <b>SURPLUS PROPERTY</b>  <b>CALENDAR YEAR 2014*</b></p>					
County Tag #	Make	Model	Serial #	Description	Surplus Location
154675	Shure	M267	CA575322	4x1 Audio mixer	County Surplus
170121	Sigma	VDA-100A	3870170	Video Distribution Amplifier	County Surplus
171954	Diamond	Studio Master 8-2	17202398	8x2 Audio Mixer	County Surplus
178294	Sony	VO-5850	26844	3/4" Tape Recording Deck	County Surplus
190030	Shure	M367	953130014	6x1 Audio Mixer	County Surplus
195634	Tiltrac	VV1308	SB81320758	TV monitor	County Surplus
195669	Sony	DXC-D35	10552/21292	SD camera with Multi-core back	County Surplus
195673	Sony	DXC-D35	10560/21294	SD camera with Multi-core back	County Surplus
204973	JVC	TM-1011Q	17111329	9" Monitor	County Surplus
204974	JVC	TM-1011Q	17111364	9" Monitor	County Surplus
204975	Furman	PL-8 PRO2	1.2233E+10	20 AMP Power Conditioner	County Surplus
204976	Hotronic	AP41-SW	70036	Time Base Corrector	County Surplus
205004	EEG	EN470DA	470DA-111	Closed Captioning Encoder	County Surplus
205007	Videotek	VTM-100	30800196	Waveform / Vectorscope	County Surplus
212104	Sony	DXC-D35	18021/22031	SD camera with Multi-core back	County Surplus
212105	Sony	DXC-D35	18032/22029	SD camera with Multi-core back	County Surplus
212114	HP	Q8071A	CN85EFV28F	Printer	County Surplus
212122	Echolab	OVERTURE 1 SD	A910287	Switcher 8A 8D	County Surplus
212123	Echolab	OVERTURE 1 SD PANEL	A910286	Switcher Panel	County Surplus
212143	JVC	SR-MV45U	093C0442	DVD/VHS Recorder	County Surplus
212147	JVC	HR-XVC12	103R1848	DVD/VHS Recorder	County Surplus
212152	APC	SC 1500		UPS	County Surplus

**\*All equipment on this list were taken to County Surplus located at 9650 Goethe Road on November 6, 2014.**



# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetro.cable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

---

## AGENDA ITEM NO. 5

**DATE:** September 3, 2015  
**TO:** Chair and Board of Directors  
**FROM:** Robert A. Davison, Executive Director  
**SUBJECT:** CALENDAR YEAR 2016 BOARD MEETING SCHEDULE

---

### **RECOMMENDATION:**

It is recommended the Board receive and file the Board meeting schedule for Calendar Year 2016.

### **DISCUSSION:**

Attached is the Sacramento Metropolitan Cable Television Commission's Board meeting schedule for Calendar Year 2016. The meetings are scheduled on the first Thursday of each month at 2:30 p.m. at the Sacramento County Board of Supervisors' Chambers located at 700 H Street, Suite 1450.

For Calendar Year 2016 – Board meetings will not be scheduled in **January 2016** due to the New Year's Day holiday nor **July 2016** due to the July 4<sup>th</sup> Holiday. The meetings scheduled for the rest of 2016 will be held on an **as-needed** basis.

The Executive Director will continue to coordinate with the Chair regarding cancellation of meetings that are not necessary and staff will keep the Board informed of any cancellations or changes in the schedule as they occur.

Respectfully submitted,

---

ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission



# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 ♦ (916) 874-6661 ♦ Fax: (916) 854-9666 ♦ [www.sacmetroable.tv](http://www.sacmetroable.tv)

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

## SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION BOARD MEETING SCHEDULE

2016

The Sacramento Metropolitan Cable Television Commission Board will meet on the first Thursday of each month on an as-needed basis. Meetings are scheduled for 2:30 p.m., at the Sacramento County Board of Supervisors' Chambers located at 700 H Street, Suite 1450.

Date	Meeting
January 7, 2016	No Meeting*
February 4, 2016	Regular Meeting
March 3, 2016	Regular Meeting
April 7, 2016	Regular Meeting
May 5, 2016	Regular Meeting
June 2, 2016	<b>Budget Hearing</b>
July 7, 2016	No Meeting**
August 4, 2016	Regular Meeting
September 1, 2016	Regular Meeting
October 6, 2016	Regular Meeting
November 3, 2016	Regular Meeting
December 1, 2016	Regular Meeting

\*No meeting due to the New Year's holiday.  
\*\*No meeting due to the 4<sup>th</sup> of July holiday.





# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 ♦ (916) 874-6661 ♦ Fax: (916) 854-9666 ♦ www.sacmetroable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

---

## AGENDA ITEM NO. 6

**DATE:** September 3, 2015  
**TO:** Chair and Board of Directors  
**FROM:** Robert A. Davison, Executive Director  
**SUBJECT:** GENERAL ADMINISTRATIVE REPORT

---

### **RECOMMENDATION:**

It is recommended the Board receive a verbal report from staff regarding general administration matters.

Respectfully submitted,

---

ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission



# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 ♦ (916) 874-6661 ♦ Fax: (916) 854-9666 ♦ www.sacmetrocastv.com

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

AGENDA ITEM NO. 7

**DATE:** September 3, 2015  
**TO:** Chair and Board of Directors  
**FROM:** Robert A. Davison, Executive Director  
**SUBJECT:** STATE FRANCHISEE REPORTS

---

**RECOMMENDATION:**

It is recommended the Board receive verbal reports from representatives of the following state franchisees who are present:

- A) AT&T
- B) Comcast
- C) Consolidated Communications

Respectfully submitted,

---

ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission



# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 ♦ (916) 874-6661 ♦ Fax: (916) 854-9666 ♦ www.sacmetroable.tv

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

---

## AGENDA ITEM NO. 8

**DATE:** September 3, 2015  
**TO:** Chair and Board of Directors  
**FROM:** Robert A. Davison, Executive Director  
**SUBJECT:** CHANNEL LICENSEE REPORTS

---

### **RECOMMENDATION:**

It is recommended the Board receive verbal reports from the representatives of the following Channel Licensees who are present:

- A) Access Sacramento
- B) Capital Public Radio
- C) KVIE, Inc.
- D) Sacramento Faith TV
- E) Sacramento Educational Cable Consortium

Respectfully submitted,

---

ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission



# SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

799 G Street, 4th Floor, Sacramento, CA 95814 • (916) 874-6661 • Fax: (916) 854-9666 • www.sacmetrocastv.com

A Joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento

---

## AGENDA ITEM NO. 9

**DATE:** September 3, 2015  
**TO:** Chair and Board of Directors  
**FROM:** Robert A. Davison, Executive Director  
**SUBJECT:** PUBLIC COMMENTS

---

### **RECOMMENDATION:**

It is recommended the Board receive comments from the public on matters that are not on the agenda.

Respectfully submitted,

---

ROBERT A. DAVISON, Executive Director  
Sacramento Metropolitan Cable Television Commission